

L Harrison
B North-Lee
C Fox
I Gadsden

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
JULY 18, 2019**

R Muckenfuss
L Gerth
A Collins

FINANCE COMMITTEE MEETING – Vice-chairman Ronald Muckenfuss called the Finance Committee Meeting to order.

Review Information Only –June 2019 – Tracy presented the June 2019 financial report. Personnel Services was \$447,144.68 and Operating Expenses was \$222,226.10 with total being \$669,370.78. Revenues was \$112,239.37. There is no update to the TAN. The ending balance in the checking account on June 30, 2019 was \$632,489.15. Commissioner Arnold Collins had a question concerning the shortfall of \$152,000 for June. Tracy said it was covered.

Community Remarks – None at this time.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Lee Harrison called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord's Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier under "Legal Notices" on July 17, 2019 and posted on the front door 24 hours prior to the meeting.

Approval of the minutes of the June 20, 2019 Finance Committee and regular meeting AND July 11, 2019 Special Meeting –A motion was made by Vice-chairman Ronnie Muckenfuss and seconded by Commissioner Charlie Fox to approve the minutes of the June 20, 2019 regular meeting and July 11, 2019 special meeting, without reading, with one correction on page 1 under Review Information Only to delete the last sentence for the June 20, 2019 regular meeting. Motion passed.

Roll Call – All commissioners were present. Attorney Charlie Condon was present. The clerk was present. Fire Chief Larry Garvin and Asst Chief Mike Rakoske were present.

OLD BUSINESS

Bids for Roof on House Next Door to Station 2 – Chief Garvin stated that he received the following bids for a metal roof with sand and seam with no screws:

- 1) A O Miller - \$18,000
- 2) Roofing America \$15,550
- 3) B & C Roofing \$14,700

Chief Garvin recommended Roofing America since they are the only bid that is sand and seam compliant. A motion as made by Commissioner Charlie Fox and seconded by Vice-chairman Ronald Muckenfuss to award the bid for the metal roof for the house next door to Station 2 to Roofing America since the other 2 bids are non-compliant. Motion passed. The funds were set aside from last year's budget.

Election of Officers - Attorney Charlie Condon presided over the Election of Officers at this time. The floor was open for nominations for the office of Chairman. Vice-chairman Ronald Muckenfuss nominated Lee Harrison for the office of Chairman. Commissioner Larry Gerth seconded the nomination. Commissioner Bertha North-Lee nominated Charlie Fox for the office of Chairman. Commissioner Arnold Collins seconded the nomination. Commissioner Arnold Collins asked for paper ballots at the last meeting. A motion was made by Commissioner Charlie Fox and seconded by Commissioner Arnold Collins that paper ballots be used. Motion passed. Paper ballots were passed out. The clerk counted the voted ballots while Attorney Charlie Condon was overseeing the process. The vote was Lee Harrison 3 votes and Charlie Fox 4 votes. Congratulations to Charlie Fox for being

elected as Chairman. Chairman Charlie Fox presided at this time. The floor was open for nominations for the office of Vice-chairman. Commissioner Lee Harrison nominated Ronald Muckenfuss for the office of Vice-chairman. Commissioner Larry Gerth seconded the nomination. Commissioner Arnold Collins made a motion that nominations be closed for the office of Vice-chairman; Commissioner Bertha North-Lee seconded the motion. The vote was taken. Ronald Muckenfuss was elected to the office of Vice-chairman by acclamation. Congratulations to Ronald Muckenfuss for being elected as Vice-chairman. The floor was open for nominations for the office of Secretary. Vice-chairman Ronald Muckenfuss nominated Bertha North-Lee for the office of Secretary. Commissioner Arnold Collins seconded the nomination. Nominations were closed. All commissioners were in favor of the motion. Bertha North-Lee was elected to the office of Secretary by acclamation. Congratulations to Bertha North-Lee for being elected as Secretary.

Water Rescue Safety SOG for approval – Chief Garvin recommended that the Water Rescue Safety SOG be approved. A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Larry Gerth to approve the Water Rescue Safety SOG. Motion passed.

Discussion of policies, procedures and SOG's – Chief Garvin, Asst Chief Rakoske, Staff, Battalion Chiefs and Captains will be meeting on July 29, 2019 at 630am concerning this item.

