

## WORKSHOP CALENDAR FOR 2017

	Workshop	Duration (Days)	2017							
<b>Leading your career journey</b>	Optimising your career transition	3	24 - 26 May	26 - 28 Jul	23 - 25 Aug	27 - 29 Sep	25 - 27 Oct	8 - 10 Nov	4 - 6 Dec	
	Sharpen your career skills - Identifying your true strength	0.5	24 May AM	26 Jul AM	23 Aug AM	27 Sep AM	25 Oct AM	8 Nov AM	4 Dec AM	
	Sharpen your career skills - CV	0.5	24 May PM	26 Jul PM	23 Aug PM	27 Sep PM	25 Oct PM	8 Nov PM	4 Dec PM	
	Sharpen your career skills - Career conversations	0.5	25 May AM	27 Jul AM	24 Aug AM	28 Sep AM	26 Oct AM	9 Nov AM	5 Dec AM	
	LinkedIn strategy for hunting the right job	0.5	25 May PM	27 Jul PM	24 Aug PM	28 Sep PM	26 Oct PM	9 Nov PM	5 Dec PM	
	Sharpen your career skills - Interviewing skills and Salary Negotiation	0.5	26 May AM	28 Jul AM	25 Aug AM	29 Sep AM	27 Oct AM	10 Nov AM	6 Dec AM	
	Financial sanity during career transitions	0.5	26 May PM	28 Jul PM	25 Aug PM	29 Sep PM	27 Oct PM	10 Nov PM	6 Dec PM	
	Optimizing your career growth for young professional	1	8-Sep							
	Optimizing your career growth for mid career professional	1	17 Oct							
	Optimizing your career growth for late career professional	1	6 Nov							
LinkedIn strategy for the graduating professional	0.5	27 May AM								
<b>Leading HR and Talent management</b>	Talent Analytics for non analytical professional	2	15 - 16 May	12 - 13 Oct						
	HR for non HR	2	4 - 5 Sep							
	MasterClass - Design and implement - Performance appraisal system	2	9 - 10 Oct							
	MasterClass - Design and implement - Attract, select and retain the right talent	2	6 - 7 Sep							
	Effective succession planning and high potential development	1	8 Aug							
<b>Leading Self</b>	Happiness at Work	1	17 May	10 Jul	15 Sep	7 Nov				
	Speaking and presenting your thoughts with impact	2	3 - 4 Aug							
	Sharpen your career skills - Networking	0.5	29 May AM	31 Jul AM	29 Aug AM	2 Oct AM	13 Nov AM			
	The introvert vs extrovert personality balance for success	1	26-Sep							
	Smart internship for employment potentials	0.5	29 May PM	17 Jun AM	29 Aug PM	30 Sep AM	28 Oct AM	13 Nov PM		
	Turning your failures to success	1	16 Oct							
	Assertive skills for female talents	1	3 Oct							
	Accelerate your growth with mentoring and coaching	1	7 Aug							
	Spotting opportunities for growth in your role	1	4-Jul							
	Ignite your passion at work	1	11 Oct							
<b>Leading others</b>	Improve employee engagement through happiness programs	1	22 Aug							
	Effective stakeholder management	1	14 Jul	11 Sep						
	Building collaborative teams through transactional analysis	1	11 Aug							
	Grooming future quiet leaders	1	24 Oct							
	Reverse mentoring for senior professional (mentee)	1	1 Aug							
	Reverse mentoring for young professional (mentor)	1	2 Aug							
	Manager as a coach	2	18 - 19 May	15 - 16 Jun	20 - 21 Jul	16 - 17 Aug	4 - 5 Oct	14 - 15 Nov		
	7 habits of highly effective teams	2	19 - 20 Nov							
	Interviewing skills with psychology	1	12 Jun	21 Aug	30 Oct					
	MasterClass - Performance appraisal and review for managers	2	30 - 31 Aug	9 - 10 Oct						
	Motivating for your multi-generational workforce	1	14 Jun	14 Aug	23 Oct					
	Leading difficult conversations at work	1	5 Jun							
<b>Leading positive disruption</b>	Digital transformation for non digitized SMEs	0.5	1 Jun PM	3 Jul PM	8 Aug PM	5 Sep PM	17 Oct PM	16 Nov PM		
<b>Leading customer service</b>	Communicating with difficult customers	1	23 May	18 Aug	24 Nov					
<b>Leading Finance</b>	Essential corporate accounting for small start up	2	6 - 7 Jun							