

Meeting Minutes  
Board of Commissioners  
City of Parkway Village  
April 25, 2017

Mayor Mary Rose Evans called the meeting to order at 6:30 p.m. at Audubon Park City Hall, 3340 Robin Road.

Roll Call: Present were Mayor Mary Rose Evans, Commissioners Mara Cravens, Barry Cravens, David Henley and Ken White. City Clerk/Treasurer, Pat Gould; Attorney Schuyler Olt.

Visitors: Assistant Chief Mike Minniear, Audubon Park Police; Ethics Committee member, Yvonne Miles.

Mara Cravens motioned to approve the minutes from the March 28, 2017, Board of Commissioners meeting, David Henley seconded. Motion carried unanimously.

Vouchers for April 2017 were distributed. Ken White motioned to approve the vouchers, Barry Cravens seconded. Motion carried unanimously.

Assistant Chief Minniear gave the Audubon Park Police report, stating that few reports had been taken during the previous month in Parkway Village. The owner/landlord of the property at 850 Clarks Lane has begun eviction proceedings following receipt of Attorney Olt's letter regarding the current tenants' failure to abide by City ordinances.

The Citation Officer's report was not available.

Pat gave the Treasurer's report stating that both the Operating and KMAP account are reconciled through March 31, 2017. Ken White motioned to accept the Treasurer's report; David Henley seconded; motion passed unanimously.

Pat gave the Tax Collector's report stating that there had been little activity since the March 2017 meeting and approximately twenty real property tax bill payments remained outstanding as of April 25, 2017.

Visitor's Comments: Yvonne Miles praised Audubon Park police for their service in monitoring traffic on Linwood Avenue in the mornings before school and afternoons following school. The efforts have resulted in several citations given to students. As a result, the speeding and failure to stop at designated intersections has decreased.

Mayor's Message: Mayor Evans stated she had attended meetings recently related to human trafficking. She also commended the Alley Cats initiative to spay/neuter stray cats in the area and returning them to the point of pick-up. Mayor Evans and Commissioner Ken White attended a meeting regarding the Metro Louisville Comprehensive Plan related to six initiatives through the year 2040: Community Facilities, Housing, Community Form, Livability and Environment, Marketplace, and Mobility.

Mayor Evans stated that HB246 had passed the KY legislature, allowing cities in Metro to be represented on the Waste Management (109) Board. Cities can retain their home rule to contract directly with trash collection companies, and not be required to use a franchised waste collection provider. She informed the Commission that Louisville Mayor Greg Fischer had filed a lawsuit against HB246. Attorneys representing the Jefferson County League of Cities have filed a response to Mayor Fischer's lawsuit. Briefs have also been filed by waste haulers and the Commonwealth of Kentucky. A hearing will be held on April 27, 2017, at 9:00 a.m. in Frankfort KY. The JCLC has requested financial assistance from JCLC member cities to assist with legal expenses. Barry Cravens motioned to donate \$500.00 to the JCLC Legal Defense Fund; Ken White seconded; motion carried unanimously. Any funds remaining at the conclusion of the matter will be returned to donating cities on a pro-rata basis. Pat will process the \$500.00 check and mail to JCLC.

Old Business:

Pat distributed copies of the American Legal Publishing's 'Legal and Editorial Research and Report' to the Commission requesting that everyone review and response. The Commission will discuss at the May 2017 meeting before submitting to American Legal Publishing for the finalization of the revised Codification of Ordinances.

Commissioner Barry Cravens stated that the Safe-T-Co street signage project was complete.

Barry has measured the Village Green park garage and will purchase paint to cover the graffiti. Mara will include the Volunteer Day scheduled at Saturday, May 27, 2017, from 9:00 a.m. until noon, in the Spring 2017 newsletter, in order to solicit help to clean park graffiti, paint the garage, and provide other maintenance assistance.

David Henley has walked the City streets and listed areas requiring asphalt repairs (Parkway/Fleet; Fleet north of Parkway, alley between Reading and Parkway). He will obtain bids from asphalt contractors to present to the Commission at the May 20, 2017 meeting.

Pat ordered a replacement doggie-pot station and placed it in the Village Green Park garage. The Commission discussed placement. Thomas Grundy would pour concrete and set the pole for \$70 to \$80; however, the current location on the Village Green Park sign is preferred. The new unit will be installed on Volunteer Day on the Village Green Park sign.

Ken White continues work on the City's Block Watch program.

New Business:

Mara reported that Thomas Grundy's pricing will remain the same as the prior year for lawncare and maintenance in 2017. The Commission will continue the City's relationship with Thomas Grundy. Pat advised that a current certificate of insurance had been received.

Pat distributed information from Marty Nemes of KLC regarding increased bond limits for Mayor Evans and City Clerk/Treasurer, Pat Gould. Both City officials are currently bonded in the amount of \$5,000.00, at an annual expense of approximately \$250.00. Attorney Olt recommended not exceeding a \$100,000.00 limit of coverage. The additional costs of approximately \$900.00 will be included in the fiscal year 2018 budget. Ken White motioned to increase bond coverage for both Mayor Evans and Clerk/Treasurer, Pat Gould, in the amount of \$100,000.00; Barry Cravens seconded; motion carried unanimously.

Pat presented two quotes for the fiscal year 2017 audit. Welenken CPAs bid \$5,000.00, and Charlie Veeneman, CPA bid the lower of \$5,500.00, or \$100.00 per hour. Barry Cravens motioned to accept the Charlie Veeneman quote and to approve Mayor Mary Rose Evans' signature on the engagement letter; David Henley seconded; motion carried unanimously.

Pat presented the fiscal year 2017 year-to-date Income Statement, covering the period from July 1, 2016 through March 31, 2017. The City remains in a positive financial state. Pat also presented a draft budget for fiscal year 2018. The Commission reviewed and will have a summary first reading at the May 2017 meeting.

Mara Cravens plans to publish the Spring 2017 newsletter the weekend following the Kentucky Derby. Mayor Evans has reviewed a draft and provided comments.

Ken White motioned to adjourn the meeting; David Henley seconded; meeting adjourned at 7:52 p.m.

Respectfully submitted:

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Patricia Gould, City Clerk/Treasurer

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Mary Rose Evans, Mayor