NEW BUSINESS

Jim Phelps – American Legion – Chairman Charlie Fox will recuse. Vice-chairman Ronald Muckenfuss presided at this time. Jim Phelps stated that the American Legion would like to use the Petersfield Station for their meetings. They would need to have full use of the station, at all times, including the kitchen since they serve food at their meetings. They were asked if they had liability insurance and the answer was NO, but they would get liability insurance if they were granted the use of the station. They also have alcohol consumption at the meetings. Commissioner Arnold Collins asked Attorney Condon, that since it is St Paul's Fire District property, could there be any alcohol consumption. This will be discussed later. Commissioner Arnold Collins made a motion to develop a memo/agreement with Chief Garvin and present at the next regular meeting on August 15, 2019. Motion was seconded by Vice-chairman Ronald Muckenfuss and motion passed. Commissioner Arnold Collins will meet with Chief Garvin and Jim Phelps concerning this.

REPORTS

Hollywood Station – Regular maintenance.

Sauldam Station –Regular maintenance. New windows have been installed.

Edisto Station – Regular maintenance. The hot water heater was replaced. Mold was found in the building. Asst Chief Rakoske met with someone about the mold. Chief Garvin met with DHEC about having a 50-foot right of way or easement or pay to have the well moved. Chief Garvin is working on this situation.

Ravenel Station - Regular maintenance.

Adams Run Station – Is temporarily closed. Work order for the ditches to be cleaned was completed.

Stono Ferry Station - Regular maintenance.

Meggett Station – Regular maintenance. The pipe drain for the air conditioner was needed.

Parkers Ferry Station – Regular maintenance.

Petersfield Station – Unmanned at this time.

Chief's Report – There were 219 alarms for June 2019. There were 124 EMS calls, 21 false alarms and 3 mutual aid calls. There were 5 pre-plans, 4 inspections, 11 violations and re-inspection to be done. A new shed was built for equipment.

Training Report – Truss Johnson - There were 880 training hours and 389 physical training hours for June 2019. Truss is getting information on Stop the Bleed campaign. Chairman Charlie Fox stated that volunteers are needed at health care events. Inspection was done at the new pool in Hollywood. The new Hollywood library had a sprinkler test. The new Hollywood Town Hall has no sprinklers, only extinguishers.

Attorney's Report – Attorney Charlie Condon stated that the Maxwell case has discovery going on and the other pending cases will be discussed in Executive Session, if Executive Session approved.

Commissioners Report – Commissioner Arnold Collins mentioned that he needs information for American Legion about funds concerning Petersfield Station. Chairman Charlie Fox stated that he is looking forward to working with the staff and thanks for the vote for Chairman.

Community Remarks – Stephanie Gruber, mother of Brandon Gruber, one of our firefighters, stated that the news media contacted her concerning firefighters and cancer with the proposal from Nancy Mace, SC State Representative District 99. Stephanie also thanks everyone for all you have done for her son. Brandon Gruber also spoke. Chairman Charlie Fox recommended writing a resolution to support the proposal from Nancy Mace and to contact the state legislative members to support the bill. Truss Johnson spoke at this time as a community member concerning someone approaching him at the June 2019 meeting in the parking lot while the Commission was in Executive Session. Truss was verbally accused by a community member; his heart is in his job and does not feel he did anything wrong.

Checks were reviewed and signed for expenses in open session at this time.

A motion was made by Vice-Chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to go into Executive Session to review reconciliation of accounts, receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Washington vs. St Paul's, receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Porter, et al., vs. St Paul's and receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Maxwell vs. St Paul's. All commissioners were in favor of the motion. Motion passed.

Executive Session – to review reconciliation of accounts, receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Washington vs St Paul's, for receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Porter, et al., vs St Paul's and receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Maxwell vs. St Paul's.

Out of Executive Session – Into Regular Session – No action was taken in Executive Session. The reconciliation of accounts were reviewed and received legal advice from Attorney Charlie Condon.

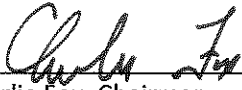
A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to approve two settlements of matters as discussed in Executive Session. Motion passed.

Reconciliation of Accounts – A motion was made by Commissioner Arnold Collins and seconded by Commissioner Bertha North-Lee to approve the reconciliation of accounts. Motion passed.

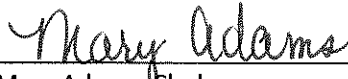
The next regular meeting is August 15, 2019 at 6:00pm.

Adjournment – A motion was made by Commissioner Arnold Collins and seconded by Vice-chairman Ronald Muckenfuss to adjourn the meeting. Motion passed.

Meeting was adjourned at 7:15pm.



Charlie Fox, Chairman
St Paul's Fire District



Mary Adams, Clerk
St Paul's Fire District