

Fast-Track Your De Facto

CASE OFFICER INSIDER TIPS



NEVER Submit An Incomplete Application!

Many people submit their application without including everything needed. They think they can add certain documents/forms at a later stage (Usually their Medical Examination results and/or their Police Reports)



Ensure You Have Signed & Dated ALL Boxes!

One of the first things a case officer does, is check that all paperwork and documents have been signed and dated correctly! If not, it's not getting processed!



Clearly Label EVERYTHING In Your Application!

If you do not make it clear what you have included & why, your case office will have to spend days, weeks and months to first try to locate each document and form, before they can even start to check and process your application!



Make It EASY For Your Case Officer!

Whatever you can do to make your case officer's job easier and more fun, will ensure that they spend more time and effort working on your file. By taking time on organisation & presentation, you'll have a much better chance of your visa going through faster!



Ensure ALL The Information Provided Is True, Correct & Matches Up!

Any inconsistencies in your application (mismatched dates on yours/your partner's forms) this will sound alarm bells! NEVER lie on your application. The chances are you will be found out. Be honest. It's your best option!