

C Fox
B North-Lee
L Harrison

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
NOVEMBER 21, 2019**

L Gerth
A Collins

FINANCE COMMITTEE MEETING – Chairman Charles Fox called the Finance Committee Meeting to order in the absence of the Vice-chairman Ronald Muckenfuss.

Review Information Only –October 2019 – Tracy presented the October 2019 financial report. Personnel Services was \$327,848.09 and Operating Expenses was \$279,799.56 with total being \$607,647.65. Revenues was \$58,359.01. Interest Income was \$2,488.86. There is no update to the TAN. The ending balance in the checking account on October 31, 2019 was \$369,801.83.

Community Remarks – None at this time.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Charles Fox called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord's Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier under "Legal Notices" on November 20, 2019 and posted on the front door 24 hours prior to the meeting.

All personnel received a \$25 gift card for Thanksgiving. Personnel were thanked for doing such a great job.

Approval of the minutes of the October 17, 2019 Finance Committee and regular meeting –A motion was made by Commissioner Bertha North-Lee and seconded by Commissioner Larry Gerth to approve the minutes of the October 17, 2019 Finance Committee and regular meeting, without reading. Motion passed.

Roll Call – All commissioners were present except Vice-chairman Ronald Muckenfuss, who is out of town and Commissioner Arnold Collins, who will be late. Attorney Charlie Condon Jr. was present. The clerk was present. Fire Chief Larry Garvin was not present. Asst Chief Mike Rakoske was present.

OLD BUSINESS

No Old Business at this time.

NEW BUSINESS

Procurement Requests – Assistant Mike Rakoske spoke concerning procurement requests. At the request of the Fire Chief, the Assistant Chief and Bookkeeper recommends the replacement of 18 SCBA units (Self-Contained Breathing Apparatus aka Air Packs) that are obsolete and do not meet latest NFPA 1981/1982, 2018 Edition performance requirements. Three (3) quotes were sent out and only two (2) quotes were returned. Quotes were sent to the following vendors: Anderson Fire & Safety, Rhinehart Fire Services and MES SC Sales. Anderson Fire & Safety - \$168,163.02 and Rhinehart Fire Services - \$169,124.40. A motion was made by Commissioner Lee Harrison and seconded by Commissioner Bertha North-Lee to authorize the purchase of 18 complete Scott X3 Pro SCBA units with the requested accessories and safety features from Anderson Fire & Safety for \$168,163.02. Motion passed. Four of the air packs needed repair and are back in service already.

Commissioner Arnold Collins arrived at 6:10pm.

REPORTS

Chief's Report – All airpaks have been tested, 4 needed repairs, which they are covered under warranty. Getting prices on generator maintenance. Getting prices on A/C service for every 6 months. The pump test is tomorrow, November 22, 2019. One firefighter resigned from the department – FF Logan and one firefighter retired – Lester Tumbleston. No new employees at this time. Need to invite Ethel Porter to the December 12, 2019 commission meeting to present her with a plaque. The other plaque will be placed above the window in the foyer area. This was a provision from the lawsuit.

Station Report - There were 194 alarms for October 2019. There were 133 EMS calls. There was 1 mutual aid calls. Station 3 had a UV light installed. Station 5 had a new HVAC unit and UV light installed. Commissioner Larry Gerth and Commissioner Lee Harrison explained the UV light and how it clears bacteria in the area.

Maintenance Report – October 2019 – Parts Cost - \$1,278.06 (internal repairs); Contracted costs - \$10,108.22 (sublet repairs); No. of Fleet Maintenance Regular hours – 6; No. of Fleet Maintenance Overtime House – 103. Total hours – 109. All the trucks are in service at this time.

Training Report – Truss Johnson presented the Training Report - There were 1259 training hours and 300 physical training hours for October 2019. The FF1 class has been completed; test is 12/4/2019 and by 12/8/2019 hopefully will have four new FF. Our department is sponsoring a firefighter that was in recruit class and left St Johns Fire Department and came to us; he volunteers and will retest. We will be participating in Career Day at Baptist Hill School. It was discussed about donating surplus equipment that we are disposing of to the Bahamas. A motion was made by Commissioner Arnold Collins and seconded by Commissioner Bertha North-Lee to donate the surplus gear by command staff for the Bahamas. Motion passed. So far, LLCS, Sandy Senn, Awendaw Fire Department and City of Charleston are participating also.

Attorney's Report – Attorney Charlie Condon Jr. reported there is one case pending with Maxwell which will have mediation on December 13, 2019.

Chairman's Report – was received as information.

Commissioner's Report – no reports at this time.

Commission Training – Training Officer Truss Johnson made a presentation concerning the fire gear and how they are used. FF Cooper will be his model. The presentation was on the air pack which has Bluetooth, PASS device which gives an electronic version of a report. The tanks are filled with 4500 PSI.

Community Remarks – No community remarks at this time.

Reviewing and signing of checks for expenses - Checks were reviewed and signed for expenses in open session at this time.

A motion was made by Commissioner Arnold Collins and seconded by Commissioner Larry Gerth to go into Executive Session to review reconciliation of accounts and discussion of personnel matters. All commissioners were in favor of the motion. Motion passed.

Executive Session – to review reconciliation of accounts and discussion of personnel matters.

Out of Executive Session – Into Regular Session – No action was taken in Executive Session. The reconciliation of accounts were reviewed and discussion of personnel matters.

Reconciliation of Accounts – A motion was made by Commissioner Arnold Collins and seconded by Commissioner Larry Gerth to approve the reconciliation of accounts. Motion passed.

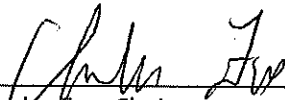
The Commission will hold a Budget Workshop (special meeting) on Saturday morning, January 11, 2020, time to be announced later.

The next regular meeting is December 12, 2019 at 6:00pm.

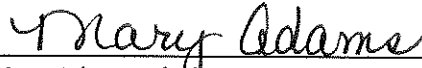
The new commissioner that was recommended to the Governor for appointment to our commission is Curtis Morrison from Edisto Island.

Adjournment – A motion was made by Commissioner Arnold Collins and seconded by Commissioner Lee Harrison to adjourn the meeting. Motion passed.

Meeting was adjourned at 7:20pm.



Charles Fox, Chairman
St Paul's Fire District



Mary Adams, Clerk
St Paul's Fire District