



Municipal Tax Map Maintenance

Recently, GEOD was awarded 2016 contracts for Tax Map Maintenance with Millburn Township, Florham Park Borough, and Morris Township. For each transaction that occurs within these municipalities, the tax assessor collects the pertinent records and provides them to GEOD on a monthly basis. GEOD then performs a detailed review of the property transaction records, including filed maps, vesting deeds, easement records, subdivision and lot consolidation records. Easements, subdivisions, condominiums and other changes are updated in the digital tax map file on a continuous basis compliant with current State regulations and guidelines.

Once the review and update are complete, new prints of the impacted maps are made and submitted to the assessor monthly, with a full set of tax maps submitted at the end of each calendar year. Every two years, a full set of maps is submitted to the NJ State Division of Taxation for a compliance review.

Location: Various Municipalities in New Jersey

Client: NJ Townships

Contract Amount: On Call

Services:

- Review of all property transaction records
- Update of digital tax map files
- Monthly and annual reporting to Assessor
- Biennial submission of maps to the NJ State Division of Taxation