

Meeting Minutes  
Board of Commissioners  
City of Parkway Village  
September 27, 2016

Mayor Mary Rose Evans called the meeting to order at 6:30 p.m.

Roll Call: Present were Mayor Mary Rose Evans, Commissioners Paul Amshoff, Barry Cravens, Mara Cravens, David Henley; City Clerk/Treasurer Pat Gould, Citation Officer Erich Kragel.

Visitors: Audubon Park Assistant Police Chief, Mike Minniear

Barry Cravens motioned to approve the minutes from the August 23, 2016, Board of Commissioners meeting, David Henley seconded. Motion carried unanimously.

Pat Gould discussed the vouchers for September 2016. Paul Amshoff motioned to approve the vouchers, with the addition of the newsletter postage and picnic flier copying reimbursements due Mara Cravens, totaling \$29.90. David Henley seconded. Motion carried unanimously.

Audubon Park Assistant Police Chief Minniear presented the Audubon Police report, and circulated a photograph of a felon arrested numerous times in the vicinity. He also stated that Audubon Police were working with LMPD, and District 10 Councilman on this issue.

The Citation Officer's report was emailed to the Board of Commissioners, and presented by Erich Kragel. Mara will drive through the City and call Metro 311 about residences with tall weeds in and around rock garden-type landscaping.

Pat Gould gave the Treasurer's report. The Operating Funds and KMAP Funds accounts are reconciled through August 31, 2016. Mara Cravens motioned to accept the Treasurer's report; Paul Amshoff seconded. Motion carried unanimously.

Pat Gould gave the Tax Collector's report stating that twelve liens had been placed on parcels with 2015-16 delinquent real property tax bills. Pat noted that approximately ten (10) businesses had not submitted business license renewal applications. Pat will draft a notice that the businesses are operating without a license and are in violation of Parkway Village Code of Ordinances. The draft will be sent to Attorney Olt for review before mailing to the delinquent businesses.

Mayor's Message: Mayor Evans stated that she had attended an Emergency Preparedness course offered through Jefferson County League of Cities for small cities.

Old Business:

The City waived discussion of the revised Code of Ordinances pending receipt and approval of additional language related to the Communications Franchise Agreement, amended Code Enforcement Board regulations, and inclusion of the revised Citation Officer's Compensation ordinance. American Legal Publishing has offered an extension to November 4, 2016, and is aware of the continued extension for publication. Attorney Olt continues to work on the language.

The Commission plans to repair the broken asphalt at the northeast corner of Packard Ave and Alexander Ave, and at Fleet Avenue and Parkway Drive. Pat will contact asphalt contractors about the asphalt repairs. Mara Cravens gave Paul Amshoff the name and number of a concrete contractor, Spencer Concrete, 368-7477, to quote on the sidewalk demolition and repair project included in the 2016-17 budget.

Barry Cravens and Mara Cravens have checked the sign and pole inventory in the garage at Village Green Park and contacted Saf-ti-Co to order signage needed throughout the City (i.e. "NO OUTLET" signage at Perennial Drive and Alexander Ave, and at Melford Avenue and Alexander Avenue, "NO PARKING 2a-6a" and "FIRE LANE" signs). Updates on the project will be relayed to the Commission.

Erich Kragel stated that homeowners have trimmed limbs overhanging sidewalks upon notification that they were in violation of the Code of Ordinances.

The Commission discussed the Waste Management proposal to extend the current contract for five (5) years and provide recycling carts if the City would move to a bi-weekly recycling collection schedule. The matter was waived to the October 2016 meeting to obtain input from City residents.

New Business:

The Commission discussed the annual picnic held September 18<sup>th</sup>, 2016, from 2:00 p.m. – 4:00 p.m. All agreed the event was successful with good weather and turnout. The Commission will deliver door-to-door fliers next year for more publicity. Thank you were given to Audubon Park Police for attending with a police cruiser, to Paul Amshoff for the visit from the Camp Taylor fire department, and to Mr. White for donating hot dog buns and DJ services.

The Commission discussed the annual citywide yard sale. As the weather was not cooperative, the Commission is considering offering City residents a Spring 2017 weekend yard sale opportunity with advertisement in The Courier-Journal.

Paul will contact Thomas Grundy about the snow removal/intersection de-icing contract. If there are no price increases, the Commission will renew the agreement with Thomas Grundy, and acquire a current certificate of insurance, if needed.

Pat reported that a resident had contacted the City via the website regarding broken concrete around the drain at 827-829 Melford Avenue. The Commission will have the concrete repaired.

Commissioner Paul Amshoff is not seeking re-election in November 2016; thus, there will be a vacancy on the Commission. As there are only three persons on the ballot for the November 2016 election, a Commissioner will be appointed in January 2017 to serve until the next election. Commissioners and staff were asked to inquire around the City as to interested parties.

Paul Amshoff motioned to adjourn the meeting, Barry Cravens seconded. Motion carried unanimously. Meeting adjourned at 7:23 p.m.

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Patricia Gould, City Clerk/Treasurer

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Mary Rose Evans, Mayor