

Development Permit Application Form

The Zoning Bylaw provides for permitted and discretionary forms of development in each zoning district. Every person is required to obtain a development permit before commencing any construction or use of land except as provided within the bylaw.

A development permit is not required for the following, but all other applicable provisions of the local zoning bylaw are to be followed:

- a) principle agricultural uses, exclusive of any Intensive Livestock Operation (ILO) or intensive agricultural use
- b) farm buildings and structures where accessory to a permitted agricultural use or existing farmstead; excluding any ILO structure, intensive agricultural structure, small wind energy system, or a new dwelling
- c) manure application in accordance with Section 4.9 of the local zoning bylaw
- d) public utilities: any operation for the purposes of inspecting, repairing, or renewing sewage systems, water mains, cables, pipes, wires, tracks or similar public works as required by a public utility, and the installation of service connections to property in the Municipality (excluding the installation of new transmission lines)
- e) municipal facilities: any facility installed and operated by the Municipality
- f) signs: subject to the provisions of Section 4.5 of the local zoning bylaw.

Application Fees

A building permit is separate from a development permit. A development permit acknowledges the use of land and buildings and its compliance with the Official Community Plan and Zoning Bylaw. A building permit refers to building construction and compliance with the National Building Code of Canada and is governed by the Municipal Building Bylaw.

- a) permitted principal use: \$50.00
- b) permitted accessory use:..... \$25.00
- c) ancillary use: \$50.00
- d) discretionary principal use:..... \$200.00
- e) discretionary accessory use:..... \$100.00
- f) minor variance:..... \$75.00
- g) development appeal fee: up to \$50.00 as specified by the Board
- h) in addition, if a building permit is required, any fees associated with the issuance of a permit and inspection of construction related to a building permit

Application Requirements

The following is required in order to make an application:

- a) a completed application form
- b) submission of any application appendices (if necessary)

- c) receipt of full payment of the applicable application fee
- d) a scaled site plan drawing showing, in detail, the site proposed for development including the following at a minimum:
 - north arrow;
 - boundaries of the parcel including approximate dimensions;
 - location and dimensions of existing buildings and structures, and proposed buildings and structures and distances from the property boundaries;
 - location of all existing and proposed utilities;
 - location of all existing and proposed approaches and driveways; and
 - the location of all distinguishing physical features located on or adjacent to the property including but not limited to sloughs, streams, culverts, drainage ways, wetlands, slopes, bluffs, etc.

If different from the applicant, the owner of the property must also sign the application form or provide a letter of consent for the application to be processed.

Decision Time Frame

The timing associated with the provision of a development permit will be based upon the completeness and quality of information provided on the application. Generally, for a permitted use where new construction is not being proposed, a development permit maybe issued within three days of receiving a complete application. Where new construction is being proposed, a minimum of ten business days is required to review, process and issue a permit.

Disclaimer: The information provided within this application is not intended to remove or replace established bylaws and should not be given any legal status. The original bylaws, policies, and regulations should be consulted for official purposes.

Date _____ Application # _____ RM/Town/Village _____

Development Permit Application Form

1) Applicant: _____

Address: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____

NOTE: If the applicant is not the registered owner of the subject property, the owner of the property must also sign the application form or provide a letter of consent for the application to be processed.

2) **Legal description of land proposed for development**

All/Part of the _____^{1/4}, Section _____, Township _____, Range _____,

LSD(s) _____, Lot(s) _____, Block(s) _____

Registered Plan Number: _____

Certificate Title Number: _____

3) **Existing use of land intended for development** (check all that apply)

Residential Industrial Commercial Agriculture

Other _____

Detailed description of current land use: _____

4) **Proposed new use of land and buildings** (check all that apply)

Residential Industrial Commercial Agriculture

The proposed use will be part of or located on a farm

Other _____

Detailed description of proposed land use: _____

5) **The proposed development includes:**

New Construction

New Signage

Demolition.

6) **Surrounding land uses**

Are any of the following within 1.6km (1 mile)?

	Yes/No	If Yes, Please state distance
a) Intensive livestock operation	_____	_____
b) Landfill or Waste Disposal Site	_____	_____
c) Sewage Lagoon	_____	_____
d) Stream or Large Body of Water	_____	_____

7) **Declaration by applicant**

I, _____ of _____
 in the Province of Saskatchewan, solemnly declare that all of the above statements within this application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

I further agree to indemnify and hold harmless the Municipality and the WaterWolf Planning Commission from and against any claims, demands, liabilities, costs or damages related to the development undertaken pursuant to this application.

I hereby agree to this development permit application:

Date: _____ Signature: _____

Date: _____ Land Owner Signature: _____
 (if required)

Site Plan

In order to process the development permit application, all submissions must include a completed site

plan map of the proposed project; submission of an incomplete site plan map will be considered as an incomplete application and returned to the applicant:

