

LONDON

Kamiak Show Band, Colorguard, & Dance Preliminary Itinerary Packet

April 6 - 13, 2018

Sponsored by KPAB



- **Oxford/Warner Brothers Studio Tour** – Visit the **Warner Brothers Studio** for a fantastic tour of some of the actual sets from many of the Harry Potter movies. You will go behind the scenes to see some of the breathtaking sets, stunning costumes, props and animatronics that brought the books to life. From the studios we transfer to **Oxford, known as the “City of Dreaming Spires”**. Our walking tour will include a visit to **Christchurch College** where you learn about college life including some of the distinguished people who have studied here including: John Wesley, William Gladstone, WH Auden and Robert Peel. It was in Christchurch College that the dining hall was used as a double for the sets for the dining room scenes in the Harry Potter movies.
- **Coventry/Performance - Coventry** was a prime target during WWII and was heavily bombed. The medieval cathedral was hit in November 1940 and exists today as a symbol of hope, faith and trust in the future alongside the modern cathedral that was begun in 1956. Visit the ruins of the medieval **Cathedral** and admire the magnificent building that is now **Coventry Cathedral**. The band can possibly perform at the **Coventry Cathedral** or the marching band and dance team can perform at a local school or SYDNI community center in Leaming Spa.
- **Windsor/London** - Visit Windsor for a sightseeing tour where we visit the traditional home of the British Monarchy, **Windsor Castle**. Encapsulating 900 years of history, we tour the Castle, taking in the magnificent State Apartments and works of art that reflect the tastes of successive kings and queens. Possible performance today could include the marching band and dance team performing at a soccer or rugby match in a stadium (pre-match/halftime).



- Enjoy a **cruise** along the **River Thames to Greenwich Pier**. Enjoy the rest of the day at leisure in Greenwich. **Admire the Cutty Sark**, the world's last surviving tea clipper or visit the **National Maritime Museum**. Walk through Greenwich and its beautiful park, best known for giving its name to Greenwich Mean Time, or GMT, one of the world's time zones. Walk up the hill to the **Royal Greenwich Observatory** which has played a major role in astronomy and navigation since being commissioned by King Charles II in 1675. Don't forget to stand on the famous Greenwich Meridian, the earth's line of zero longitude. (B,D)
- **Admission to Thorpe Park**



Breakfast at hotel followed by transfer to **Thorpe Park** on the outskirts of London, a Theme Park with over 30 rides plus attractions and live events including the **Stealth** - 0-80 mph in under 2 seconds as you get fired over 200 feet into the air. **The Saw – The Ride**, beyond vertical drop of 100 degrees from a height of 100 feet. **The Swarm** – The UK's first winged rollercoaster reaching speeds of 100km/h. **The Colossus** – Twist and turn through 10 loops. **The Nemesis Inferno** – feet free, legs dangling rollercoaster experience and the **Tidal Wave** – Super-soaking water ride. Plus many more

rides to fill out your full day and evening at this exciting theme park. There is a possibility that the marching band could perform during the day.

Friday, April 13

Departure

Breakfast at your hotel. This morning we will transfer to the London airport for your flight back to the US. (B)

Approximately \$2,500 per student (*Double Occupancy*)

AIR TRANSPORTATION

- Round-Trip Air Transportation from Seattle to London

ACCOMMODATION – 6 Nights

- Six (6) nights at a 4-star hotel in the London area

DELUXE COACHES

- Luxury motorcoaches to accompany the group for 7 days touring as per itinerary

PROFESSIONAL TOUR GUIDES

- Guides provided as listed on the Itinerary

ADMISSIONS/TOURS

- Panoramic Tour of London upon arrival
- Admission to all parks and attractions

BREAKFASTS (6)

- Breakfast at hotel each morning

DINNERS (6)

- Six Dinners in local restaurants/hotel (Dinners based on 3 courses, drinks not included)

PERFORMANCES

- Possible public performances arranged as listed on itinerary

Cost & Payment Schedule

The KPAB full package price is still an approximation, but our goal is not to exceed \$2,500 per student. Changes in the final payment (either up or down) include:

The Travel Committee would like to make additional inclusions, such as Travel Wear, Evening Security, Group Photo, Transportation to SeaTac Airport and of course, provide financial aid for families in need. There are a number of Fundraisers to be planned to offset these additional costs, so we can keep the trip as affordable as possible.

