



# Grand Lodge of Arizona Free and Accepted Masons



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To: Masters and Secretaries  
Cc: District Deputy Grand Masters

Re: Tentative One Day Class Procedures for Lodges

If your Lodge decides to send candidates to the proposed March, 2018 One Day Class, you need to be aware of the following requirements, most of which are found in Statutes 7-204 and 14-201.1:

1. Your Lodge will be required to provide for each candidate with an apron, Bible, trowel and candidate education book. A fee of \$75.00 per candidate will cover the cost of facility rental, meals/snacks, a Masonic Passport, and thumb drive of the current AMC.
2. **Each Lodge must have its Master or one of its Wardens present for the entire event.**
3. Each candidate must have a mentor sitting beside him during the degrees (one mentor per candidate). Each mentor must be a member of the candidate's Lodge. **There will be a meal fee charged for each mentor, Master and/or Warden, and other attendees. For planning purposes, figure on \$15.**
4. Each participating Lodge must submit a **Request for Dispensation, signed by its Master AND one of the Wardens.** This form and registration details will be provided later.
5. Candidates whose most recent degree (EA or FC) was on or before March 31, 2016 **MUST** petition the Lodge on Form 5 (Petition to Continue and Complete the Degrees). That petition must follow the same steps as a Petition for Degrees, except that GL approval is not required. The candidate must be reported on Form 14 as "elected to advance" no later than March 15, 2018.
6. Candidates for all 3 degrees must follow the normal process for degree petitions. **NO SHORTCUTS.** Candidates for all 3 degrees must be elected at a stated meeting no later than March 15, 2018 and that election must be reported on Form 14 no later than March 23, 2018.

**IMPORTANT:** In order to comply with items 5 and 6, petitions to continue as well as petitions for all 3 degrees must be given their first reading no later than your December stated meeting and balloted at your February/March stated meeting.

Fraternally,

James H. May, PGM  
Deputy Grand Secretary