



**NorQuest College Faculty Association**  
**Executive Committee Meeting Minutes**  
**December 18, 2017**

1. **Call to Order and Welcome:** A regular meeting of the Executive Committee of the NorQuest College Faculty Association was held in Edmonton, AB on December 18, 2017. The meeting **convened at 4:08 pm**. Chairman Leslie Sayer presiding, Kim Chaba-Armstrong, VP Communications, recording.

**Attendees:** Leslie Sayer, Lisa Saxby, Kim Chaba-Armstrong, Upinder Singh, Linda Black, Tracy Topolnitsky, Susan Otto, Alex Caldararu

**Regrets:** Sheryl Boisvert, Joan Wall, Charlotte McCartan

2. **Additions to the Agenda** – There were no additions to the agenda.
3. **Approval of the Agenda: MOTION:** Lisa Saxby moved to approve the agenda as presented. **Seconded. Carried.**
4. **Corrections to Minutes of November 20, 2017:** Amendments made
5. **Approval of the Minutes of November 20, 2017: MOTION:** Alex Caldararu moved to approve the minutes. **Seconded. Carried.**
6. **Officer's Reports** – Full reports are posted on the J drive.

a. **President:** Leslie Sayer reported the following:

- ACIFA Survey is in with 66% of 339 faculty reporting in
- Pre-Budget Conference: faculty were represented by ACIFA and CAFA
- Met with new members
- Discussion re: Associate Chair roles

**Action: All members give feedback to Les re: the ACIFA report by this Wednesday, December 20**

b. **VP Negotiations:** Lisa Saxby reported the following:

- Met with new faculty

c. **VP Welfare:** Alex Caldararu reported the following:

- DFR was appealed; Alex and Leslie have been working on the ensuing paperwork and follow-up
- Lawsuit – no feedback update as of yet
- Unfair labour practice – have a date set for the hearing
- Working with members on concerns they have

d. **VP Professional Affairs:** Linda Black reported the following:

- Attended Academic Council meeting held on December 12 – presented items were brought with a budget line attached.
- Linda will check to see how many spaces we can get at the Great Teacher's Conference

**Action: Linda will look into an FA Executive member remaining on the college PD Committee; as per the Collective Agreement.**

e. **VP Finance:** Sheryl Boisvert absent: no report

7. **Other Reports:**

- a. **Representative to the Board of Governors:** - Tracy Topolnitsky reported the following:
- The BoG had lunch with Rachel Notley re: employment initiatives for clean energy
  - Still no response to Lights On funding
  - Alberta government is asking the college to cut all discretionary funding; college responded that they have already done so
- b. **Committee Reports:**
- i. **Negotiation Committee** – No report
  - ii. **Grievance Committee** – No report
  - iii. **Faculty Orientation Committee** – No report
  - iv. **Faculty Development Committee** – No report
  - v. **Social Committee** – No report
  - vi. **Website Committee** – Nothing to report

**ACTION:** Susan will write up a draft Terms of Reference to be sent out before the next meeting.

**8. Discussion points for Executive Office meeting**

- Les would like to see more structure to these meetings; need the 2 weeks to enable the right people to be in attendance at the meetings to answer various questions.
- Next meeting Laurel Evans should be there
- Discussion points: Associate Chair issue, ACIFA Climate Survey, Keyano Unionization
- February meeting: why budget heavy at Academic Council, what is plan B if international student funds don't come in due to immigration restrictions, whose being consulted re: 15 programs coming in – some departments heavily consulted and others not

**9. Unfinished Business:**

- a. **Bylaw update from Lisa:**
- Lisa is going to NAC meeting in Calgary and will finish it there

**10. New Business**

- a. **Academic Freedom Policy**
- A topic that could be raised when we do negotiations next time if we want to try to get it into the Collective Agreement.

**11. Round table**

- a. **Starting a strike fund**
- Lisa said ACIFA recommends that we pool money in ACIFA for a more impactful fund. Recommended we table this until the February meeting; after NAC meeting.

**12. Adjournment** – Meeting adjourned at 5:30 p.m.

The foregoing minutes were approved by the NorQuest College Faculty Association Executive on January 22, 2017.

 Recoverable Signature

X 



Signed by VP Communications

President