

Proceedings from the Regular Board Meeting December 4, 2018

President Jayme Hoffman called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Present were Trustees: Johnson, Moore, Rosenbaum, Eckman, Villalpando, Harbach, and President Hoffman. Chief Marschke & Engineer Seitz were also present.

MINUTES – Trustee Rosenbaum made a motion to accept the Minutes from the Board Meeting that took place on November 20, 2018. Seconded by Villalpando. Motion carried by voice vote.

CORRESPONDENCE – On file with Clerk.

COMMITTEE REPORTS

ADMINISTRATION, PERSONNEL, POLICY, AND LEGAL – Trustee Villalpando reviewed minutes from November 27, 2018. Minutes are on file with Clerk.

- 1) *Ordinance 2018-10-An Ordinance by the Administration, personnel, Policy, and Legal Committee to Create Section 3.11 of the Code of Ordinances for the Village of Sturtevant, Racine County, Wisconsin Relating to the Collection of Tax on Overnight Lodging*
- 2) **Resolution 2018-95-Resolution by the Administration, Personnel, Policy, and Legal Committee Authorizing a Contract with Total Mechanical, Inc. for Inspection of the Sprinkler System and Fire Alarm Inspection for Police Department, Fire Department, Department of Public Works, and Village Hall**
- 3) **Resolution 2018-96-Resolution by the Administration, Personnel, Policy, and Legal Committee Authorizing a Building Inspection Contract with the Village of Mt. Pleasant in Regard to Building Inspection Services**
- 4) **Resolution 2018-97-Resolution by the Administration, Personnel, Policy, and Legal Committee Authorizing Entering into a Contract with Diversified Benefit Services, Inc. to provide a Health Reimbursement Arrangement for Village Employees**

ECONOMIC DEVELOPMENT AND REDEVELOPMENT COMMITTEE – Trustee Eckman reviewed the minutes from the November 27, 2018 Committee Meeting. Minutes are on file with Clerk.

- 1) **Resolution 2018-98-Resolution by the Economic Development and Redevelopment Committee Authorizing a Contract with Terracon Environmental Services**

FINANCE AND BUDGETARY – Trustee Eckman reviewed minutes from November 27, 2018 Committee Meeting. Minutes are on file with clerk.

- 1) **Resolution 2018-99-Resolution by the Finance and Budgetary Committee Authorizing Amendments to the 2018 Budget**
- 2) **Resolution 2018-100-Resolution by the Finance and Budgetary Committee Authorizing a Contract with Butterfield, Rudie & Seitz for Designing and Construction Phase for Village Hall and Sturtevant Police Department**

PUBLIC WORKS & CAPITAL IMPROVEMENTS AND STORM & WASTEWATER – Trustee Rosenbaum reviewed minutes from November 27, 2018. Minutes are on file with Clerk

- 1) **Resolution 2018-101-Resolution by the Public Works & Capital Improvements Committee and Storm & Wastewater Committee Authorizing Final Acceptance of the Willow Road South**
- 2) **Resolution 2018-102-Resolution by the Public Works & Capital Improvements and Storm & Wastewater Committee Authorizing a Contract with Wellcraft Electrical Contractors for Exterior Lighting for Fireman's Park**

PUBLIC SAFETY & HEALTH AND PROPERTY & GROUNDS – Trustee Johnson reviewed minutes from November 27, 2018 Committee Meeting. Minutes are on file with Clerk.

- 1) *Ordinance 2018-11-Ordinance by the Public Safety & health and Property & Grounds Committee to Amend Section 5.11 of the Code of Ordinances of the Village of Sturtevant, Racine Wisconsin, in Regard to Fees for Emergency Services.*

PARKS, EVENT PLANNING AND VILLAGE BEAUTIFICATION – Trustee Harbach reviewed minutes from the November 27, 2018 Committee Meeting. Minutes are on file with Clerk.

REPORT FROM ENGINEER / PUBLIC WORKS DIRECTOR – Engineer Seitz reviewed his report. Report is on file with Clerk.

REPORT FROM POLICE CHIEF – Chief Marschke presented his monthly report as well as the K9 monthly report. Both reports are on file with Clerk.

REPORT FROM ADMINISTRATOR – Village Administrator Cole presented her report. Report is on file with Clerk.

OPEN FLOOR – Trustee Johnson made a motion to suspend the rules and open the floor for public comment. Seconded by Rosenbaum. Motion carried by voice vote.

- **NO PUBLIC COMMENT**

RESUME MEETING – Trustee Johnson made a motion to resume the meeting. Seconded by Rosenbaum. Motion carried by voice vote.