20 June 2017	*Deposit	\$300 (NON-REFUNDABLE)
15 September 2017	Payment #1	\$400
20 October 2017	Payment #2	\$400
17 November 2017	Payment #3	\$400
19 January 2018	Payment #4	\$400
16 February 2018	Payment #5	\$400
9 March 2018	Payment #6-**FINAL PAYMENT	\$ Balance

*Deposit of \$300 per student will be due by June 20, 2017. This deposit is NON-REFUNDABLE, and serves as a commitment for the student to go and to reserve space.

** All payments are due as scheduled. Final payment ensures that the student has a 0 balance owing (or an alternate financial aid/payment plan that has been turned in to the director) for Showband Fall Season, Kamiak Winter Percussion, or Winter Guard, is in place by June 20th, 2017; otherwise, the deposit will be forfeited and the student will not be allowed to go on trip.

What is not included?

The following meals are *not* included in the trip package:

At this point, it is our intention to include all breakfasts and dinners as group meals that are included in the trip price. It is possible that our itinerary may force us to change one or more of these meals to be an out-of-pocket expense. The final itinerary will be set no later than a month before the trip. Lunches will not be included throughout the trip. All meals on both travel days (Fridays) are also not included. At this point, the only other out-of-pocket expenses will be for souvenirs and incidental spending. As the trip draws closer, the Travel Committee will suggest how much money each traveler should bring. At this point, travelers should plan on bringing a minimum of \$300 in pocket money for meals and incidentals.

How do participants sign up? Can we sign up in the fall?

Your non-refundable \$300 deposit and Financial Commitment Form puts your student's name on our travel list. We may still accept a limited number of deposits and commitments throughout the summer and into early fall, but our contract with the tour company will be based upon the number of deposits and subsequent payments submitted by December 1st. Your early commitment to this trip is necessary for the Tour Company to plan the best possible tour for our group. You may not apply for financial assistance if you sign up after the December 1st deadline.

Who will this tour include?

This tour includes band, colorguard and dance members.

What about Financial Aid?

Please refer to the section on Financial Assistance located in this packet. If your participation is dependent upon substantial financial assistance, and the financial aid forms accompany your Financial Commitment Form, your deposit is refundable based upon the award of your financial assistance. Financial Awards will be made as soon as possible, hopefully by late September.

Is this Tour required of all 2017-18 Band, Colorguard, and Dance Students?

While this is a great opportunity, this activity is *not* graded and is *not required* for membership in the 2017-18 Kamiak Show Band, Colorguard, or Dance Team.

What other information will we be receiving as the tour draws closer?

The Travel Committee will sponsor a **Trip Information Night in mid-March**, with an emphasis on packing information, and safety, and security. You will also receive a packet with flight, room, chaperone group, and tour information. Then, a week before the tour, we will have an informal Send-Off Event to meet chaperones, collect medications, distribute travel wear and luggage tags, and receive our final itinerary and travel booklets.

What about Traveler's Insurance? What if an unforeseen disaster forces the trip to be cancelled? Will my instrument be safe?

It is strongly recommended by KPAB that our students' families consider purchasing additional travel insurance. This insurance can provide protection in the event of an emergency that prevents traveling or requires a modification to the itinerary. Of course, it depends on the specifics of the policy that you choose to purchase, but typically, basic travel insurance covers trip cancellation, trip interruption, emergency medical and dental benefits, emergency medical transport, and baggage loss or delay coverage.

For example, if your student develops a condition right before the trip departs that would prevent his/her ability to travel with the group, such as, say, a broken ankle, and is unable to travel - depending on which policy your family purchases - you could get all of your travel costs refunded by the travel insurance company.

Travel insurance for many policies runs under \$100. Basically, for less than \$100, you would be able to get back over \$2,000.

Similarly, if your student needs to return home suddenly while on the trip, the travel insurance could cover the costs of taking a different flight home. An example would be if your student trips and breaks an ankle while in London -- travel insurance can help with the costs of medical treatment while there. If the airlines misplace your student's luggage and your student needs to purchase some clothing to wear while the airlines track down the missing bags, you may be able to submit those expenses for reimbursement. It can cover a variety of situations.

