

# **FORCE UNLIMITED**

1504 S. Frederick Ave. -- Oelwein, IA 50662

## **PERSONAL INFORMATION**

Name: \_\_\_\_\_  
Last First Middle  
Social Security Number: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Permanent Address: \_\_\_\_\_  
Street City State Zip  
Phone Number: (\_\_\_\_) \_\_\_\_\_ Are you 18 years or older? Yes \_\_\_\_ No \_\_\_\_  
Alternate Number: (\_\_\_\_) \_\_\_\_\_

## **EMPLOYMENT DESIRED**

Position: \_\_\_\_\_ Date you can start: \_\_\_\_\_  
I am available to work: Full-time: \_\_\_\_\_ Part-time: \_\_\_\_\_ Overtime: \_\_\_\_\_ Temporary: \_\_\_\_\_  
Hours, shifts or days you **can't** work \_\_\_\_\_ Desired Salary: \_\_\_\_\_  
How Did You Hear About Us? [ ]Newspaper [ ]Current Employee \_\_\_\_\_ [ ]Other \_\_\_\_\_  
Are you legally able to work in the United States? Yes \_\_\_\_ No \_\_\_\_ (*proof of eligibility will be required upon offer of employment*)  
Have you been convicted of a felony, or convicted in a general court? (*A conviction record will not necessarily be a bar to employment. Factors such as age at time of the offense, seriousness and nature of the violation, rehabilitation will be taken into account*). Yes \_\_\_\_ No \_\_\_\_ If yes, please give date and explain:  
\_\_\_\_\_  
\_\_\_\_\_

## **EDUCATION & SKILLS**

(Check the highest level or equivalent completed)

High School: \_\_\_\_\_ College / Tech: \_\_\_\_\_  
             
1 2 3 4 1 2 3 4 5 6

Area(s) of study: \_\_\_\_\_ Degree(s) Received: \_\_\_\_\_

List any additional trainings, certificates, skills, abilities or information not in your work history, but would be useful in evaluating your qualifications. Please include machines you have operated (lathe, press, etc...).

\_\_\_\_\_  
\_\_\_\_\_

**Employment History and / or Military Experience** (*Start with current or most recent employer*)

COMPANY NAME: _____		City/State: _____
Supervisor: _____ Phone #: _____ May we contact? Yes    No	Employment Dates: From ____ / ____ to ____ / ____	Position: _____ Salary: _____
Reason for Leaving: _____		
Duties: _____		

COMPANY NAME: _____		City/State: _____
Supervisor: _____ Phone #: _____ May we contact? Yes    No	Employment Dates: From ____ / ____ to ____ / ____	Position: _____ Salary: _____
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Reason for Leaving: _____		
Duties: _____		

**References**

Name: _____	Phone: _____
Address: _____	
Relationship to Applicant: _____	
Name: _____	Phone: _____
Address: _____	
Relationship to Applicant: _____	
Name: _____	Phone: _____
Address: _____	
Relationship to Applicant: _____	

“I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have and release all parties from all liability for any damage that may result from this. I understand this application is not an implied or expressed contract of employment and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time with or without prior notice and with or without cause. I acknowledge that I have read and understand the above statement”.

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

This application for employment shall be considered active for a period of time not to exceed 60 days

**\*\* APPLICATION WILL NOT BE VALID UNLESS EMPLOYMENT HISTORY IS COMPLETE \*\***

Auxiliary aids and services are available upon request to individuals with disabilities. Equal Opportunity Employer / Program

<u>Office Use Only</u>	Interview Date: _____
Notes: _____	
_____	
_____	
_____	
_____	
Starting Date: _____	Starting Pay: _____