



**Roni Kimbrel, CPA**  
Director of Finance

**Valerie A. Palumbo**  
Tax Audit Manager

**Sales Tax Division**  
1 City Hall Place  
P.O. Box 1427  
Pueblo, CO 81003  
(719) 553-2659 – Phone  
(719) 553-2657 - Fax

**WELCOME!**  
**Boats, Bands & BBQ**

As a vendor at the **Boats, Bands & BBQ**, you are required to collect and remit City of Pueblo sales tax on your total sales for the event using the attached return. For those vendors who have a City of Pueblo license, you are required to file separately using this attached return. The only exception is that food for home consumption is not taxable. If you are unclear as to what qualifies for home consumption, please phone our office.

The total tax rate applicable is 7.4%. Use the attached sales tax return to remit the City of Pueblo's portion of the tax (3.5%). Please make sure that you include your name and address on the return. The balance of the tax (2.9% state and 1% county) should be remitted to the State of Colorado.

**Non-Profit Vendors:**

**Organizations must charge and remit sales tax on tangible personal property sold to or consumed by individuals who pay for them directly or indirectly. The fact that proceeds from such sales are to be used for charitable purposes does not make the sale exempt from tax. If a suggested donation is required for purchase of goods this constitutes a taxable sale. If the customer can donate any amount or donate nothing and can still receive goods or services, this would be considered a true donation and not subject to tax. The organization would then be responsible for paying Sales or Use Tax on the items being given away.**

The City of Pueblo's tax is due within 10 days of the event. If you have any questions, please contact our office at (719) 553-2659.

We hope you enjoy the event!

A handwritten signature in cursive script that reads "Valerie A. Palumbo".

Valerie A. Palumbo  
Tax Audit Manager



CITY OF PUEBLO FINANCE DEPARTMENT-SALES TAX DIVISION  
P.O. BOX 1427 PUEBLO, CO 81002  
Main # (719) 553-2659 Fax # (719) 553-2657 E-Mail [salestax@pueblo.us](mailto:salestax@pueblo.us)

Account # **22006**

**SPECIAL EVENT – SALES TAX RETURN**

DATE \_\_\_\_\_ RETURN PREPARED BY \_\_\_\_\_ PHONE \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

EVENT (DATE & PLACE) **BOATS, BANDS & BBQ – MAY 19-20, 2017**

**S-1**

TAXABLE SALES \_\_\_\_\_

x TAX RATE of 3.5% \_\_\_\_\_

+ 10% Late Penalty & .5% Interest per month (if past 10 days) = \_\_\_\_\_

**KEEP THIS COPY**

**IF NO MONIES ARE DUE INDICATE “NO SALES” OR “ZERO AMOUNT DUE” ON THE RETURN.  
VENDORS CURRENTLY LICENSED ARE STILL REQUIRED TO FILE THIS RETURN.  
RETURNS AND MONIES ARE DUE 10 DAYS AFTER THE EVENT.**



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PRODUCT SOLD/NATURE OF BUSINESS: **BOATS, BANDS & BBQ – MAY 19-20, 2017**

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