Unfortunately, "acts of God" and nature are seldom covered by travel insurance. In the event of a volcanic ash situation or a terrorism alert or political situation that prevent flights from operating, travel insurance most likely will not cover our costs. The airlines may provide some kind of partial refund, minus cancellation fees, but it would depend on the exact specifics of the situation. If the problems are in the area we are traveling to (as opposed to a more general problem affecting travel overall), there is a better chance of getting refunds.

The web site of our Tour Company - <http://www.musfestivals.com/> - provides a link to travel insurance through Allianz. At the top of the page is a link entitled "**Insure your trip.**" This link will connect you directly to Allianz, where you can read about several plan options, their costs, and coverages.

Lastly, while the airlines, bus companies, and tour companies all carry various insurance policies of their own, they are also masters at avoiding and deflecting claims; thus, we recommend that if your student will be traveling with a valuable instrument, you look into including that instrument on your homeowner's policy to ensure that it is properly covered for both loss and damage during travel to a European country.

Can we use Frequent Flier Miles?

While we do not yet know which airline carrier we will be flying, usually frequent flier mileage can be accrued by showing your mileage membership card to the attendants as you check in for the flight. As we are traveling as a group, sometimes different mileage rules are in effect, due to the "class of service".

We will have more information about these matters when we confirm our flight arrangements.

CANCELLATION AND REFUND POLICY

Since the operation of performance tours requires extensive long-term planning, costs and deposits are incurred long before the actual departure. Once we receive the contract from our travel agent, we will notify you of the cancellation policy. They will include dates for a full refund (less the non-refundable deposit), partial refunds, and the date after which no refunds will be granted. If a student must cancel but a suitable replacement traveler is found, we may be able to negotiate a more favorable refund.

Financial Aid

The Performing Arts Boosters is very much interested in making this trip available to all interested students, regardless of personal financial situation. Many parents are willing to participate in both individual and group fundraisers to assist families to reach their financial commitment. KPAB will have a very limited amount of financial aid money available (generally maximum of \$200 per student) and we also can provide extended payment plans beyond the due dates.

Please note, though, that:

- KPAB is not a bank or lending institution. We are willing to make individual plans, but it does place an extra burden on the organization
- A Financial Aid Form must be completed and reviewed by the Travel Committee. The form is due to the Travel Committee with the June payment.

The payment plan is based upon KPAB contract with the tour company, Music Festivals. If for any reason you cannot make your planned payment in a timely fashion, we ask that you contact the Trip Payment Chair and share when we can expect payment. Our organization understands that special circumstances will occur; we just ask that the lines of communication be open.

FAQ's

***What is a student account?**

Each student enrolled in the performing arts automatically has a "student account" with the Kamiak Performing Arts Boosters (KPAB). This is an "account" in the sense that we can track individual student account fundraising (ISAF) money raised by a student and also money deposited by a parent to cover program fees or travel expenses.

KPAB is a non-profit organization so all monies raised through fundraising belong to the booster organization and cannot at any time be refunded to you in cash. You must use all fundraising monies for travel, t-shirts, band camp, etc. Any fundraising monies left in your child's account when he/she graduates can be transferred to a sibling or friend in the program OR will be donated to the booster organization to be used for scholarships.

Please keep in mind that our treasurer and student account volunteers have the difficult job of overseeing 600+ individual student accounts, tracking payments, expenditures and fundraising income. Statements are emailed by the 5th of each month; you can greatly assist the treasurer by making timely payments. See late payment information below.

***If I make regular payments, and my student ends up making more than expected in fundraising (ISAF), can I get my personal funds reimbursed?**

Yes. We can reimburse funds deposited from a personal check if your "account" is in excess of what you need for the year. Please note that in accordance with IRS/non-profit rules, ISAF money cannot be used for "personal spending or food money" on the trip. It is your responsibility to monitor the monthly statements. Please keep in mind KPAB is not a bank and we appreciate your monitoring statements each month to avoid overpayment if ISAF is, indeed, successful for your student. Fundraising (ISAF) money after the fact cannot be applied to the trip if the trip is already paid in full. If your student is participating in KPAB, funds can be rolled forward for other KPAB program expenses.

***How do I keep track of the amount in our student account?**

You are welcome to contact our Payment Chair. Statements are emailed to families on the 5th of each month. Please make sure we have your correct, frequently checked email!

