

HOLIDAY BOOKING FORM 2018

| PERSONAL DETAILS | | | |
|------------------------------|-------|----------|-------|
| FULL NAME | _____ | DATE | _____ |
| ADDRESS | _____ | | |
| TOWN | _____ | COUNTY | _____ |
| | | POSTCODE | _____ |
| EMAIL | _____ | TEL | _____ |
| | | MOBILE | _____ |
| WHERE DID YOU HEAR ABOUT US? | _____ | | |

| HOLIDAY DETAILS | | | |
|-----------------|-------|--|-------|
| PROPERTY | _____ | ADDRESS | _____ |
| | | BEDS | _____ |
| START DATE | _____ | NIGHTS | _____ |
| | | END DATE | _____ |
| ADULTS | _____ | CHILDREN | _____ |
| | | DOGS | _____ |
| | | Dogs £40 for 1, £60 for 2, £75 for 3. Some properties do not allow dogs | |
| TOTAL COST | _____ | NON REFUNDABLE DEPOSIT 25 % or £100 per week | _____ |
| BALANCE | _____ | The full amount is due 8 weeks before you go on your holiday | |

| PAYMENT DETAILS |
|---|
| <p>Payments can be made over the phone on 01753 860242 by debit or credit card</p> <p>If you would like to pay on-line please ask for a pyment link to be emailed to you</p> <p>Payments can also be made by bank transfer, fees may apply, please ask for details</p> <p>Bookings will be confirmed once payment has been received</p> |

| | |
|---|------|
| I have read and fully accept the booking terms and conditions | |
| SIGNATURE | DATE |

1. Property Agents

Liberty Holiday Lets arranges bookings as agent of the owners of the accommodation ("Owner"). When you book a property with us acting as agent for the Owner concerned you enter directly into a contract with the Owner. As we act as agents when taking your booking, we accept no liability in relation to any contract you enter into for accommodation or for the acts or omissions of any Owner or other person or party connected with your booking.

2. Property Details

Liberty Holiday Lets has taken all reasonable steps and exercised all due diligence in ensuring that the information, including property details, photographs and images provided by Liberty Holiday Lets is correct, however we do not warrant or guarantee the accuracy, completeness, or reliability of the information provided and no liability will be accepted for any loss or damage caused by inaccurate or misleading information. Property details, descriptions and images may vary.

3. Booking Confirmation and Payment

For bookings made 8 weeks or more in advance, the booking will be effective when a 25% deposit has been received by Liberty Holiday Lets. All deposits paid are non-refundable. The full balance of the booking is to be paid not later than 8 weeks before the holiday begins. For bookings made less than 8 weeks before arrival, full payment is to be made at the time of booking. Should the full balance not be paid on time Liberty Holiday Lets may exercise its rights to cancel the booking and you will forfeit the deposit. Payments can be made by credit / debit card over the phone, on-line or by bank transfer.

4. Group Bookings

We cannot accept bookings from anyone less than 21 years of age. Each group booking must have at least one person over the age of 25. Single-sex groups and groups of under-21 year olds will only be accepted once approved by the property manager. The organizer/leader of such group bookings is responsible for the behaviour of the rest of the party. Such bookings may be subject to an additional/alternative Security Deposit.

5. Arrival and Departure

Your property will be available for occupation from 4.30pm (subject to unavoidable delays). You must leave your accommodation by 10am on the day of departure, late check outs may be subject to an additional charge. You are obliged to leave everything in a clean and tidy condition, and damages to contents, interior or structure whatsoever caused must be reported to Reception at the earliest opportunity. The Client agrees to pay a reasonable charge to cover the expense of any damages or additional / unusual cleaning.

6. Booking Alterations and Cancellations

Once the client has received written booking confirmation (email will qualify as written confirmation) any request by the client that the booking be amended for any reason will be subject to an administration fee of £25.00. For the purposes of this clause written confirmation includes confirmation received by email. It is the responsibility of the client to inform Liberty Holiday Lets immediately in writing of any cancellation. The cancellation is active from the date Liberty Holiday Lets receives the written notification. The cancellation will be acknowledged by Liberty Holiday Lets in writing.

Cancellations are subject to the following charges. If your cancellation notice is received more than 8 weeks before the holiday start date you will be charged 25% of the total holiday cost. If it is between 4-8 weeks prior to arrival you will be charged 50% of the total holiday cost, less than 4 weeks prior to arrival you will be charged 100% of the total holiday cost.

7. Number in your party

It is a condition of your booking that the total number in your party shall not exceed the capacity of the accommodation as advertised. Babies under 2 are to be counted as members of your party.

8. Pets

Dogs are only permitted if stated within the booking arrangements with the exception of Guide dogs for the registered blind and hearing. A charge will be made for bringing your pet except for guide or hearing dogs. All pets are allowed on the clear understanding, that in no circumstances may they lie on the bedding or chairs. Pets are not to be left unattended in accommodation or elsewhere. Pet owners are responsible for cleaning up after their pet and a fine will be levied against anyone found to be in breach of this requirement. Some properties do not allow pets, please check when booking.

9. Complaints

You must notify any problems with your accommodation to the reception / property manager immediately so that remedial action, if appropriate, can be taken. We regret that we cannot accept liability if you fail to notify the property manager or his/her representative of any complaint during your holiday, all complaints must be made in writing with full details within 10 days of the end of your holiday.

10. Facilities

The property owner and their representatives reserves the right to alter or withdraw amenities or facilities or programme of activities, which have either been advertised or previously available, without prior notice, Facility / Leisure Club opening times may be limited outside the main holiday season. Not all properties have leisure facilities included in the rental.

11. Right of Entry and Right to Evict

The property owner and their representatives have the right to enter any accommodation without prior notice if this is practical or possible if special circumstances or emergencies arise (for example if repairs need to be carried out). The property owner and their representatives if deemed necessary may terminate the booking in cases of breaches of the Booking Terms and Conditions.

