

## **Privacy Statement for VERA Ltd**

On joining VERA, members are asked to give their names, addresses and contact details (phone number and email address). This constitutes a database of personal information under the General Data Protection Regulations 2018. In order to comply with these regulations, VERA must specify the purposes for which the information will be used, and to gain written consent from each member before using the information for the day-to-day business of the Association.

Your names, addresses and contact details will be used by VERA's management committee to:

1. Allow communication by the management committee with the current membership either by email, or by post, for such things as distribution of committee minutes and quarterly accounts, notification of general meetings, or informing the membership of future events.
2. To enable efficient collection of annual subscriptions.
3. To allow collation of simple non-identifiable data such as turnover of membership as required by such authorities as the Financial Conduct Authority in their Annual Report return.
4. To provide the National Allotment Society with an annual list of current members' names and contact details in order to maintain group membership with that organisation.

There will be no other uses for the database. Details of members are not forwarded to any other third party. Information is held securely by the committee members involved. Personal details are removed once a member leaves VERA.