

Security Requirements for Wisconsin

A. In order to qualify to be a substitute teacher in the state of Wisconsin, you must:

1. Hold a current Substitute Teaching License (three-year or five-year), with a minimum of an associate degree
2. Meet the requirements of a background check
3. Meet the requirements of fingerprinting (if applicable)
4. Provide documentation of negative TB test within last 90 days

B. Criminal History Background Check

C. Fingerprint Requirement

The following applicants are required to submit fingerprints to the Department of Public Instruction (DPI) when applying for a license:

- Applicants who have worked, resided, or physically attended classes in any of the locations listed below within the last twenty years (after age 17):
 - U.S. states other than Wisconsin
 - Listed U.S. territories (American Samoa, Guam, Puerto Rico, Commonwealth of Northern Mariana Islands, or Virgin Islands)
 - Canada
 - Great Britain (England, Scotland, or Wales)
- Applicants, who since their most recent submission of fingerprints to DPI have worked, resided, or physically attended classes in any locations listed above.
- Applicants who provide an address on their application that is in any of the locations listed above.