

# Wisconsin League for Nursing – Date: August 16, 2017

## MINUTES

<b>MEETING CALLED BY</b>	April Folgert 1733
<b>TYPE OF MEETING</b>	Board Meeting
<b>FACILITATOR</b>	Suzanne Williamson
<b>ATTENDEES</b>	Attendees: Maureen Greene, Nancy Stuever, April Folgert, Sheryl Scott, Vicki Hulback, Julie Teeter, Cherie Tenfel Via phone: Susan Mours, Jacquelyn Griesbach, Jennifer Kowalkowski Excused: Suzanne Williamson Absent:

### Agenda topics

<b>DISCUSSION</b>	Approval of Agenda: April Folgert		
Agenda approved with no additions.			
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
<b>SPECIAL NOTES</b>			

<b>DISCUSSION</b>	Secretary Report: Sheryl Scott		
No report			
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
<b>SPECIAL NOTES</b>			

<b>DISCUSSION</b>	President's Report: Suzanne Williamson		
No report			

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

<b>SPECIAL NOTES</b>	
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<b>DISCUSSION</b>	Treasurer Report: Maureen Greene	
	<ol style="list-style-type: none"> <li>1. Current fund: \$73898.47, which reflects proceeds from scholarship.</li> <li>2. Transfer of money to Deutschebank has not yet occurred. Plans to transfer \$25,000 to Capital Growth fund for a better fund yield.</li> <li>3. Recommendation from accounting firm has been to not aggressively invest because of WLN status of non-profit status.</li> </ol>	
<b>CONCLUSIONS</b>	Motion made and seconded to approve amount of transfer. Motion approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

<b>DISCUSSION</b>	Programs Report: Susan Mours & Julie Teeter	
	<p>New website is up and running. Looks very nice. Concerns verbalized about how to find out how many people are registered for the fall conference. The thought was that registration information should be going directly in to Ragic, but no registrations are in that system. Facebook page is currently under construction.</p> <p>Susan will send speaker information for fall conference to Vicki H.</p> <p>Discussion regarding what information should be added to website regarding the fall conference. Suggestion to have Eileen add an agenda tab. Susan will send agenda to Vicki.</p> <p>Susan will be getting assistance from Ann Cook at WCTC to apply for CEUs for fall conference. Have determined that conference will have 6 hours for CEUs. Recommend that the number of CEUs be added to the flyer.</p> <p>Susan will work on the fall conference agenda.</p> <p>Would like to move to a digital evaluation process. Susan will follow up with Ann Cook</p> <p>Julie has been working on food choices for conference. Lancer catering (used by WCTC). Committee would like to keep food choices around \$20. Breakfast Choice: Healthy Start for breakfast. Lunch Choice: Chicken Chardonnay... Consider vegetarian friendly choice. Would like to see the choices available on the flyer. Dessert: Apple and Cherry Strudel Bites. Beverages: bulk water, lemonade, coffee.</p> <p>April sent email to last year's vendors. Do we want to send vendor opportunity information to nursing schools? Can have maximum of 15 vendors.</p>	
<b>CONCLUSIONS</b>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Email needs to be sent to active members.	Cherie Tenfel	
New website is not showing up through NLN link to WLN. Vicki will email Eileen to ask her to get the new website linked.	Vicki/Eileen	
All board members are to share the fall conference information with their school's faculty.	All board members.	
Susan will send Vicki an email with changes that need to be made to flyer	Susan/Vicki/Eileen	Mid-week of

and the conference agenda and updates for conference registration. Vicki will contact Eileen to get changes made to flyer.		August 21
Need to send out conference information and the new website information to as many people as possible – via whatever lists we have available. Vicki will send the email contact list to Cherie so information can be sent out.	Vicki/Cherie	Mid-week of August 21

<b>DISCUSSION</b>	Nominations Report: Jennifer Kowalkowski	
<p>Concerns about needing updated roster of the board and an updated list of the board roster with correct terms of service so that Jenn knows what positions are open.</p> <p>Ballot needs to be ready by December for the board review.</p> <p>In the WLN gmail account, there is a group called “active member list” that can be used to send out membership emails.</p> <p>Email that will be sent out to members regarding the conference will also include encouragement to consider getting involved in the board or on a committee.</p>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Jenn will create information regarding committees and nominations Jenn will connect with ANEW, STTI	Jenn	2 weeks

