SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2022 - 2023

ESL Level III Advanced 15 weeks/per semester/120 hours

On-Time Completion Rates (Graduation Rates)

(includes data for the two calendar years prior to reporting)

Calendar	Number of Students	Students	Number of On-	On-Time
Year	Who Began the Program	Available for	Time Graduates	Completion Rate
		Graduation		
2022	0	0	0	0
2023	0	0	0	0

Student's Initials	:Date	:			
Initial only after	you have had	sufficient tim	e to read and	d understand	the information.

Students Completing Within 150% of the Published Program Length

Calendar	Number of Students	Students	150%	150%
Year	Who Began the Program	Available for	Graduates	Completion Rate
		Graduation		
2022	0	0	0	0
2023	0	0	0	0

**Included if the program is more	than one year	in length.
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Student's Initia	als:Date:			
Initial only after y	you have had sufficie	nt time to read and	understand	the information.

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Job Placement Rates

(includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students Who	Graduates	Available for Employment	Employed in the Field	Employed in the Field
	Began		•		
	Program				
2022	0	0	0	0	0
2023	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. The list of the employment positions could be obtained from the office of student affair. Please contact Dr. Yu Guo for details.

Gainfully Employed Categories

(includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate	Graduates Employed in	Total Graduates
	Employed	the Field	Employed in the
	in the Field	at Least 30 Hours Per	Field
	20-29 Hours Per	Week	
	Week		
2022	0	0	0
2023	0	0	0

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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates	Graduates Employed in	Total Graduates
	Employed in the	the Field in Concurrent	Employed in the
	Field in a Single	Aggregated Positions	Field
	Position		
2022	0	0	0
2023	0	0	0

<u>Self-Employed / Freelance Positions</u>

Calendar Year	Graduates Employed who are Self-	Total Graduates
	Employed or Working Freelance	Employed in the Field
2022	0	0
2023	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who	Total Graduates
	are Employed by the Institution, an	Employed in the
	Employer Owned by the Institution, or	Field
	an Employer who Shares Ownership	
	with the Institution.	
2022	0	0
2023	0	0

Student's Initial	s:Date:	

Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- 1. The work available to graduates of this program is usually for freelance or self-employment.
- 2. This type of work may not be consistent.
- 3. The period of employment can range from one day to weeks to several months.



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- 4. Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- 5. You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- 6. Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- 7. Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:			
Only initial after you	a have had sufficient	time to read and	understand t	the information.

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License Examination Passage Rates

(includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Number Who	Number Who	Passage
Year	Graduates in Calendar Year	Graduates Taking Exam	Passed First Available Exam	Failed First Available Exam	Rate
2022	0	0	0	0	0
2023	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials:	Date:	

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

(includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
2022	0	0	0	0	0	0	0
2023	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. The list of graduates employed in the field and salary disclosures could be obtained from the office of student affair. Please contact Dr. Yu Guo for details.



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		W
School Official	Date	

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Definitions

- 1. "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- 2. "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- 3. "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- 4. "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- 5. "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- 6. "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- 7. "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- 8. "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- 9. "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- 10. "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- 11. "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- 12. "First Available Exam Date" is the date for the first available exam after a student completed a program.
- 13. "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- 14. "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- 15. "Salary" is as reported by graduate or graduate's employer.
- 16. "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

- A. Student's Right to Cancel.
 - i. In addition to any other right of rescission, the Student shall have the right to cancel this Agreement and obtain a refund of charges paid:
 - (1). Through attendance at the first class of the Program that is the subject of this Agreement; or
 - (2). The seventh calendar day after enrollment, whichever is later.
 - ii. Cancellation shall occur when the Student gives written notice of cancellation to the University at the address specified on Page 1 of this Agreement.
 - iii. The written notice of cancellation, if given by mail, is effective when deposited in the mail properly addressed with postage prepaid.
 - iv. The written notice of cancellation need not take a particular form and, however expressed, is effective if it indicates the Student's desire not to be bound by this Agreement.
 - v. Except as provided in subparagraph vi, below, if the Student cancels this Agreement, the Student shall have no liability, and the University shall refund any consideration paid by the Student within 10 days after the University receives notice of the cancellation.
 - vi. If the University gave the Student any equipment, the Student shall return the equipment with the notice of cancellation. If the Student fails to return the equipment, the University may retain that portion of the consideration paid by the Student equal to the cost of the equipment and shall refund the portion of the consideration exceeding the cost of the equipment within 10 days after the period within which the Student is required to return the equipment. The Student may retain the equipment without further obligation to pay for it.

