

## Fire Prevention and Emergency Action Plan

Orange County Erectors, Inc. being conscious of employee safety has developed these procedures in order to insure that a maximum effort, on a sustaining basis, is made to protect the lives and physical safety of all personnel, as well as safeguard the physical facilities of the company.

The scope and application of this plan is to comply with California Code of Regulations, Title 8, Section 3221, Fire Prevention Plan, and, Section 3220 Emergency Action Plan.

### Emergency Action Plan – Field

In compliance with governmental regulations and codes, all field personnel are instructed to review and, if necessary, follow the Emergency Action of the General Contractor at each job site. The rationale is to coordinate the efforts of all sub-contractors on a particular job so that in the event of an emergency, all will act in unison. All field foremen will be trained in First Aid and CPR and our basic Emergency Action Plan.

### Emergency Action Plan – Offices and Shops

Due to the nature of the industry Orange County Erectors, Inc. is engaged in [fabrication and erection of structural steel], and the continual use of flammable gases and welding equipment, the first line of defense is to evacuate the physical facilities in the event of fire, earthquake, or other emergency/disaster.

- a. In conjunction with, and developed with the assistance of the Anaheim Fire Department an evacuation plan for all facilities is carried out as a drill on an annual basis in the month of October.
- b. The need for evacuation will be announced over the public address system followed by three beeps. The messages and beeps will be repeated until all areas are evacuated. The receptionist will summon assistance from local medical and fire department resources and alerting local authorities by calling 911. It will be the responsibility of the supervisor on duty in the primary area where the emergency occurs to alert the receptionist/operator.
- c. A diagram of the “exit” or evacuation plan is posted at prominent locations throughout the facilities and is attached to this appendix.
- d. Immediately after evacuation, all personnel will reassemble on the North East corner of the intersection of La Palma and Pauline Streets.
- e. No employee of Orange County Erectors, Inc. will be trained to provide rescue or medical assistance since response time from professional Paramedics and area Fire Departments is minimal. No fire brigade is authorized under this plan.
- f. The IIPP Administrator will notify the proper authorities [i.e. fire department and police department] if any individual is missing. For the purposes of this Plan, and to oversee the various areas of the physical plant, the shop foreman on duty will be the responsible agent for the shop personnel over whom he has authority; the La Palma office staff will be supervised by the Controller and the VP of Production. All exits, doors or other opening have signage designating the status of egress, i.e. “exit,” “not an exit.”
- g. The Vice President or his authorized delegate will, with each new employee, or reassignment of current employees, review those parts of the emergency action plan with the employee to protect the employee in the event of an emergency.

- h. The written plan is maintained at locations in shops I and II, as well as in the office of the IIPP Administrator and the office of the VP of Production so as to be readily available for the reference and review for all employees.
- i. Supervisors, line employees, or officials of the various governmental agencies who assist in the execution or compliance with this plan may contact the IIPP Administrator for additional information or explanation of duties under the plan.

### **Extinguishers**

Orange County Erectors, Inc. has established and implemented this written fire safety policy which requires the immediate and total evacuation of employees from the workplace upon the sounding of the fire alarm signal and which includes an emergency action plan and a fire prevention plan which meet the requirements of Sections 3220 and 3221.

As a result, Orange County Erectors, Inc. under the authority of California Code of Regulations, Title 8, Section 6151, Portable Fire Extinguishers, paragraph (b)(1) and (2) is exempt from Section (d) of the code referencing Selection and Distribution of extinguishers.

However, the company has determined that the placement of Class A, B and C extinguishers throughout the shops may be beneficial to the health and welfare of its employees and has elected to utilize the following procedures:

1. Portable extinguishers for use by employees have been placed at intervals not exceeding 50 feet (15.2m) travel distance.

The IIPP Administrator will designate a responsible employee the responsibility of seeing that all:

- a. Portable fire extinguishers shall be subjected to an annual maintenance check. Stored pressure extinguishers do not require an internal examination. The IIPP Administrator shall record the annual maintenance date and retain this record for one year after the last entry or the life of the shell, whichever is less.
  - b. Alternate equivalent protection shall be provided when portable fire extinguishers are removed from service for maintenance and recharging.
  - c. Hydrostatically tested by a firm licensed to do so by the State of California on a frequency not to exceed five years.
  - d. Physically accounted for and visually checked to assure that pressure readings are proper and that the extinguishers are undamaged on a monthly basis. The individual performing this examination will date and initial a card attached to each extinguisher when the inspection is performed.
- b. Orange County Erectors, Inc will provide an educational program to familiarize employees with the general principles of fire extinguisher use and the hazards involved with the incipient stage of fire fighting. Training will be provided by the Human Resource Manager upon initial employment and at least annually thereafter.

### **Welding and Cutting Operations**

The procedure relative to use of cutting and welding equipment and instructions for the safety of Orange County Erectors, Inc. employees and the care of equipment based on:

1. The fire potentials of the plant facilities, welding and cutting will only be allowed and approved in the general fabrication areas of Shops I, II, III, and the rail shop.
2. The on-duty shop foreman of each referenced area will approve welding and cutting procedures in that department.
3. The duty foreman will assure that only approved apparatus, such as torches, manifolds, regulators or pressure reducing valves, and acetylene generators, be used.
4. Supervisors and shop foreman who are experienced and have had appropriate training are responsible to personally or through the use of classes, instruct all shop personnel in the proper and safe use of equipment and processes to be used.
5. It shall be the responsibility of the shop foreman to assure that fire-extinguishing equipment is operative and at locations prescribed by the IIPP Administrator. [See Extinguishers above.]

### **Housekeeping and Maintenance**

Recognizing that housekeeping and maintenance of facilities and equipment in a key ingredient to reducing fire danger, Orange County Erectors, Inc. constantly monitors and corrects conditions that might cause or contribute combustible conditions.

The *Hazard Assessment Checklist* contains safety and health hazard assessment items, and is utilized quarterly or more frequently as necessary to evaluate all physical facilities of Orange County Erectors, Inc.

The IIPP Administrator and the supervisor(s) of the plant being inspected accomplish an inspection and walk through of facilities. Critical items are corrected immediately and all items are reported to, and reviewed by the Labor-Management Safety Committee that meets quarterly or on a more frequent basis.