

AMEZAA Annual Convention Planner

September - August

1st Quarter

<i>Sept</i>	<ul style="list-style-type: none"> • General Meeting • All Committee heads Report
<i>Sept</i>	<ul style="list-style-type: none"> • All Committee heads meeting • Annual Budget
<i>Oct</i>	<ul style="list-style-type: none"> • Convention Planning and Events Locations • Local Fundraising Planning
<i>Oct</i>	<ul style="list-style-type: none"> • Convention Printed Tickets and Packages • Tickets Disbursements
<i>Nov</i>	<ul style="list-style-type: none"> • Planning Committee Update • Membership Drive
<i>Nov</i>	<ul style="list-style-type: none"> • Local Fundraisers and Report • National Fundraising Committee Updates • AMEZAAA National Financial Report
<i>Comment</i>	

2nd Quarter

<i>Dec</i>	<ul style="list-style-type: none"> • General Meeting • All Committee heads Report
<i>Dec</i>	<ul style="list-style-type: none"> • Tickets Sales Report
<i>Jan</i>	<ul style="list-style-type: none"> • Local Fundraising Planning
<i>Jan</i>	<ul style="list-style-type: none"> • Constitution and Bylaws Review • Convention Budget Review
<i>Feb</i>	<ul style="list-style-type: none"> • Membership Drive and Updates
<i>Feb</i>	<ul style="list-style-type: none"> • Local Fundraisers and Report • National Fundraising Committee Updates • AMEZAAA National Financial Report & Tax
<i>Comment</i>	

3rd Quarter

<i>Mar</i>	<ul style="list-style-type: none"> • General Meeting • All Committee heads Report
<i>Mar</i>	<ul style="list-style-type: none"> • Local Fundraisers and Report • Tickets Sales Report
<i>Apr</i>	<ul style="list-style-type: none"> • Membership Drive and Dues
<i>Apr</i>	<ul style="list-style-type: none"> • Foundations, Scholarships and Projects Update
<i>May</i>	<ul style="list-style-type: none"> • National Fundraising Committee Updates
<i>May</i>	<ul style="list-style-type: none"> • Local Fundraisers and Report • AMEZAAA National Financial Report
<i>Comment</i>	

4th Quarter

<i>June</i>	<ul style="list-style-type: none"> • General Meeting • All Committee heads Report
<i>June</i>	<ul style="list-style-type: none"> • Convention Budget Disbursement
<i>July</i>	<ul style="list-style-type: none"> • Membership Drive and Dues
<i>July</i>	<ul style="list-style-type: none"> • Foundations, Scholarships and Projects Update
<i>Aug</i>	<ul style="list-style-type: none"> • Souvenirs Review
<i>Aug</i>	<ul style="list-style-type: none"> • National Convention Fundraiser • AMEZAAA National Financial Report
<i>Comment</i>	

Note: This will include Monthly Treasurer's Statements