<b>DISCUSSION</b>	Marketing and Communication Report: Vicki Hulback	
<p>New website introduction. Very interactive website – great feedback received from board. Need to find out from Eileen what her future plans are regarding involvement in continuing to manage website. Also need to find out from Eileen more information about the behind the scenes details about how the website works.</p> <p>Vicki has been working with Jacqueline Griesbach who will be the new marketing person.</p> <p>Need reports from everyone to go in to the Communique. Working on getting the list of NLN ambassadors and would like to have posted on the WLN website.</p>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>DISCUSSION</b>	Membership Report: Cherie Tenfel	
<p>Cherie will work with Vicki to get an accurate membership list.</p> <p>First 25 registrants eligible for iPad at fall conference.</p> <p>Hoping to increase membership, particularly from other areas of Wisconsin.</p>		
<b>CONCLUSIONS</b>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Update membership list.	Vicki/Cherie	

<b>DISCUSSION</b>	Scholarship Report: Nancy Stuever	
Has received 77 scholarship applications. Nancy will need to work on downloading all of the essays. Number of scholarships have gone down as well. Currently 17 scholarships to award, with another possible 2 scholarships. Anthem has given permission for redistribution to other levels (MSN, BSN, etc.) if not enough qualified applications have come in. Nancy continues to work on processing the applications, including the Bader applicants.		
<b>CONCLUSIONS</b>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

<b>DISCUSSION</b>	President-Elect Report: April Folgert	
No report.		
<b>CONCLUSIONS</b>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

<b>DISCUSSION</b>	Wisconsin Center for Nursing Report and Wisconsin Nursing Council: Jennifer Kowalsowski	
Please see attached report. WNC July meeting attended by Jenn. Sample size issues from last data gathering. Looking at healthcare landscape, all levels across nursing. ANEW has submitted a white paper on how to build the nursing faculty workforce – submitted through quad council. WLN may have opportunity in future to be part of the council. Continued push to get nurses on boards. Want nurses to have greater influence on policy. Nursing workforce – emphasis on public-private partnership. Lack of BSN distribution across Wisconsin. National effort to redefine roles of RNs, particularly in clinic settings, to a focus on care coordination. Next meeting in September.  WNC – meeting scheduled in September. April will attend.		
<b>CONCLUSIONS</b>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

<b>DISCUSSION</b>	Bader Geriatric Grant Update: Julie Teeter	
Discussion regarding annual geriatric conference. Edgewood holds the grant for the conference, but the idea is to have the conference location travel from school to the next each year. This year's grant decision will be made in fall. Gateway is hoping to host next spring. Discussion occurred regarding possible WLN financial assistance for the conference in the future.		
<b>CONCLUSIONS</b>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Adjourn: 1929

Next Meeting: Wednesday, September 20, St. Francis Hospital

Respectfully submitted,

Sheryl Scott, DNP, RN, CNE

## WCN Report

### July 20, 2017 Meeting

- Workforce report: Some issues related to sample size with last report. Will discuss in September to ensure quality data are collected.
- 8<sup>th</sup> Annual WCN Workforce Meeting topic: Transformation of the Healthcare Landscape
  - Inclusive of all healthcare settings and levels of nursing practice
- Quad Council Update
  - Finalize ANEW white paper and submit to Be BOLD
  - Suggestion to include WLN as part of Quad Council. This to be included in discussion at next Quad Council meeting.
- New Business
  - Barbara Nichols working to increase representation of nurses on non-profit Boards that Dane County United Way funds.
  - Report from National Forum Conference:
    - Call for nurses to have greater involvement and influence on policy
    - Greater emphasis on public-private partnerships to grow nursing workforce
    - Need better distribution of BSN nurses across the US
    - Emphasis on increasing the number of RNs and also redefining their roles.
    - Next conference topic likely expanding the role of RNs in primary care clinics, particularly care coordination and addressing educational needs for nurses to fulfill this role.
- Next Board meetings
  - September 21, 2017 0930-1430
  - November 30, 2017 0930-1430

## WNC Report

- August meeting cancelled
- Upcoming meetings
  - September 28, 2017 0900-1200 (April Folgert to attend)
  - November 16, 2017 0900-1200