

Meeting Minutes
Board of Commissioners
City of Parkway Village
October 25, 2016

Mayor Mary Rose Evans called the meeting to order at 6:30 p.m.

Roll Call: Present were Mayor Mary Rose Evans, Commissioners Barry Cravens and Mara Cravens; City Clerk/Treasurer, Pat Gould. Commissioners Paul Amshoff and David Henley were absent

Visitors: Audubon Park Assistant Police Chief, Mike Minniear

Mary Rose reported that David Henley was hospitalized.

Barry Cravens motioned to approve the minutes from the September 27, 2016, Board of Commissioners meeting, Mara Cravens seconded. Motion carried unanimously.

Pat Gould discussed the vouchers for October 2016. Mara Cravens motioned to approve the vouchers, Mara Cravens seconded. Motion carried unanimously.

Audubon Park Assistant Police Chief Minniear discussed Audubon Police activities and reported that a new officer had been hired.

The Citation Officer's report will be emailed to the Board of Commissioners by Erich Kragel.

Pat Gould gave the Treasurer's report. The Operating Funds and KMAP Funds accounts are reconciled through September 30, 2016. Mara Cravens motioned to accept the Treasurer's report with the addition of a check for two tickets to the Jefferson County League of Cities annual dinner for Mary Rose Evans and Pat Gould in the amount of \$95.00; Barry Cravens seconded. Motion carried unanimously.

Pat Gould gave the Tax Collector's report stating that 2016-17 tax bills will be mailed between November 1 and 15, 2016. Pat will draft a notice that the businesses are operating without a license and are in violation of Parkway Village Code of Ordinances. The draft will be sent to Attorney Olt for review before mailing to the delinquent businesses.

Mayor's Message: Mayor Evans reported that she had talked with Jeff Wohl, Administrative Aide to District 10 Metro Councilman, Pat Mulvihill, and that the Councilman was available to assist as needed in Parkway Village. Mayor Evans circulated photos of playground equipment that could be added at Village Green Park, a ten foot spinner, requiring a twenty-foot square area, and retailing at \$2,450.00. Mara will contact Bluegrass Recreation to see if there is something similar and compare pricing.

Old Business:

The City waived discussion of the revised Code of Ordinances pending receipt and approval of additional language related to the Communications Franchise Agreement, amended Code Enforcement Board regulations, and inclusion of the revised Citation Officer's Compensation ordinance. American Legal Publishing has offered an extension to November 4, 2016, and is aware of the continued extension for publication. The Kentucky League of Cities has drafted an ordinance. Attorney Olt continues to work on the language and will have the ordinance ready for a first reading in November 2016, and second reading in December 2016.

The Commission plans to repair the broken asphalt at the northeast corner of Packard Ave and Alexander Ave, and at Fleet Avenue and Parkway Drive. Pat will contact asphalt contractors about the asphalt repairs. Mara Cravens gave Paul Amshoff the name and number of a concrete contractor, Spencer Concrete, 368-7477, to quote on the sidewalk demolition and repair project included in the 2016-17 budget.

Barry Cravens and Mara Cravens have checked the sign and pole inventory in the garage at Village Green Park and contacted Saf-ti-Co to order signage needed throughout the City (i.e. "NO OUTLET" signage at Perennial Drive and Alexander Ave, and at Melford Avenue and Alexander Avenue, "NO PARKING 2a-6a" and "FIRE LANE" signs). Updates on the project will be relayed to the Commission in November 2016, after meeting with Andrew of Saf-Ti-Co. They will also request that the STOP sign at the northwest corner of Reading Road and Alexander Avenue be cemented back into place.

Mara and Barry stated that properties on Reading Rd and Linwood Ave had been cleaned up following MetroCall contact.

Mayor Evans has spoken with Waste Management about offering an option for residents to add large recycling carts to home service for an additional fee. Parkway Village will continue to provide services for the small bins. Mary Rose will contact Waste Management regarding costs for service and maintenance of the large carts.

As there are only three Commissioners listed on the ballot for the November 2016 election, an appointment will be made in January 2017 for the fourth seat.

The Jefferson County League of Cities annual dinner will be held on Thursday, November 17, 2016. Mary Rose and Pat will attend.

Paul Amshoff confirmed with Thomas Grundy that there would be no price increase for the 2016-17 winter service to de-ice intersections and plow snow from roadways. Mara Cravens motioned to approve the snow removal, de-ice service agreement with Thomas Grundy; Barry Cravens seconded. Motion carried unanimously.

Barry Cravens reported that the broken swing in Village Green Park would require a \$39.00 chain and \$125.00 installation cost, but that the actual swing could be used. Mary Rose will ask Paul if he can cut down the existing apparatus and bring to Mary Rose's home.

New Business:

Pat reported that a complaint had been received about the dumpster at Susan's Florist. It is overflowing with trash and garbage, attracting vermin and creating a visual nuisance. Erich will be asked to talk with the owner about increasing the size of the dumpster, then citing the business and contacting MetroCall if needed.

Mara Cravens motioned to adjourn the meeting, Barry Cravens seconded. Motion carried unanimously. Meeting adjourned at 7:10 p.m.

Patricia Gould, City Clerk/Treasurer

Mary Rose Evans, Mayor