

Meeting Minutes  
Board of Commissioners  
City of Parkway Village  
February 28, 2017

Mayor Mary Rose Evans called the meeting to order at 6:30 p.m. at Audubon Park City Hall, 3340 Robin Road.

Roll Call: Present were Mayor Mary Rose Evans, Commissioners Mara Cravens and Ken White. City Clerk/Treasurer, Pat Gould; City Attorney, Schuyler Olt attended. Commissioners Barry Cravens and David Henley were absent.

Visitors: Mike Minniear representing Audubon Park Police, Jeff Wohl, District 10 Metro Councilman Pat Mulvihill's office, and Marilyn White, Clarks Lane.

Mayor Evans welcomed Commissioner Ken White to the Board of Commissioners. Ken took the oath of office at the residence of Mayor Evans on January 31, 2017.

Mara Cravens motioned to approve the minutes from the January 24, 2017, Board of Commissioners meeting, Ken White seconded. Motion carried unanimously. Mara Cravens motioned to approve the minutes from the Special Meeting held January 30, 2017; Ken White seconded; motion carried unanimously.

Vouchers for February 2017 were distributed. Ken White motioned to approve the vouchers, Mara Cravens seconded. Motion carried unanimously.

Assistant Chief Minniear gave the Audubon Park Police report. He distributed the 2016 annual report on crime in the 40217 zip code area with comparative data for Parkway Village which reflected that Parkway Village has significantly less crime per capita. He also distributed the 2016 annual report on crime in the 40213 zip code area with comparative data for Audubon Park which also reflected that Audubon Park has significantly less crime per capita. Assistant Chief Minniear reported that during the period January 1, 2016 through February 28, 2017, three police runs has occurred at the rental property at 850 Clarks Lane, and six runs crisis intervention teams had been called to the address. In addition, an Emergency Protective Order (EPO) had been issued at February 22, 2017. Attorney Olt stated he would draft a letter to the property owner citing violations of the City's nuisance ordinance. The owner will be advised that the City will levy a \$100.00/day fine if the matter is not remedied. If the fine is not paid timely, the City will take lien action on the property. Assistant Chief Minniear also reported that Audubon Police and St. Xavier security patrolled heavily shortly before and after school hours during a ten-day period on Linwood Avenue and issued numerous citations for speeding and not failure to come to a halt at stop signs. Audubon Police have seen a significant decrease in numbers of citations issued after the ten-day patrol. Mayor Evans requested that Audubon Police watch for a portable basketball goal being placed on the asphalt roadway on Melford Avenue.

The Citation Officer's report was circulated for the Commission's review.

Pat gave the Tax Collector's report stating that approximately twenty-four real property tax bill payments remained outstanding as of February 28, 2017.

Visitor's Comments: Jeff Wohl shared that Councilman Pat Mulvihill will sponsor Julius Caesar, to be performed on April 15, 2017, at 6:00 p.m., at Emerson Park. In case of rain or snow, the production will be performed at Audubon Elementary School. Jeff also stated that the landlord registry, required by Metro Louisville government ordinance, deadline had been extended. Enforcement of the ordinance will begin on April 3, 2017.

Mayor's Message: Mayor Evans circulated information related to immigrants, the Alley Cats spay/neuter program and the Angel program for drug users available in Jeffersontown and open to anyone in need.

Old Business:

Mara Cravens motioned to hear a second reading by title only of Ordinance 2017-001, related to the amended Code Enforcement Board requirements; Ken White seconded; motion carried unanimously. Attorney Olt gave a summary second reading by title only of Ordinance 2017-001. Ken White motioned to approve Ordinance 2017-001; Mara Cravens seconded; motion passed unanimously. Pat will publish the ordinance as required by KRS within thirty days of passage. Pat will also forward the document to the Parkway Village Code Enforcement Board members.

The Commission will discuss moving forward with American Legal Publishing and finalizing the Code of Ordinances for publication at the March 2017 meeting.

As Commissioner Barry Cravens was absent, the status of the Safe-T-Co signage project was tabled until March 2017.

Mara Cravens motioned to approve Mayor Evans' signage of the Waste Management five-year contract extension for trash, recycling, and yard waste at the current contract price and terms; Ken White seconded; motion carried unanimously. Mayor Mary Rose Evans signed the contract which Attorney Olt approved for form and legality. The contract provides for collection of large recycling carts purchased by homeowners/residents at no additional charge.

Pat distributed the bank reconciliations and reported that the operating and KMAP accounts were balanced through January 31, 2017. Approval of the Treasurer's report was waived to March 2017, as there was no quorum present.

Mayor Evans reported that Erich Kragel had repaired the bench in Village Green Park.

Commissioner assignment of administrative duties for 2017 was tabled to the March 2017 meeting.

New Business:

Mayor Evans confirmed receipt of signed confirmations that Ken White had received all required documents..

Ken White motioned to approve the renewal of the City's Kentucky League of Cities Insurance Services' (KLCIS) annual contract for insurance coverages, and approving the Mayor's signature on the renewal application; Mara Cravens seconded; motion passed unanimously. Mayor Evans signed the application. Pat will mail the application to KLCIS.

Commissioner Mara Cravens left the meeting.

Citation Officer, Erich Kragel, has taken action regarding the nuisance ordinance violations reported at 2504 Fleet Avenue.

In absence of a quorum, Mayor Evans adjourned the meeting at 7:45 p.m.

Respectfully submitted:

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Patricia Gould, City Clerk/Treasurer

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Mary Rose Evans, Mayor