

Meeting Minutes
Board of Commissioners
City of Parkway Village
March 28, 2017

Mayor Mary Rose Evans called the meeting to order at 6:30 p.m. at Audubon Park City Hall, 3340 Robin Road.

Roll Call: Present were Mayor Mary Rose Evans, Commissioners Mara Cravens, Barry Cravens, David Henley and Ken White. City Clerk/Treasurer, Pat Gould; Citation Officer Erich Kragel.

Visitors: Assistant Chief Mike Minniear and Detective Ray Patterson representing Audubon Park Police; Resident Kelly Furlong of Melford Avenue.

Mara Cravens motioned to approve the minutes from the February 28, 2017, Board of Commissioners meeting, David Henley seconded. Motion carried unanimously.

Vouchers for March 2017 were distributed. Ken White motioned to approve the vouchers, Barry Cravens seconded. Motion carried unanimously.

Assistant Chief Minniear gave the Audubon Park Police report, with additional input from Detective Ray Patterson. They reported on felonies occurring in Village Green Park on Saturday, March 25, 2017. A drug deal had been orchestrated that resulted in a car theft at gunpoint. The alleged perpetrators have been identified and are being taken into police custody. Mayor Evans asked if the City should consider camera surveillance in Village Green Park. Audubon Park Police Assistant Chief Minniear stated that crime was very limited at present and would not recommend the expenditure. He also stated that if the City did install a surveillance system, it should include night vision and remote viewing in order to obtain good 'personal feature' recognition.

The Citation Officer's report was circulated for the Commission's review and given verbally by Erich Kragel. Two (2) citations had been issued at 2501 Preston Highway for garbage containers left curbside in violation of City ordinance. Erich will talk with the manager at the KFC regarding 'junk' on KFC property. He also reported that the litter situation at 2504 Fleet Avenue had improved. The Clooney Law Office and Mayfield Jewelers business have closed.

Pat gave the Treasurer's report stating that both the Operating and KMAP account are reconciled through February 28, 2017. She will prepare a year-to-date budget versus financial statement for presentation at the April 2017 meeting, along with a draft budget for fiscal year 2017. In addition, she will begin research into locating auditors for the fiscal year 2017 audit and obtain quotes for the Commission's review.

Pat gave the Tax Collector's report stating that approximately twenty real property tax bill payments remained outstanding as of March 28, 2017.

Visitor's Comments: Kelly Furlong of Melford Avenue addressed the Commission regarding placement of Firelane signage on the north side of Melford Avenue. The Commission advised that the south side of east-west streets in the City are firelanes and signs placed on the north sides of streets would be moved by Wednesday, March 29, 2017. These signs will be covered until they are removed.

Mayor's Message: Mayor Evans stated that HB246 had passed the KY legislature, allowing cities in Metro to be represented on the Waste Management (109) Board. Cities can retain their home rule to contract directly with trash collection companies, and not be required to use a franchised waste collection provider. She informed the Commission that Louisville Mayor Greg Fischer had filed a lawsuit against HB246. The Jefferson County League of Cities will answer Mayor Fischer's lawsuit and will request financial assistance from JCLC member cities to assist with legal expenses.

Old Business:

As Ordinance 2017-001, related to the amended Code Enforcement Board requirements, was passed at the February 28, 2017 meeting, Pat will forward the ordinance to American Legal Publishing for inclusion in the Code of Ordinances and request they move forward with publication of the City's Code of Ordinances.

Commissioner Barry Cravens stated that the Safe-T-Co signage project is underway and will be completed by Wednesday, March 29, 2017.

Mayor Evans gave two copies of the signed Waste Management five-year contract extension to Pat for trash, recycling, and yard waste at the current contract price and terms. Pat will retain one copy for City files and forward one to Waste Management. The five-year contract period will begin at July 1, 2017 and end at June 30, 2021.

Commissioner assignments of administrative duties for 2017 were agreed upon and assigned as follows:

Mara Cravens – newsletter

Barry Cravens – park

Ken White – blockwatch and contract renewals

David Henley – roads

Ken White motioned to accept the assignments as agreed upon and assigned; Barry Cravens seconded; motion carried unanimously.

New Business:

Mara will contact Thomas Grundy regarding the 2017 grounds maintenance for Village Green Park and forward information to Ken White. If there are no price increases, the Commission will retain Grundy's Lawn Care for the upcoming season and request a current certificate of insurance.

The Commission discussed graffiti clean-up needed throughout the City and on the garage at Village Green Park. A Park Clean-Up Day will be scheduled at May 27, 2017, from 9:00 to noon, which will include painting the garage to cover-up the graffiti. Barry will measure the garage to determine the amount of concrete-grey paint needed for the project and make the purchase. Mara will include the Clean-Up Day in the Spring 2017 newsletter and invite neighbors and residents to join in the effort.

The Commission discussed the need for asphalt patch repairs needed on City roadways. David Henley will walk through the City and report on the areas where patchwork is needed. Ken White will provide the name of the company that recently re-surfaced his driveway for the Commission's consideration to do the work.

Pat will research costs to replace the dogi-pot station and determine if there are funds available in the park maintenance budget. If not, miscellaneous funds will be used.

Mara Cravens motioned to adjourn the meeting; Ken White seconded; meeting adjourned at 8:02 p.m.

Respectfully submitted:

Patricia Gould, City Clerk/Treasurer

Mary Rose Evans, Mayor