

Wisconsin League for Nursing – Date:

MINUTES

MEETING CALLED BY	April Folgert
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	April Folgert
ATTENDEES	Vicki, Sheryl, Cheryl, Cherie, Emily, Maureen, Amanda, April, Chris, Jacqueline, Linda, Julie Excused: Suzanne Absent: Sue Moors

Agenda topics

DISCUSSION	Secretary Report: Sheryl Scott	
	<ul style="list-style-type: none"> • WLN Meeting Minutes February 21st, 2018.doc.docx – motion to approve by Vicki, second by Cherie • Minutes approved • Report from Nurses Day at the Capitol: <ul style="list-style-type: none"> ○ Confusion about WNA vs WLN ○ Many don't know who WLN or NLN is or what our role is ○ Need a sign to catch people – “ask me about scholarships” ○ Why should I join WLN? – need info sheet • Need marketing. We have Jeremy, but his focus should be on the website. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Need to order pens - 500	Jacqueline	
• Need to get promotional items from WLN and NLN	Jacqueline	

DISCUSSION	President's Report: Suzanne Williamson	
	<ul style="list-style-type: none"> • Transition plan for new members from leaving members? • CL Activities Calendar: CL-annual-activities (3).docx • Bylaws approval pending from NLN. Current: H:\WLN\Final BYLAWS 2013.pdf • Co-Sponsored contract sent to Carmella. She is gone until 3/26. • 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION	Treasurer Report: Maureen Greene	
	<ul style="list-style-type: none"> • No report until after taxes and 1st QTR ends – dropped off taxes at accountant in Union Grove • Contested need for workers' compensation policy since we have no hired worker • Maureen paid for liability insurance for three years • Transition banking to April Folgert • Ragic is going out, Homestead is staying 	

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Vicki will cancel Ragic subscription after Jeremy is finished with gathering information out of Ragic

DISCUSSION	Programs Report: Susan Mours & Julie Teeter	
<ul style="list-style-type: none"> Spring Meeting update: Updates WLN Programs Report.docx – Julie met with facilities personnel today Final headcount needed by April 18 Cupcakes for dessert from Costco Looking for plants for podium and tables (Horticulture). May consider raffle of centerpieces. Carmella is supposed to be creating an evaluation form – if she does not do it, then Julie will create. Honorarium - \$250 Would like to have special nametags at these events for the speaker, poster presenter, etc. Suggestion for Save the Date for fall conference – November 16 Need to promote the event! Include Illinois group. Discussion with Jeremy about how to keep email list updated 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Sue M. will pick up cupcakes	Sue M.	
Vicki and Julie will meet to discuss logistics about the event	Vicki, Julie	

DISCUSSION	President-Elect Report: April Folgert	
<ul style="list-style-type: none"> Proposal for continued meeting dates & times with new BOD – will continue to discuss Strategic Plan & Retreat – plan June 5, 0900-1400 		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Maureen will check if Wheaton Outpatient Center on Mayfair Rd is available for May meeting	Maureen	

DISCUSSION	Nominations Report: Jennifer Kowalkowski and Cheryl Petersen	
<ul style="list-style-type: none"> Report: WLN Nominations Report 3.21.18.docx 		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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DISCUSSION	Marketing and Communication Report: Vicki Hulback and Jacquelyn Griesbach	

- 'Communique' update – ready to go, but want to include the scholarship links and nomination information. Would like to get out by April 1st.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION **Membership Report: Cherie Tenfel**

- Revolving list request from Jeremy, specifically for automatic email reminders for renewing membership
- Suggestion to consider perpetual membership where credit cards are automatically charged every year unless the individual contacts – Maureen motion to do automatic annual renewal payments – Jeremy will investigate ability of Paypal to do annual renewals. Ideally would like to charge annually based on membership registration date. Jeremy to send information to Cherie.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION **Scholarship Report: Nancy Stuever**

- Maureen will be sending out scholarship information to targeted universities (7) for the Bader scholarships – hoping to get specific names of people who would meet scholarship criteria and then contact them directly
- Waiting for communication from other organizations, including Anthem
- Will be finishing out Bader and then reevaluate criteria, status, etc.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION **Website/Media Needs**

- Jeremy Williamson update: current work requests/progress
- Jeremy has been working on the scholarship application links on the website
- Has a list of items to work on

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION	Wisconsin Center for Nursing Report and Wisconsin Nursing Coalition: no representative at this time	
	<ul style="list-style-type: none"> • WCN http://www.wisconsincenterfornursing.org/ dates: 2/22, 4/26, 6/26, 9/27, 11/29 • WNC https://wisconsinnurses.org/wisconsin-nursing-coalition/ every other month (odd) usually 4th Thursday 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Will need to identify representatives for these groups	All	

Meeting adjourned 1930.

Respectfully submitted,

Sheryl Scott, DNP, RN, CNE