

Rule
19

A comma is used after introductory words and to set off the name of a person being spoken to.*

- after **introductory words** such as **yes**, **no**, and **well** at the beginning of a sentence.

Well, can you do it for me now?

Yes, my party is tomorrow after school.

No, I have not seen that movie.

- to set off the name of a person being spoken to.

Tanisha, how are you?

I can see, Hank, that you are studying hard.

I've never heard you play so brilliantly, Alberto.

*See Notes to the Teacher on page 104 for additional information.

Comma Usage

Commas



A Add commas to these sentences about Carl and Jay.

1. Carl will you help me with my homework after school?
2. No not today. I have to go out of town with my parents.
3. Well do you think you can help me on Saturday?
4. No I'll still be gone. I can help you on Monday Jay if that's not too late.
5. Yes that will be okay. I don't have to turn in the assignment until Tuesday.
6. Okay Carl I'll see you when I get back.

B Complete these sentences, using commas in the correct places.

1. Yes _____
 2. Well _____
 3. Mr. Martinez _____

 4. No _____

 5. _____

- _____ Francesca.

Name _____

Comma Questions



Answer the following questions in complete sentences, using one of the introductory words given. Add commas where needed.

1. Do you like math class?

Yes _____

No _____

2. Do you consider chocolate or vanilla your favorite ice-cream flavor?

Well _____

3. What would you say upon meeting the president of the United States?

Mr. President _____

4. Have you ever flown in an airplane?

Yes _____

No _____

5. Tell your mom one thing about your school day.

Mom _____

6. If you were invited to go bungee jumping, what would you say?

Okay _____

No _____

Name _____

In Other Words



Rewrite the following sentences twice. The first time, move the name to the middle of the sentence. The second time, move the name to the end of the sentence. Remember to place commas where needed. The first one has been completed for you as an example.

- 1.** Kerry, please take out the garbage.

Please, Kerry, take out the garbage.

Please take out the garbage, Kerry.

- 2.** Kim, I noticed that you haven't studied for your history test yet.

- 3.** Well, Lisa, I heard that you kicked the final goal in yesterday's soccer game.

- 4.** Joe, never before have I seen you work so hard in the yard!

- 5.** Mr. Brown, I will try to get the assignment turned in on time.
