

# Walk-In Employment Inquiry

I understand that this is not an Employment Application. This inquiry will, however, be reviewed, and my qualifications considered for possible job openings in the near future. If this company finds my qualifications and employment background match a current opening I will be contacted to complete an Application for Employment.

The information below is needed to complete this review. (Please print.)

NAME <small>(Last)</small>	<small>(First)</small>	<small>(Middle)</small>	TODAY'S DATE
ADDRESS			
CITY	STATE	ZIP	PHONE NO.
POSITION SOUGHT			DESIRED WAGE

## TYPE OF EMPLOYMENT AVAILABLE FOR:

Check all that apply  <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	HOURS/SHIFT AVAILABLE
	DAYS AVAILABLE

## EMPLOYMENT EXPERIENCE:

Present or most recent position	Dates Employed	Wages	Reason for Leaving
Describe your primary duties:			
Prior position	Dates Employed	Wages	Reason for Leaving
Describe your primary duties:			

## EDUCATION:

Check the number of years completed for each of the following:  <table style="width: 100%; text-align: center;"> <tr> <td colspan="4">High School</td> <td colspan="4">Undergrad College</td> <td colspan="4">Graduate College</td> </tr> <tr> <td>1</td><td>2</td><td>3</td><td>4</td> <td>1</td><td>2</td><td>3</td><td>4</td> <td>1</td><td>2</td><td>3</td><td>4</td> </tr> </table>	High School				Undergrad College				Graduate College				1	2	3	4	1	2	3	4	1	2	3	4	Describe courses of major concentration:
High School				Undergrad College				Graduate College																	
1	2	3	4	1	2	3	4	1	2	3	4														

List any professional, technical or other training relative to the type of employment sought:

All individuals considered for employment are evaluated without regard to race, color, religion, gender, national origin, age, marital or veteran status, the presence of a non-job related handicap or any other legally protected status.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature