

KOINONIA BIBLE SCHOOL

PERSONAL REFERENCE FORM

Koinonia at Christian Renewal Center

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Form instructions

To the applicant: Fill in your name and give this form to an adult who knows you well.

To the reference: Please fill out this form and return it directly to Koinonia Bible School. Feel free to use additional space to answer the questions. Using the "Show Paragraphs" button on the Home tab in MS Word may simplify completing this form.

_____ has selected you as a personal reference for an eight month program of
 Applicant's Name Biblical study and discipleship at Koinonia Bible School, a ministry of
 Christian Renewal Center. The program consists of classroom teaching with assignments, work duties, a one-week
 local outreach and a three-week international outreach to the Philippines. This reference is designed to assess the
 applicant's suitability for this program and to identify his/her areas of strength and weakness. Please complete this
 form and return it as soon as possible to Koinonia Bible School by mail, email, or fax using the information above.

Your Name:	Position:
Phone Number:	Organization:
Second Phone:	E-mail:

How long have you known the applicant? _____ In what capacity? _____

How well do you know the applicant?

- Extremely Well Quite Well Some A Little Only Slightly

If you feel you do not have sufficient knowledge of the applicant to answer a question, you may write N.O. (No Opportunity to Observe) in the blank.

Has the applicant shared his/her relationship with Christ with you? If so, in what ways? _____

What, in your opinion, are this applicant's greatest strengths? _____

What spiritual gifts, talents, natural abilities or ministry experience have you observed in this applicant and how might these add to the life of Koinonia? _____

In what areas do you feel he/she needs to grow in Christian character or maturity? _____

What, as far as you know, are his/her motives for attending Koinonia? _____

What benefits do you see Koinonia bringing to this applicant? _____

How does this person behave around others? _____

This applicant may work with and oversee children and/or youth. How qualified do you consider the applicant to be for this kind of ministry. Imagine that it was your child he was teaching. _____

How does the applicant handle conflict? _____

Please comment briefly on the following situations. How might the applicant respond to: Difficult, stressful situations or circumstances? _____

Correction from leaders? _____

Please rate the applicant on a scale of 1-5 on the following character traits.
N - no opportunity to observe, 1 never, 2 seldom, 3 occasionally, 4 often, 5 always

Personable, friendly	N 1---- 2 ---- 3 ---- 4 ---- 5	Shares faith freely	N 1---- 2 ---- 3 ---- 4 ---- 5
Encourages others	N 1---- 2 ---- 3 ---- 4 ---- 5	Helpful to others	N 1---- 2 ---- 3 ---- 4 ---- 5
Talkative	N 1---- 2 ---- 3 ---- 4 ---- 5	Critical of others	N 1---- 2 ---- 3 ---- 4 ---- 5
Listens well	N 1---- 2 ---- 3 ---- 4 ---- 5	Easily discouraged	N 1---- 2 ---- 3 ---- 4 ---- 5
Aggressive	N 1---- 2 ---- 3 ---- 4 ---- 5	Passive	N 1---- 2 ---- 3 ---- 4 ---- 5
Independent	N 1---- 2 ---- 3 ---- 4 ---- 5	Logical	N 1---- 2 ---- 3 ---- 4 ---- 5
Diligent	N 1---- 2 ---- 3 ---- 4 ---- 5	Moody	N 1---- 2 ---- 3 ---- 4 ---- 5
Works well alone	N 1---- 2 ---- 3 ---- 4 ---- 5	Leadership	N 1---- 2 ---- 3 ---- 4 ---- 5
Honest	N 1---- 2 ---- 3 ---- 4 ---- 5	Shows initiative	N 1---- 2 ---- 3 ---- 4 ---- 5
Punctual	N 1---- 2 ---- 3 ---- 4 ---- 5	Teachable	N 1---- 2 ---- 3 ---- 4 ---- 5
Follows through	N 1---- 2 ---- 3 ---- 4 ---- 5	Decisive	N 1---- 2 ---- 3 ---- 4 ---- 5
Uses wise judgment	N 1---- 2 ---- 3 ---- 4 ---- 5	Cooperative	N 1---- 2 ---- 3 ---- 4 ---- 5
Likes time alone	N 1---- 2 ---- 3 ---- 4 ---- 5	Comfortable in groups	N 1---- 2 ---- 3 ---- 4 ---- 5
Healthy attitude toward authority	N 1---- 2 ---- 3 ---- 4 ---- 5	Healthy attitude toward the other sex	N 1---- 2 ---- 3 ---- 4 ---- 5

What concerns, if any, do you have about this applicant attending Koinonia? _____

What is your recommendation concerning the applicant attending Koinonia Bible School?

I strongly recommend I recommend I recommend with reservations I do not recommend

Additional comments: _____

Thank you for the time that you spent filling out this form. If you would like to contact us regarding this applicant, or for any other reason, we would love to reply. Tim & Julie Hansen 503.873.7743, Tim's email: tahatcrc@gmail.com, Julie's email: hansenjuliemarie@gmail.com,