

L Harrison
B North-Lee
C Fox

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
MAY 16, 2019**

R Muckenfuss
L Gerth

FINANCE COMMITTEE MEETING – Vice-chairman Ronald Muckenfuss called the Finance Committee Meeting to order.

Review Information Only –April 2019 – Tracy presented the April 2019 financial report. Personnel Services was \$295,364.37 and Operating Expenses was \$123,905.50 with total being \$419,269.87. Revenues was \$196,641.17. There is no update to the TAN. The ending balance in the checking account on April 30, 2019 was \$706,037.76.

Community Remarks – None at this time.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Lee Harrison called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord’s Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier under “Legal Notices” on May 15, 2019 and posted on the front door 24 hours prior to the meeting.

Approval of the minutes of the April 18, 2019 Finance Committee and regular meeting –A motion was made by Commissioner Charlie Fox and seconded by Vice-chairman Ronald Muckenfuss to approve the minutes of the April 18, 2019 meeting, without reading. Motion passed.

Roll Call – All commissioners were present except Commissioner Irvin Gadsden and Commissioner Arnold Collins. Attorney Charlie Condon was present. The clerk was present. Fire Chief Larry Garvin and Asst Chief Mike Rakoske were present.

OLD BUSINESS

Update on the hiring of IT Consultant – Asst Chief Mike Rakoske mentioned that Commissioner Arnold Collins sent an IT person, Matthew Jones, to meet with Asst Chief Rakoske. Matthew Jones suggested we hire West Jones for the IT consultant; who would replace the network switches and router and check each computer for virus protection; the initial setup with a business router would be \$5500; other quotes were up to \$15,000. The anti-virus and firewall would be \$14.00 a month for each computer. Commissioner Charlie Fox asked how much he was asking for this and the answer was about \$7,000. A motion was made by Commissioner Charlie Fox that the IT committee be authorized to spend up to \$10,000 for the IT project package. Commissioner Bertha North-Lee seconded the motion and the motion passed.

Decision on Lexipol – Policy Management Software for Public Safety – Chief Garvin suggested we take this item off the agenda for now. Commissioner Charlie Fox spoke with Robert Wagenbrenner, who could not be here tonight, but will be at the June 2019 meeting.

NEW BUSINESS

No New Business at this time.

REPORTS

Hollywood Station – Regular maintenance. Washer and dryer were delivered. Boat was also delivered.

Sauldam Station –Regular maintenance. Windows are on order.

Edisto Station – Regular maintenance. Plat is being resubmitted for the well to DHEC.

Ravenel Station - Regular maintenance.

Adams Run Station – Is temporarily closed. Drain field has been completed. Commissioner Charlie Fox asked when personnel would return to the Adams Run Station. Station will be left unmanned until we hire more personnel.

Stono Ferry Station - Regular maintenance.

Meggett Station – Regular maintenance.

Parkers Ferry Station – Regular maintenance.

Petersfield Station – Unmanned at this time.

Chief's Report – There were 200 alarms for April 2019. There were 127 EMS calls and 2 mutual aid calls. There were two new business inspections and five pre-plans in April 2019. There was one structure fire on New Road.

Training Report – Truss Johnson - There were 1216 training hours and 361 physical training hours for April 2019.

Attorney's Report – Attorney Charlie Condon stated that the case concerning the 1) Porter case - Retirement Health Insurance case – Mediation on May 13, 2019 2) Maxwell case – undergoing discovery 3) Washington case – Mediation on May 24, 2019.

Commissioners Report – Per Vice-chairman Ronnie Muckenfuss, the IT committee (Vice-chairman Ronald Muckenfuss, Commissioner Charlie Fox and Commissioner Arnold Collins) will meet; Chairman Lee Harrison will not attend. Commissioner Charlie Fox asked Chief Garvin to write a letter for the file to give valid reasons why we are not going with the lowest bidder since any of the vendors could challenge us concerning the truck purchase and to give a copy to the clerk. Lester Tumbleston said that bidder #7 - Fouts Brothers – their bid could not be verified. Pam Blevins, HR manager, said the letter was in rough draft at this time but will forward to Clerk when completed. Commissioner Charlie Fox stated he is glad the boat is here; and that the SOG's should be brought to the Commission at the June 2019 meeting. Commissioner Charlie Fox stated that he is going to make a motion at the June 2019 meeting that the boat not go into the water until the SOG's are completed. Commissioner Charlie Fox asked Chief Garvin about the firefighter that has taken the Firefighter 1 class and has not passed yet; the last time he took the class, he made a 68.

Auxiliary Report – There is no new information on the Auxiliary Report. A motion was made by Chairman Lee Harrison and seconded by Commissioner Charlie Fox to remove this item from Reports. Motion passed.

Community Remarks – There were no community remarks at this time.

Checks were reviewed and signed for expenses in open session at this time.

Chief Garvin mentioned that the first reading of the 2019-2020 budget ordinance will be on May 30, 2019 at 5pm. The Public Hearing and Second reading will be June 4, 2019 at 6:30pm. The third reading will be on June 18, 2019 at 630pm.

A motion was made by Vice-Chairman Ronald Muckenfuss and seconded by Commissioner Charlie Fox to go into Executive Session to review reconciliation of accounts. All commissioners were in favor of the motion. Motion passed.

A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Larry Gerth to go into Executive Session for receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Washington vs St Paul's. All commissioners were in favor of the motion. Motion passed.

A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Chairman Lee Harrison to go into Executive Session for receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Porter, et al., vs St Paul's. All commissioners were in favor of the motion. Motion passed.

A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to go into Executive Session for discussion of compensation of St Paul's employees through an incentive package. All commissioners were in favor of the motion. Motion passed.

Executive Session – to review reconciliation of accounts, for receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Washington vs St Paul's, for receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Porter, et al., vs St Paul's and for discussion of compensation of St Paul's employees through an incentive package.

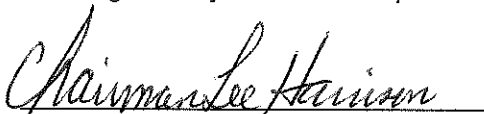
Out of Executive Session – Into Regular Session – No action was taken in Executive Session. The reconciliation of accounts were reviewed, received legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Washington vs St Paul's, received legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Porter, et al., vs St Paul's and discussion of compensation of St Paul's employees through an incentive package.

Reconciliation of Accounts – A motion was made by Commissioner Bertha North-Lee and seconded by Commissioner Larry Gerth to approve the reconciliation of accounts. Motion passed.

The next regular meeting is June 20, 2019 at 6:00pm.

Adjournment – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to adjourn the meeting. Motion passed.

Meeting was adjourned at 7:53pm.



Lee Harrison, Chairman
St Paul's Fire District



Mary Adams, Clerk
St Paul's Fire District