***What happens if I am late for a payment?**

Please note that the payment schedule is set up to meet our financial commitments to the travel company: KPAB is not a bank. We do not have the funds to cover individual student expenses if you do not make your payments. If indeed, payment is going to be late, please contact the Payment Chair. Payments that are more than seven days late, without a pre-arranged payment schedule modification, will result in a \$25 late payment penalty fee.

If a payment is coming due and you anticipate missing the payment or needing a payment extension, and you must make arrangements with the Payment Chair ahead of time. The penalty fee will not apply.

***How are payments made?**

There is a secure box in the Band Room, and our Student Account Volunteer stops by often to collect payments. Checks are much preferred over cash. Please place the check in a sealed envelope and make sure the student name is on the check. Checks can also be mailed directly to our **KPAB PO Box: PO Box #1016, Mukilteo 98275**

***Can a Personal Credit Card be used for Payments?**

Yes, there are specific instructions on your monthly student account statements.

***Are there any fees for using a Credit Card?**

Due to new regulations passed over the past year, businesses are now allowed to pass the cost of using credit cards on to their customers. We will add a 2%-3% fee to each credit card payment. This fee amount will not exceed the percentage charged to us by our bank. Please note: this fee does not apply to debit cards (when used with a pin number) or pre-paid cards. If you are using a debit card (when used with a pin number) or pre-paid card to make a payment, you must notify us when making each payment.

FUNDRAISING OPPORTUNITIES

The Kamiak Performing Arts Boosters will try to plan as many fundraising opportunities as possible, but this is a group effort. We hope many of our parents will get involved so we can make this trip possible for as many students as possible! Some fundraising money can be applied to student accounts (ISAF) and are not eligible for tax-exempt write offs. Some fundraisers will be designed to benefit the entire group.

***Entertainment Book Sales:** For this fall fundraiser, students sell Entertainment Books and approximately \$10/book ISAF goes into the student's individual account.

***Scrip Cards:** Our Scrip Card Program allows families to use Scrip cards for regular household expenses - -gas, groceries, Starbucks . 80% of the rebate will go back to the student account. An example is a family spends \$500 per month at Albertsons, \$150 at Arco, and \$150 at other approved retailers . . . although the rebate varies per company, an average rebate of 4% would put \$26 into the student account every month.

***Spring Bulb Bowl Sales:** For this spring fundraiser, students sell spring bulb bowls (~\$8 ea) and hyacinths or daffodils (~\$4 ea). A student selling 8 spring bulb bowls and 8 hyacinths or daffodils would put about \$100 into the student account.

***Group Fundraising:** This tour is a group effort of the Kamiak Showband, Colorguard and Dance Programs. We would like to reduce the price of the tour for all participants with general fundraising. At this point we do not have a group fundraiser slated for this trip. We need parents to participate in fundraising efforts. If you have a great fundraising idea, please share, either at an upcoming Booster Meeting or on the Interest Survey enclosed.

How can I utilize fundraisers to pay for this Trip?

Example:

<u>Cost of Trip</u>	<u>\$2,500</u>	
Entertainment Books	\$200	
Scrip	\$260	(\$20 @ 10 per book)
<u>Bulb Sale, Misc. Fundraisers</u>	<u>\$100</u>	(\$800 per month, 10 months, 4%)
Out of Pocket Cost	\$1,940.	

*If you have a great fundraising idea, please share, either at an upcoming Booster Meeting or on the Interest Survey enclosed.

Adult Travel Arrangements

Chaperoning

We will be selecting approximately 10-15 chaperones to accompany the band, colorguard and dance on this venture, who will be working very hard to ensure your student will have not only a musically rewarding experience, but a safe one, as well. Chaperones are chosen based upon thoughtful responses to the chaperone application; experience chaperoning and volunteering with the band, colorguard or dance and special skills (i.e., a medical background.) We hope to offer chaperone packages with a discount, however, if trip costs increase we may be forced to raise the price to the student price. We plan on selecting chaperones in **early September**.

Shadow Trip

As a service to band, colorguard, dance and community members, the Travel Committee is also willing to plan a Shadow Trip. If there is sufficient interest (minimum of 15 participants) we will plan an "adults' trip" with a parallel itinerary that will also include the students' performances and allow you some limited independent time with your student. Be a part of the tour without late night chaperoning duties! Please indicate interest on the Interest Survey.

