

L Harrison
B North-Lee
C Fox

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
JUNE 20, 2019**

R Muckenfuss
L Gerth
A Collins

FINANCE COMMITTEE MEETING – Vice-chairman Ronald Muckenfuss called the Finance Committee Meeting to order.

Review Information Only –May 2019 – Tracy presented the May 2019 financial report. Personnel Services was \$300,025.33 and Operating Expenses was \$291,335.03 with total being \$591,360.36. Revenues was \$119,233.17. There is no update to the TAN. The ending balance in the checking account on May 31, 2019 was \$160,610.20. Commissioner Charlie Fox had a question concerning Tax Revenues about installment payments.

Community Remarks – None at this time.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Lee Harrison called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord’s Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier under “Legal Notices” on June 19, 2019 and posted on the front door 24 hours prior to the meeting.

Approval of the minutes of the May 16, 2019 Finance Committee and regular meeting AND June 6, 2019 Special Meeting –A motion was made by Vice-chairman Ronnie Muckenfuss and seconded by Commissioner Larry Gerth to approve the minutes of the May 16, 2019 regular meeting and June 6, 2019 special meeting, without reading. Motion passed.

Roll Call – All commissioners were present except Commissioner Irvin Gadsden. Attorney Charlie Condon was present. The clerk was present. Fire Chief Larry Garvin and Asst Chief Mike Rakoske were present.

OLD BUSINESS

Update on the hiring of IT Consultant – Asst Chief Mike Rakoske stated that West Jones has been hired as the IT Consultant. It was mentioned that the phone service is outdated and needs to be replaced; hardware is outdated and the system is maxed out. Chief Garvin and Asst Chief Rakoske will check on getting bids concerning this.

Presentation by Robert Wagenbrenner - Policy Management Software for Public Safety – Commissioner Charlie Fox presented him to the Commission. Mr. Wagenbrenner spoke concerning the Policies/Procedures Guidelines, being compliant would increase safety and efficiency; Federal and State laws with employer; FLSA; OSHA; LLR overlooks OSHA; Safety Data Sheet; OSHA regulations are mandated; ISO; NIMS; NFPA; and reviewed Fire Service Guide which is online. Mr. Wagenbrenner is willing to help the district.

Update on SOG’s and Procedures – Need to be done; have not met yet per Chief Garvin. Commissioner Charlie Fox mentioned that the SOG’s and Procedures were to be started in February 2019. Commissioner Arnold Collins asked Mr. Wagenbrenner what services he could provide to the district; he said the first thing to do would be to access the fire service checklist and go forward and prioritize.

Update on Marine SOG’s – Chief Larry Garvin did not provide any information on the Marine SOG’s. As stated at the May meeting by Commissioner Fox, if no Marine SOGs were to be presented to the Commission in June, Commissioner Charlie Fox made a motion that the boat not go in the water until the Marine SOG’s are approved. Chief Garvin presented a copy to the commissioners after the motion was made. Commissioner Charlie Fox

withdrew the motion and requested to defer action on copy given tonight. Commissioner Charlie Fox made a comment: I do not know why it took the motion to get the Marine SOG's from Chief Garvin.

Bids for Roof on House Next Door to Station 2 – Chief Garvin stated that American Roofing would give us a bid tomorrow for the roof.

NEW BUSINESS

Election of Officers – Attorney Charlie Condon presided over the Election of Officers at this time. The floor was open for nominations for the office of Chairman. Commissioner Bertha North-Lee nominated Commissioner Charlie Fox for the office of Chairman. Commissioner Arnold Collins seconded the nomination. The question was asked if we need to have the full commission present to move forward. Attorney Charlie Condon stated election could now go forward. Commissioner Arnold Collins made a motion that the nominations for Chairman be closed, which Commissioner Bertha North-Lee seconded. The vote was taken with three votes opposing the motion made by Chairman Lee Harrison, Vice-chairman Ronald Muckenfuss and Commissioner Larry Gerth and three votes in favor of the motion made by Commissioner Arnold Collins, Commissioner Bertha North-Lee and Commissioner Charlie Fox, which is a tie. Commissioner Arnold Collins stated that since the closing of the nominations failed, that nominations be opened again for the office of Chairman. Vice-chairman Ronald Muckenfuss nominated Commissioner Lee Harrison for the office of Chairman. Commissioner Larry Gerth seconded the nomination. The vote was taken with three votes opposing the motion made by Commissioner Arnold Collins, Commissioner Bertha North-Lee and Commissioner Charlie Fox and three votes in favor of the motion made by Chairman Lee Harrison, Vice-chairman Ronald Muckenfuss and Commissioner Larry Gerth, which is a tie. Attorney Charlie Condon ruled that the existing Chairman remain until the July 2019 meeting. A motion was made by Commissioner Arnold Collins and seconded by Chairman Lee Harrison that all officers remain in place until the next election. Motion passed.

