



R-4 CONTRACTING LTD.
Corporate OHS Program
General Incident Report

Instructions: Complete this form as soon as possible after any incident onsite.

What Happened:

What were the conditions at the time of this incident? (i.e.: weather, poor housekeeping, maintenance, etc.)

Describe, step-by-step the events that led up to the incident. Include names of any buildings, floors, tools, machinery, material, objects and other important details: (use reverse for more room)

No controls are set up

Cloudy

Was the worker(s) involved carrying out their regular duties?

What instructions were given to the worker(s) prior to commencing their assignment? (*instruction, training, etc*)



Were written work procedures available?

Were they being followed?

If not explain why.

Step 4: INCIDENT CAUSES

Step 5: CONTRIBUTING FACTORS

What were contributing factors to this incident



INDICATE
DIRECTION

