

Meeting Minutes
Board of Commissioners
City of Parkway Village
August 22, 2017

Pro-tem Mayor, Ken White, called the meeting to order at 6:30 p.m. at Audubon Park City Hall, 3340 Robin Road.

Roll Call: Present were Commissioners Mara Cravens, Barry Cravens, Ken White, and David Henley. City Clerk/Treasurer, Pat Gould. Mayor Mary Rose Evans was absent

Visitors: Audubon Park Police Assistant Chief Mike Minniear

Barry Cravens motioned to approve the minutes from the July 25, 2017, Board of Commissioners meeting, David Henley seconded. Motion carried unanimously.

Vouchers for August 2017 were distributed. Mara Cravens motioned to approve the vouchers with an additional reimbursement due Grundy's Lawncare for Village Green Park, David Henley seconded. Motion carried unanimously.

The Citation Officer's report was not available. Citation Officer, Erich Kragel, will email to the Commission.

The Audubon Park Police report was given by Mike Minniear. Assistant Chief Minniear reported on recent burglaries in Parkway Village and the status on the 'junk' at 816 Reading Rd. Audubon Park police have visited the residence and will continue to monitor for continued ordinance violations. Assistant Chief Minniear provided a quote from Schwinn Cyclery for a bicycle requested as an in-kind donation from the City of Parkway Village to the Audubon Park police department. The quote was circulated to the Commission. The bicycle would be used for patrols in Parkway Village and would be transported on a cruiser bike rack. The expense would approximate \$1,150.00-\$1,200.00. Annual maintenance costs of approximately \$150.00 would be provided by Metro Louisville at no charge. The Commission will review the quote and discuss at the September 2017 meeting.

Pat gave the Treasurer's report stating that both the Operating and KMAP account are reconciled through July 31, 2017. There was no unusual activity to report; however, Pat did report that the City's CD at King Southern Bank was maturing at September 4, 2017. She will research options and reinvest accordingly. David Henley motioned to accept the Treasurer's report; Mara Cravens seconded; motion passed unanimously.

Pat gave the Tax Collector's report stating that there had been little activity since the July 2017 meeting and approximately twenty real property tax bill payments remained outstanding as of August 22, 2017. Pat will follow-up with reminder notices to businesses with outstanding license fees due. Liens will be placed on parcels with outstanding 2016-17 real property taxes due in September 2017.

Visitor's Comments: None

Mayor's Message: None.

Old Business:

Pat has submitted the Legal Report needed to publish the City's Code of Ordinances with American Legal Publishing.

David Henley informed the Commission that Louisville Sealcoat has the City of Parkway Village's asphalt work in queue and should be completed in September 2017. Pat stated that the Certificate of Insurance has been received from Louisville Sealcoat.

Commissioner Barry Cravens will touch-up previously painted inappropriate graffiti on Alexander Avenue. Ken White attempted to pressure wash the largest image. As he was unable to remove the graffiti, Mara and Barry Cravens will spray paint over the image and turn in the expense receipts for reimbursement.

Attorney Olt was not available to update the Commission on the lawsuit filed by Mayor Greg Fischer related to waste collection contracts and services.

Commissioner Ken White stated he wanted to contact Paul Amshoff and Yvonne Miles about the initial Block Watch setup in Parkway Village. He is also awaiting additional information from Metro Louisville Police. He asked Mara to include the re-establishment of the Block Watch program and need for block watch captains in the upcoming newsletter.

The Commission discussed the issue of vehicles parking in Village Green Park overnight. Barry Cravens stated that he had not seen any vehicles recently. The Commission will continue to monitor the issue. If overnight parking continues to be a problem, the Commission will determine if an ordinance should be drafted that would restrict overnight parking.

New Business:

The dates for the annual citywide yard sale of September 15 and 16, 2017, will be included in the upcoming newsletter and Pat will place an advertisement in The Courier-Journal from Wednesday, September 13 through Saturday, September 16, 2017, as well as on the City's website. The picnic will be held on Sunday, September 17, 2017, from 2:00 p.m. to 4:00 p.m. The Commission discussed picnic needs. Mary Rose will be asked to provide lemonade; Pat will provide chips and water; David will provide cookies; Ken will provide hotdogs, buns and DJ entertainment; Mara will provide catsup, mustard and relish; and, Barry will provide burgoo.


Mara will plan to have the newsletter copied and delivered to the Commission for distribution in early September. The newsletter will include information about the asphalt work, block watch, picnic and yard sale.

Pat reported that fiscal year 2016 audit preparation was underway.

Mara Cravens motioned to adjourn the meeting; David Henley seconded; meeting adjourned at 6:59 p.m.

Respectfully submitted:

Patricia Gould, City Clerk/Treasurer



Ken White, Mayor-Pro-Tem