PAY BILLS – Trustee Eckman made a motion to pay bills approved by the Finance Committee. Seconded by Johnson. Motion carried by voice vote. Trustee Johnson made a motion to remove checks 9808 & 9809 due to their coding names. Seconded by Eckman. Motion carried by voice vote.

ORDINANCE: Trustee Johnson made a motion to read *Ordinance 2018-10*. Seconded by Villalpando. Motion carried by voice vote.

Ordinance 2018-10

An Ordinance by the Administration, Personnel, Policy, and Legal Committee to Create Section 3.11 of the Code of Ordinances for the Village of Sturtevant, Racine County, Wisconsin Relating to the Collection of Tax on Overnight Lodging

Trustee Johnson made a motion to adopt *Ordinance 2018-10*. Seconded by Villalpando. Motion carried by voice vote.

ORDINANCE: Trustee Johnson made a motion to read *Ordinance 2018-11*. Seconded by Villalpando. Motion carried by voice vote.

Ordinance 2018-11-Ordinance by the Public Safety & health and Property & Grounds Committee to Amend Section 5.11 of the Code of Ordinances of the Village of Sturtevant, Racine Wisconsin, in Regard to Fees for Emergency Services

Trustee Johnson made a motion to send *Ordinance 2018-11* back to committee. Seconded by Villalpando. Motion carried by voice vote.

RESOLUTION: Trustee Johnson made a motion to read **Resolution 2018-95**. Seconded by Rosenbaum. Motion carried by voice vote.

Resolution 2018-95

Resolution by the Administration, Personnel, Policy, and Legal Committee Authorizing a Contract with Total Mechanical, Inc. for Inspection of the Sprinkler System and Fire Alarm Inspection for Police Department, Fire Department, Department of Public Works, and Village Hall

Trustee Johnson made a motion to adopt **Resolution 2018-95**. Seconded by Villalpando. Motion carried by 6-0 vote. Trustee Rosenbaum abstained from the motion. Engineer Seitz commented that the Resolution also includes the Train Depot.

RESOLUTION: Trustee Johnson made a motion to read **Resolution 2018-96, 97, 98, 100, 101, 102**. Seconded by Rosenbaum. Motion carried by voice vote.

Resolution 2018-96

Resolution by the Administration, Personnel, Policy, and Legal Committee Authorizing a Building Inspection Contract with the Village of Mt. Pleasant in Regard to Building Inspection Services

Resolution 2018-97

Resolution by the Administration, Personnel, Policy, and Legal Committee Authorizing Entering into a Contract with Diversified Benefit Services, Inc. to provide a Health Reimbursement Arrangement for Village Employees

Resolution 2018-98

Resolution by the Economic Development and Redevelopment Committee Authorizing a Contract with Terracon Environmental Services

Resolution 2018-100

Resolution by the Finance and Budgetary Committee Authorizing a Contract with Butterfield, Rudie & Seitz for Designing and Construction Phase for Village Hall and Sturtevant Police Department

Resolution 2018-101

Resolution by the Public Works & Capital Improvements Committee and Storm & Wastewater Committee Authorizing Final Acceptance of the Willow Road South

Resolution 2018-102

Resolution by the Public Works & Capital Improvements and Storm & Wastewater Committee Authorizing a Contract with Wellcraft Electrical Contractors for Exterior Lighting for Fireman's Park

Trustee Johnson made a motion to adopt **Resolution 2018-96, 97, 98, 100, 101, 102**. Seconded by Rosenbaum. Motion carried by voice vote.

Engineer entertained the motion to amend **Resolution 2018-100** to exclude the Village Police Department. Motion made by Rosenbaum. Seconded by Moore. Motion carried by voice vote.

RESOLUTION: Trustee Johnson made a motion to read **Resolution 2018-99**. Seconded by Eckman. Motion carried by voice vote.

Resolution 2018-99

Resolution by the Finance and Budgetary Committee Authorizing Amendments to the 2018 Budget

Trustee Johnson made a motion to adopt **Resolution 2018-99**. Seconded by Rosenbaum. Motion carried by a 7-0 vote.

OLD BUSINESS – None

NEW BUSINESS – Trustee Johnson made a motion to Cancel the Committee Meeting Scheduled for December 25, 2018 and Cancel the Board Meeting Scheduled for January 1, 2019. Seconded by Rosenbaum. Motion carried by voice vote.

ADJOURN- Trustee Johnson made a motion to adjourn at 6:25 p.m. Seconded by Rosenbaum. Motion carried by voice vote.

Drafted this 5th day of December 2018
Approved this 18th day of December 2018

Mary A. Cole, Administrator / Clerk