V11.	Based upon the Student's Start Date of	, the Stud	dent must exe	rcise this rig	ht to ca	ancel b	y
	midnight on						

- B. Student's Right to Withdraw. The Student has the right to withdraw from the Program at any time. If the Student withdraws from the Program after the period described in the Student's Right to Cancel, above, the University shall remit a refund as calculated under the formula described below within 45 days following the student's withdrawal.
 - i. If any portion of the tuition was paid from the proceeds of a loan, the refund shall be sent to the lender or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid program from which the Student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the Student.
 - ii. If the Student obtains a loan to pay for an educational program, the Student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.
 - iii. Except for the Student's right to withdraw at any time as described above, the Student shall not be entitled to a refund under this section if both of the following occur:
 - (1) all of the Student's tuition and fees are paid by a third-party organization, such as a Job Training Partnership Act agency, a Regional Occupational Program or Regional Occupational Center, a Private Industry Council, or a vocational rehabilitation program, if the Student is not obligated to repay the



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- third-party organization or does not lose time-limited educational benefits; or
- (2) the third-party organization and the University have a written agreement, entered into on or before the date the Student enrolls, that no refund will be due to the Student if the Student withdraws prior to completion.
- iv. If the Student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:
 - (1) The federal or state government or a loan guarantee agency may take action against the Student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
 - (2) The Student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.
- C. Method of Calculating Refund. For Students who have completed 60 percent or less of the scheduled hours for the period of attendance, the tuition refund to be paid to the Student shall be calculated as follows:
 - i. The total tuition charge is divided by the number of hours in the program. The quotient is the hourly charge for the program.
 - ii. The amount owed by the Student for purposes of calculating a refund is equal to the hourly charge for instruction multiplied by the number of hours the student was scheduled to attend prior to withdrawal.
 - iii. The refund is equal to any amount in excess of the figure derived in subparagraph (iii) that was paid by the Student.
 - iv. The refund amount shall be adjusted as provided below for equipment, if applicable.
 - v. Students who have completed more than 60 percent of the scheduled hours for the period of attendance shall not be entitled to a refund of tuition or any other institutional charges.
- D. Administrative Fee. Unless the Student's application is rejected, or the Student cancels his/her enrollment in accordance with the STUDENT'S RIGHT TO CANCEL under section a), above, the University shall impose an administrative fee of \$150 in connection with the Student's termination of his/her enrollment prior to completing his/her course of instruction. An applicant who is not accepted by the University shall be entitled to a full refund of all monies.
- E. Books, Tools, Supplies Charges. This Agreement specifies a separate charge for books, tools, supplies that the Student will use during the Program. After the expiration of the cancellation period set forth in Section 17(a)(i), above, the School will keep the student kit fee as the kit becomes the property of the Student; except that, the Student's refund to be provided under this Agreement shall include any amount paid by the Student for books, tools, supplies which the Student has not obtained at the time of the Student's withdrawal.
- F. Notice of Withdrawal. The Student may notify the University of the Student's desire to withdraw by providing written notice of withdrawal, addressed to the University's Director and sent to the address specified on Page 1 of this Agreement. The written notice of withdrawal, if given by mail, is effective when deposited in the mail properly addressed with postage prepaid, or the date the information is delivered to the University in person. The written notice of withdrawal need not take a particular form and, however expressed, is effective if it indicates the Student's desire to withdraw from the Program.
- G. Determination of Withdrawal Date. For the purposes of this Agreement, the Student shall be deemed to have withdrawn from the program of instruction when any of the following occurs:
 - i. The Student notifies the University of the Student's withdrawal or of the date of the Student's withdrawal,



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- whichever is later. The University terminates the Student's enrollment as provided in the Enrollment Agreement.
- ii. The Student has failed to attend classes for a 14-day period. For the purpose of determining the amount of the refund, the date of the Student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining when the refund must be paid, the Student shall be deemed to have withdrawn at the end of the 14-day period.
- iii. If a Student does not return from an approved leave of absence, the Student shall be considered terminated. The date of withdrawal shall be the earlier of the date of expiration of the leave of absence or the date the Student notifies the University that the Student will not be returning.
- iv. The University monitors clock hour attendance on a weekly basis.
- H. Course and/or Program Cancellation Policy.
 - i. If the University closes permanently and ceases to offer instruction after the Student has enrolled, and instruction has begun, then the University shall at its option, (a) provide a pro-rata refund of tuition; or (b) participate in a Teach-Out Agreement.
 - ii. If a program is canceled subsequent to the Student's enrollment, and before instruction in the program has begun, then the University shall at its option, (a) provide a full refund of all monies paid, or (b) provide completion of the program.
 - iii. If the University cancels a program and ceases to offer instruction after the Student has enrolled and instruction has begun, the University shall at its option, (a) provide a pro rata refund for all students transferring to another school based on the hours accepted by the receiving school; or (b) provide completion of the program; or (c) participate in a Teach-Out Agreement; or (d) provide a full refund of all monies paid.
 - iv. At least 30 days prior to closing, the University shall notify the Bureau in writing of its intention to close and provide a closure plan. A list of all students who were enrolled at the time of University closure, including the amount of each pro rata refund, shall also be submitted to the University's accrediting agency.

I. Collection Policy

- i. If the Student is terminated or withdraws from University, the University shall inform the Student of any balance owed to the University. The University is committed to using ethical business practices in connection with any collection efforts. Collection correspondence shall reference the University's cancellation and refund policies set forth in this Agreement.
- ii. In the event that this Agreement is sold or discounted to a third party, such third party shall be required to comply with the cancellation and refund policies set forth in this Agreement.
- iii. In certain situations where mitigating circumstances are in evidence, the University may, in its sole discretion, provide a refund that exceeds this refund policy.





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