***IMPORTANT:** Fundraising efforts are intended for the student's trip – not the shadow or parent costs. Cost for the Shadow Trip will be TBD at this time, but please note that it will be slightly higher than the student trip, because it will be based upon double occupancy rather than quadruple occupancy. *An additional fee will apply if a shadow traveler would like a single occupancy room.

The commitment form is due June 20, 2017, along with your first payment. The payment schedule will follow the same timelines as the student payments with the balance (to be determined) on March 9, 2018. We have some room to re-work this payment plan, on an individual basis, as long as it is paid in full by March 9, 2018.

Kamiak Performing Arts Boosters
KAMIAK HIGH SCHOOL BAND~ COLORGUARD~DANCE
INTEREST SURVEY
London Trip-April 6-13, 2018
*(*please write legibly)*

Parent Name :
Contact Email:
Phone #:

Student Name :

Please circle the group your son/daughter is expected to be in for the following school year:

- Band
- Percussion
- Ensemble
- Colorguard
- Dance

I am willing to serve on the Travel Committee

I am willing to help with this fundraising event:

I am interested in the Shadow Trip

I am interested in Chaperoning

I will investigate getting corporate donations for the trip expenses

I have this suggestion for a fundraising event

Can you chair this fundraiser?

Other Questions and Input:

Kamiak Performing Arts Boosters
KAMIAK HIGH SCHOOL BAND~COLORGUARD~DANCE FINANCIAL COMMITMENT FORM LONDON TRIP
April 6-13, 2018

RETURN THIS FORM WITH YOUR DEPOSIT BY 20 June, 2017. Colorguard, dance and band members can also turn in payments and forms in the secure box in the band room or mail to KPAB at PO Box 1016 Mukilteo, WA 98275. Please make checks payable to Kamiak Performing Arts Boosters. Credit Card deposits will also be accepted.

A 2%-3% fee will be charged for all trip payments made by credit card. Fee will not exceed the amount charged to us by our bank.

Student Name: _____

Parents' First and Last Names: _____

Street Address: _____

City, State, Zip: _____

Phone (home): _____

Phone (work): _____

_____ Parents' e-mail : _____

(Regular announcements including meetings, payments, bulletins, etc. will be sent here)

I agree to allow my child to participate in the KPAB Kamiak Band, Colorguard, Dance tour to London.

I have read and understand this Financial Commitment Form, including the refund policy listed on the accompanying pages. I will support my student by encouraging participation in fundraising events and paying for the trip by the deadlines. I understand the initial \$300 deposit is nonrefundable, except in the special cases. I also understand that there is a \$25 penalty fee for late payments.

I understand that if my financial commitment has not been paid in full by November 18, 2017, any money expended by the agent will be billed to my students' account and my student will not be allowed to attend the tour.

Parent Signature: _____

Student Signature: _____

Date: _____

Questions? Contact bandliaison@kamiakarts.org

Kamiak Performing Arts Boosters
KAMIAK HIGH SCHOOL BAND~COLORGUARD~DANCE LOAN & FINANCIAL AID APPLICATION LONDON TRIP
April 6-13, 2018

Date of Application: _____

Student Name: _____

Parent(s) Name(s): _____

Program Activity for which student is requesting aid: **2017-18 Band, Colorguard, Dance Trip to London**

Student Activity Debt: \$ 2500

Student Previous Debt: \$ _____

Total amount you can contribute: \$ _____

Projected Amount earned through fundraising (Estimate) \$ _____

Amount to be financed by KPAB \$ _____

Amount you are requesting as a:

Financial Aid \$ (Not to exceed \$200):

Loan (amount needs to be repaid by 1 June, 2018):

Loan repayment plan:

\$ _____ amount due on _____

\$ _____ amount due on _____

\$ _____ amount due on _____

\$ _____ Final payment due June 1st 2018

VISA and MasterCard are accepted.

I/we understand that this is a binding agreement between the Kamiak Performing Arts Boosters and us. We promise to uphold the agreement, if approved.

Student Signature & Date: _____

Parent Signature & Date: _____

Director Signature & Date: _____

Treasurer Signature & Date: _____