REPORTS

Hollywood Station – Regular maintenance. Washer and dryer were installed.

Sauldam Station –Regular maintenance. New windows have been installed.

Edisto Station – Regular maintenance. Paperwork has been sent to DHEC concerning the well.

Ravenel Station - Regular maintenance.

Adams Run Station – Is temporarily closed.

Stono Ferry Station - Regular maintenance.

Meggett Station – Regular maintenance.

Parkers Ferry Station – Regular maintenance. Air conditioner shorted out and burned it up.

Petersfield Station – Unmanned at this time.

Chief's Report – There were 227 alarms for May 2019. There were 138 EMS calls and 2 mutual aid calls. Pam Blevins' grandson is cancer free; great news. Hurricane Plan is being worked on. Commissioner Charlie Fox reminded Chief Garvin that he had not yet received the ISO report promised at the May meeting. He appreciates work from Chief Garvin. Chief Garvin presented a copy to Commissioner Fox. Copies were then made by Chief Garvin and given to all commissioners.

Training Report – Truss Johnson - There were 1139 training hours and 374 physical training hours for May 2019. Commissioner Charlie Fox asked about the Stop the Bleeding training and if we have instructors for it. Truss will check on this. In addition, maybe call Chief Barnes in Mt Pleasant.

Attorney's Report – Attorney Charlie Condon stated that the current cases will be discussed in Executive Session, if Executive Session approved.

Commissioners Report – Commissioner Arnold Collins mentioned that he has an item for discussion in Executive Session. Commissioner Bertha North-Lee asked if firefighters have two sets of bunker gear and the answer is yes, the second set of bunker gear is on order. Commissioner Charlie Fox mentioned there are strict standards on social media not to divulge information and the district is doing a good job on this. Commissioner Charlie Fox also asked about the No Cell Phones signs. Chairman Lee Harrison has requested the signs that there be no cell phones used during the commission meeting. Commissioner Charlie Fox mentioned that he is on a federal disaster team and needs his cell phone. Commissioner Bertha North-Lee mentioned that we could not always agree on everything and that needs to be worked on; everyone needs a chance to do other jobs.

Community Remarks – John Dunmeyer introduced himself. He won the mayor's seat for Town of Hollywood, will be sworn in on July 2, 2019 at 630pm and everyone is invited to attend. Commissioner Arnold Collins asked Mr. Dunmeyer about the store by Stono Ferry that was a total loss. Mr. Dunmeyer said he looked into it and according to the insurance company, it would be demolished.

Checks were reviewed and signed for expenses in open session at this time.

A motion was made by Vice-Chairman Ronald Muckenfuss and seconded by Commissioner Arnold Collins to go into Executive Session to review reconciliation of accounts, discussion of the continued promotion of conditionally promoted Lieutenants and Captains, discussion of compensation for Chief and Assistant Chief, receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Washington vs. St Paul's, receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Porter, et al., vs. St Paul's and receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Maxwell vs. St Paul's. All commissioners were in favor of the motion. Motion passed.

Executive Session – to review reconciliation of accounts, discussion of the continued promotion of conditionally promoted Lieutenants and Captains, discussion of compensation for Chief and Assistant Chief, receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Washington vs St Paul's, for receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Porter, et al., vs St Paul's and receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Maxwell vs. St Paul's.

Out of Executive Session – Into Regular Session – No action was taken in Executive Session. The reconciliation of accounts were reviewed, discussion of the continued promotion of conditionally promoted Lieutenants and Captains, discussion of compensation for Chief and Assistant Chief, received legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Washington vs St Paul's, received legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Porter, et al., vs St Paul's and receipt of legal advice from Attorney Charlie Condon under the attorney-client privilege concerning Maxwell vs. St Paul's.

Reconciliation of Accounts – A motion was made by Commissioner Arnold Collins and seconded by Commissioner Bertha North-Lee to approve the reconciliation of accounts. Motion passed.

A motion was made by Commissioner Arnold Collins and seconded by Vice-chairman Ronald Muckenfuss to extend probation until August 15 2019 for the conditionally promoted Lieutenants and Captains who have not completed all classes. Motion passed.


A motion was made by Commissioner Arnold Collins and seconded by Commissioner Charlie Fox that we have a special meeting on Thursday July 11, 2019 at 6:00pm for discussion of compensation for Chief and Assistant Chief and for discussion of the continued promotion of conditionally promoted Lieutenants and Captains in Executive Session. Motion passed.

The next regular meeting is July 18, 2019 at 6:00pm.


A motion was made by Commissioner Arnold Collins and seconded by Commissioner Bertha North-Lee that legal advice discussed in Executive Session from Attorney Charlie Condon be received as information only. Motion passed.

Adjournment – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Chairman Lee Harrison to adjourn the meeting. Motion passed.

Meeting was adjourned at 8:00pm.



Lee Harrison, Chairman
St Paul's Fire District



Mary Adams, Clerk
St Paul's Fire District