

L Harrison  
B North-Lee  
I Gadsden

**ST PAULS FIRE DISTRICT  
COMMISSIONERS MEETING  
AUGUST 15, 2019**

R Muckenfuss  
L Gerth  
A Collins

**FINANCE COMMITTEE MEETING** – Vice-chairman Ronald Muckenfuss called the Finance Committee Meeting to order.

**Review Information Only** – July 2019 – Tracy presented the July 2019 financial report. Personnel Services was \$450,047.02 and Operating Expenses was \$69,280.86 with total being \$519,327.88. Revenues was \$249,162.31. Interest Income was \$5,049.34. There is no update to the TAN. The ending balance in the checking account on July 31, 2019 was \$263,117.87.

**Community Remarks** – None at this time.

The Finance Committee meeting was closed at this time.

**Regular Meeting Called to Order** – Vice-Chairman Ronald Muckenfuss called the regular meeting to order, in the absence of Chairman Charlie Fox, who is on federal orders deployed out of state, and unable to attend tonight's meeting. The meeting was opened with the Pledge of Allegiance and the Lord's Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier under "Legal Notices" on August 14, 2019 and posted on the front door 24 hours prior to the meeting.

**Approval of the minutes of the June July 18, 2019 Finance Committee and regular meeting** – A motion was made by Commissioner Arnold Collins and seconded by Commissioner Irvin Gadsden to approve the minutes of the July 18, 2019 regular meeting, without reading. Motion passed.

**Roll Call** – All commissioners were present except Chairman Charlie Fox whose absence was due to being on federal (NDMS) orders. Attorney Charlie Condon Jr. was present. The clerk was present. Fire Chief Larry Garvin and Asst Chief Mike Rakoske were present.

#### **OLD BUSINESS**

**American Legion – Request for Lease** – Commissioner Arnold Collins spoke with Chief Garvin concerning this. A motion was made by Commissioner Arnold Collins and seconded by Commissioner Irvin Gadsden to enter into a lease with American Legion to use Station 9 for 6 months for \$1.00 with the option to renew after 6 months since we do not know what the utilities will be and what would be in excess. Commissioner Lee Harrison mentioned that when we had the rental house by Sauldam station that we were not going to be in the rental business anymore. A vote was taken. Commissioner Arnold Collins and Commissioner Bertha North-Lee voted in favor of the motion. Vice-chairman Ronald Muckenfuss, Commissioner Larry Gerth, Commissioner Lee Harrison and Commissioner Irvin Gadsden voted against the motion. Since there were 4 votes against the motion and 2 votes in favor of the motion, the motion failed.

#### **NEW BUSINESS**

**SC Association of Special Purpose Districts** – Asst Chief Rakoske – Chairman Charlie Fox has authorized the expenditure of \$1850 for initial annual dues to the SC Association of Special Purpose Districts. There are funds in the budget for this expense. Commissioner Arnold Collins asked Chief Garvin if this would be beneficial to the fire district and Chief Garvin said it would be worth the money to seek information. A motion was made by Commissioner Arnold Collins and seconded by Commissioner Bertha North-Lee to authorize the expenditure of

\$1850 for initial annual dues to the SC Association of Special Purpose Districts. All commissioners were in the favor of the motion except Commissioner Lee Harrison. Motion passed.

**NFPA – National Fire Protection Association Membership** – Chairman Charlie Fox has authorized the expenditure of \$2835 for a 2-year annual membership to National Fire Protection Association. Chief Garvin would recommend that we get this membership. Other fire departments that have membership with NFPA is Charleston County and Johns Island. A motion was made by Bertha North-Lee and seconded by Commissioner Larry Gerth to authorize the expenditure of \$2835 for a 2-year annual membership to National Fire Protection Association. All commissioners were in favor of the motion except Commissioner Arnold Collins. Motion passed.

**Request to Move Future Station 10 Money** – Chief Garvin recommends moving \$250,000 from the First Citizens Account to the Local Government Investment Pool. A motion was made by Commissioner Arnold Collins and seconded by Commissioner Bertha North-Lee to move \$250,000 from the First Citizens Account to the Local Government Investment Pool with the stipulation from Mead-Westvaco that it can only be used for Station 10. All commissioners were in favor of the motion. Motion passed.

**December 2019 Commission Meeting** – A motion was made by Chairman Ronald Muckenfuss and seconded by Commissioner Lee Harrison that the December 19, 2019 commission meeting be moved to December 12, 2019. All commissioners were in favor of the motion. Motion passed.

## **REPORTS**

**Chief's Report** – There were 248 alarms for July 2019. There were 137 EMS calls and one mutual aid call.

**Station Report** – Station 1 had a new commode installed. The house beside Station 2 has a new roof being installed. Station 3 had a hot water heater ordered and there was a mold issue that was taken care of. Station 7 had repairs on the HVAC drain. The total cost for repairs at Station 1 and Station 3 was \$1100.

**Training Report** – Truss Johnson - There were 886 training hours and 349 physical training hours for July 2019.

**Attorney's Report** – Attorney Charlie Condon Jr reported there is discovery going on with the Maxwell case. All other cases have been resolved.

**Chairman's Report** – was read by Vice-chairman Ronald Muckenfuss. Commissioner Arnold Collins made a motion to accept the Chairman's Report as information. Commissioner Bertha North-Lee seconded the motion and the motion passed.

**Commissioner's Report** – No reports at this time.

**Community Remarks** – No remarks at this time.

**Reviewing and signing of checks for expenses** - Checks were reviewed and signed for expenses in open session at this time.

A motion was made by Commissioner Bertha North-Lee and seconded by Vice-chairman Ronald Muckenfuss to go into Executive Session to review reconciliation of accounts and review of lease with American Legion Post #145. All commissioners were in favor of the motion. Motion passed.

**Executive Session** – to review reconciliation of accounts and review of lease with American Legion Post #145.

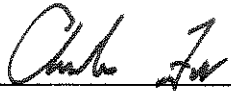
**Out of Executive Session – Into Regular Session** – No action was taken in Executive Session. The reconciliation of accounts were reviewed and review of lease with American Legion #145.

**Reconciliation of Accounts** – A motion was made by Commissioner Bertha North-Lee and seconded by Vice-chairman Ronald Muckenfuss to approve the reconciliation of accounts. Motion passed.

The next regular meeting is September 19, 2019 at 6:00pm.

**Adjournment** – A motion was made by Commissioner Bertha North-Lee and seconded by Commissioner Lee Harrison to adjourn the meeting. Motion passed.

Meeting was adjourned at 6:58pm.



Charlie Fox, Chairman  
St Paul's Fire District



Mary Adams, Clerk  
St Paul's Fire District