



REGISTRATION FEE - \$50 FIRST CHILD/\$15 EA. ADDITIONAL CHILD

This is a Non Refundable fee and is due at the time of Registration.

If a child withdraws for more than 4 weeks or more for any reason, a RE-ENROLLMENT FEE of \$80.00 will be due upon return to Trinity Preschool.

SUPPLY/EQUIPMENT FEE - \$60

Charged three (3) times per year in January, June and September (fee is prorated at enrollment only). This Non Refundable fee is to be paid the month charged, and is due by the 1st of the month. A \$25 late fee will be assessed to the account after the 15th.

TUITION

Tuition is due regardless of student absences/illness or student holiday.

Weekly Tuition is due on Mondays.

Monthly Tuition is due on the 1st of the month no later than the 2nd of the month.

LATE FEES will be ASSESSED.

FULL TIME PROGRAM

Monday - Friday 6:30 am - 6:00 pm

Includes: AM Snack, Lunch, and PM Snack

<u>AGE</u>	<u>WEEKLY</u>	<u>MONTHLY</u>
6 WEEKS-18 MONTHS	\$194	\$841
19 MONTHS-35 MONTHS	\$174	\$754
3YEARS-5 YEARS	\$169	\$732

Age rates change the 1st of every month following the Child's 19month and 3 year birthdays

PART TIME PROGRAM

***** ONLY AVAILABLE FOR 2YR - 4 YR OLDS*****

NOT AVAILABLE FOR PRE KINDER CLASSES

Includes: AM Snack, Lunch, and PM Snack

Please Note: Days may not be made up or switched due to absences or holidays

<u>PROGRAM</u>	<u>WEEKLY</u>	<u>MONTHLY</u>
3 DAY PROGRAM Monday, Wednesday, Friday	\$134	\$581
2 DAY PROGRAM Tuesday, Thursday	\$118	\$512

Rates are subject to change without prior notice



June 2018 – June 2019 Tuition Fees & Additional Costs

ANNUAL FEE (NURSERY 1 - 3) - \$55

Applied to each child upon enrollment and every August.

Includes Administrative Fee, Activity Fee and Mat Fee. This Non Refundable fee is to be paid August 1st.

A \$25 late fee will be assessed to the account after August 15th.

ANNUAL FEE (WOBLIES - OWLS) - \$75

Applied to each child upon enrollment and every August.

Includes Administrative Fee, Curriculum Fee and Cot Fee. This Non Refundable fee is to be paid August 1st.

A \$25 late fee will be assessed to the account after August 15th.

ANNUAL FEE (PRE-K) - \$145

Applied to each child upon enrollment and every August. Includes Administrative Fee, Curriculum Fee, Graduation Fee and Cot Fee. This Non Refundable fee is to be paid August 1st.

A \$25 late fee will be assessed to the account after August 15th.

ADDITIONAL FEES

Late Pick up Charge - \$2.00 per minute/per child after 6:00pm

Late Payment Charge - \$ 25.00

Returned Check/ACH Return Fee - \$35.00

FAMILY CHILD CREDIT

Tuition is as stated above for the first FT child in the highest grade level.

Tuition is \$60.00 less monthly for the second FT child in the next grade level.

Tuition for any additional children will require to speak with the Trinity Preschool Director.

Tuition for 2nd child of Part time will receive a \$25.00 credit monthly.

VACATION CREDIT

Children who have attended Trinity Preschool for 12 consecutive months are eligible for one (1) week of vacation credit. Vacation credit are requested in writing to be given at least two (2) weeks in advance and must be approved by the Trinity Preschool Director. Vacation must be taken soon after 1st year of enrollment date and each vacation week earned will expire after 1 year.

REFERRAL CREDIT

A \$50.00 credit will be placed on your account when a new family enrolls a child(ren) and stated in writing that they were referred by your family. The referral credit will be added to your account 1 month after the new families start date.

DELINQUENT ACCOUNTS

If your account is delinquent according to your agreement, a non-admit will be effective immediately. Your child(ren) will not be accepted by the teacher and will be dropped from enrollment until satisfactory arrangements are made. It is your responsibility to be aware of your account balance.

Unpaid balances will be referred for collection.

WITHDRAWAL

A written notice must be given to the Trinity Preschool Director, at least one week prior to the withdrawal date.

If this notice not given accordingly, you are responsible to pay one week's tuition upon withdrawal.



PARENTS PLEASE INITIAL NEXT TO EACH STATEMENT
AS ACKNOWLEDGMENT OF UNDERSTANDING

- _____ Payment for my child’s program is due before services are rendered. Tuition is payable according to the tuition schedule regardless of student absence, illness or student holiday. Trinity Preschool is a year-around program.
- _____ Weekly Tuition is due by 6:00pm every Monday. A late fee of \$25 will be assessed for late payments. Weekly Auto Draft Payments are pulled every Monday of the week unless it is a holiday in which case it will be pulled the next business day, any changes must be made before 10:00am.
- _____ Monthly Tuition is due on the 1st of the month no later than the 2nd day of every month. A late fee of \$25 will be assessed for late payments. Monthly Auto Draft Payments are pulled on the 1st of each month, if the 1st falls on a weekend or holiday the payment will be pulled the next business day, any changes must be made before 10:00am.
- _____ Annual fees are due every August. Supply Fees are due every January, June and September. Annual fees as well as supply fees will be pulled the 15th of the month they are due for parents enrolled in Auto Draft. If the 15th falls on a weekend or holiday the payment will be pulled the next business day.
- _____ In the event of a NSF check or ACH return, a \$35 penalty will be added to the account. After 2 returned payments you will have to pay by cash or money order for a year.
- _____ Because of graduation in May and end of year childcare tax statement prepared in December, May and December weekly tuition will be due on or before the 15th of the month for the rest of the weeks due.
- _____ If your account is delinquent according to your agreement, a Non-Admit will be given for your child effective immediately. Your child(ren) will not be accepted by the teacher and will be dropped from enrollment until satisfactory arrangements are made. It is your responsibility to be aware of your account balance. Unpaid balances will be referred for collection.
- _____ The center is open from 6:30am - 6:00pm. Parents must notify us if they are going to be late picking up their child. There will be a late charge of \$2.00 per minute after 6:00pm. Late penalties must be paid to Trinity Preschool the following day.
- _____ Trinity Preschool chooses not to get involved in custody disputes. In the event a court order is on file, Trinity Preschool will not acknowledge which party is responsible for payment of tuition fees. These arrangements must be coordinated between the two parents. Late fees and withdrawal guidelines will still apply regardless of which parent is responsible for tuition fees.
- _____ In the event I choose to end my relationship with Trinity Preschool and withdraw my child, a one week notice must be given in writing or you will be responsible to pay one week’s tuition upon withdrawal.

Child's(ren) Name(s): _____

Parent / Guardian Signature	Date	Administrative Signature	Date