

P2019-00



2801 89th Street
Sturtevant, WI 53177
(262) 886-7201

Applicant for park use must be 18 years of age or older

PARK RENTAL FORM

ORGANIZATION _____

APPLICANT NAME _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

BEST PHONE NUMBER TO CONTACT _____

NATURE OF EVENT _____

LOCATION REQUESTED _____

EVENT DATE & TIME _____

RESERVATION FEES***

	<u>Resident</u>	<u>Non-Resident</u>
FIREMAN'S PARK	\$200	\$300
SOUTH PARK	\$200	\$300
NORTH PARK	\$200	\$300

*If no damage reported \$100 will be returned to residents

*If no damage reported \$125 will be returned to non-residents

*Additional food inspection fees may apply per Central Racine County Health Dept.

> TENTS (separate application): \$25 PER TENT/CANOPY OVER 12' by 12'

>> ALCOHOLIC BEVERAGES: \$50 PER DAY - **FIREMAN'S PARK ONLY** (separate application): **MUST APPLY 60 DAYS IN ADVANCE**

> FOOD AND BEVERAGE: \$50 PER DAY

Special Requests:

Estimated Attendance:

I, the undersigned (representing the sponsor group), have read the conditions of use and general rules of the department regulating use of the facilities and agree to comply with them and further agree to indemnify the Village of Sturtevant from liability incurred by the Village by virtue of granting reservation and facility as per application and release the Village from any damages, losses, or additional costs incurred due to cancellation of this reservation by the Village. I also accept responsibility for the cost of additional charges incurred including, but not limited to, excess field and property damage as set per established fees. **I understand I am responsible for contacting the Central Racine County Health Department at (262) 898-4460 for any required food inspections and fees that may apply.**

Signature of Applicant _____ Date _____

- SOUTH PARK
 - HULDA + 94TH
 - TENNIS COURTS
 - PLAY EQUIPMENT
 - BALL DIAMOND
 - PICNIC TABLES
 - PORTA-POTTIES AVAILABLE BETWEEN MEMORIAL DAY & LABOR DAY
- NORTH PARK
 - MICHIGAN + 94TH
 - PLAY EQUIPMENT
 - TENNIS COURTS
 - PICNIC TABLES
 - RESTROOM KEYS AVAILABLE AT MUNICIPAL BUILDING 48 HOURS PRIOR TO RESERVATION
- FIREMAN'S PARK
 - CHARLES STREET
 - PLAY AREA
 - PICNIC TABLES
 - BALL DIAMONDS
 - SHELTER/CONCESSION STAND
 - **RESTROOMS OPEN DURING SCHEDULED BASEBALL GAMES**

CANCELLATION:

- ALL FEES REFUNDED
- CANCELLATION BY THE VILLAGE, APPLICANT SHALL HOLD VILLAGE HARMLESS FROM LOSSES, DAMAGES, ETC.
- CANCELLATION BY APPLICANT: WILL RECEIVE FEES PAID LESS \$20 PROCESSING FEE IF 14 DAYS PRIOR; NO REFUND IF LESS THAN 14 DAYS PRIOR

Village reserves right to limit usage of park/park space due to weather, maintenance needs, other reasons deemed appropriate by Village.

GUIDELINES FOR USE OF PARK(S)

- ✓ Hours of use from sunrise to sunset unless written permission received
- ✓ Litter & trash must be placed in receptacles – areas around rented facilities must be policed throughout the day
- ✓ Any materials/equipment belonging to renter must be removed from facility/grounds at conclusion of activity e.g. soda, food, purchased, etc.
- ✓ Deliveries of any item must not be done unless applicant/designee is present to receive items
- ✓ Renter held responsible for conduct of individuals in attendance
- ✓ Parking is limited to posted areas
- ✓ Rental can be terminated immediately at discretion of Village and/or Police Dept. for any violation / ordinance violation
- ✓ Clean-up & set-up is the responsibility of the renter. Facility is expected to be left in the condition it was found or better
- ✓ Renter is held responsible for any damage/clean-up required post event
- ✓ Use of amplified music, tents, other structures must be approved by Village I writing & cannot violate any village/county ordinances
- ✓ Live animals, exhibits, rides, dunk tanks, motorized equipment or other for carnival games, rides, activities is prohibited unless by special authorization
- ✓ Glass is not permitted
- ✓ Alcoholic beverages are not permitted unless special permit approved by Village Board
- ✓ Any questions or concerns should be brought to the Village Clerk's attention
- ✓ Refer to Ordinance 9.18 Village Parks for park regulations

FOR OFFICE USE ONLY

CC: Clerk/DPW/Public Safety

Security Deposit \$ _____

Tent Permit \$ _____ # _____

Alcohol Permit \$ _____ # _____

Special Request Fees \$ _____

Total \$ _____