



POSITION DESCRIPTION

Title: Part-Time Cabling Technician

Department: CPE

Date:

Company Summary:

Due to the growing demand for our services, we are in need of a part-time cabling technician to add to our local service team. In business since 1986, USTeleCenters is a locally owned and operated telecommunication services provider and an installer of low voltage Cat. 5e, Cat. 6, coaxial and fiber optic cabling to sites all over New England and beyond. We are based in Quincy, MA.

Position Summary:

In this part-time cabling technician's position, the ideal candidate would have at least one year's experience toning and installing commercial low voltage cabling. The required hours that the technician will be needed are not set and will vary depending on the weekly workload. It is expected that the technician will be working 8-32 hours per week to start.

Principle Duties and Responsibilities:

- Travel to various customer sites in Boston area to tone, install and terminate Cat. 5e, Cat. 6 and coaxial cable in standard and non-standard commercial environments.
- Install patch panels, equipment racks, WAP's and other voice and data equipment.
- Troubleshoot cabling connectivity issues.
- Ability to survey sites and relay detailed information for use in quoting various cabling projects.

Necessary Knowledge and Skills: (Minimum experience, qualifications, specific skills)

- Experience with Cat. 5 and Cat. 6 cabling installation.
- Experience with fiber optic cabling desirable, but not required.
- Good interpersonal, verbal, written and communications skills.
- Proven ability to organize and prioritize responsibilities.
- Professional appearance.
- Must have valid driver's license.
- Must have own tools.
- Must have own vehicle to use to go to customer sites.
- Computer literate and able to perform basic functions.
- Experience with the cabling integration of telephone systems desired, but not required.