

MINUTES OF THE COUNCIL MEETING OF THE VILLAGE OF  
RIVERHURST HELD IN COUNCIL CHAMBERS AT 324 TECK STREET,  
RIVERHURST, SASKATCHEWAN  
Tuesday, January 21<sup>st</sup>, 2020

**Present:** Lawny Gustafson, Mayor  
Wayne Miller, Deputy Mayor  
Rick Murray, Councillor  
Robert Anderson, Councillor  
Terry Brennan, Councillor

**Administrator:** Joy Jamison, Administrator

Joy Jamison recorded the minutes.

**Order:**

A quorum being present, Mayor Gustafson called the meeting to order at 10:03 am.

**001-2020 Minutes**

Councillor Anderson THAT the Minutes of the December 17<sup>th</sup>, 2019 regular meeting be approved as presented.

Carried

**Delegations:**

Fire Department, discussed about the expenses of maintenance and repairs of fire truck and fire hall for this year and requested if the Village will consider the expenses and reimburse the 2019 fire truck maintenance and repair expense.

**002-2020 Fire Truck Maintenance**

Mayor Gustafson THAT the fire truck maintenance expense from 2019 be reimburse to Riverhurst Volunteer Fire Department from General and Fire account at \$6,000.00 each for a total of \$12,000.00 on both accounts.

Carried

**003-2020 Approval of Accounts**

Councillor Murray THAT the General, CIB and Museum accounts be approved for payment as presented.

Carried

**Delegations:**

Water Treat Plant, John & Bevan - discussed about the Water & Sewer Maintenance for this year and water connection at east campground.

Council broke at 11:00 am.

Council reconvened the meeting at 11:05 am

**004-2020 Financial Statement**

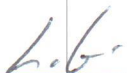
Councillor Murray THAT the December 2019 Bank Reconciliations be approved and filed and THAT the December 2019 Financial Statement be approved as presented.

Carried

**005-2020 Administrator Vacation Leave**

Councillor Miller THAT council approves the Administrator, Joy Jamison, to take a vacation leave on February 25 to 27, 2020 inclusive.

Carried



**006-2020 Bean Festival**

Councillor Miller THAT the Village of Riverhurst organize and host the 3<sup>rd</sup> Riverhurst Bean Festival on July 20, 2020 and THAT Village facilities and properties be utilized for the festival and funds raised shall support the Bean Festival and THAT the Village authorize the payment of expenses related to the organizing of the festival and THAT Councillor Terry Brennan be appointed as Festival Liaison.

Carried

**007-2020 Reports**

Mayor Gustafson THAT the Administrator, WTP, Maintenance, Campground, F.T. Hill Museum, CIB and Bean Festival reports be acknowledged and filed.

Carried

**008-2020 Recess**

THAT the Council recess at 12:10 pm for lunch.

Carried

**Order:**

A quorum being present, Mayor Gustafson called the meeting to order at 1:12 pm.

**009-2020 Correspondence**

Mayor Gustafson THAT The SUMAssure Policy Renewal Dec. 31, 2019 to Dec. 31, 2020; Museum Business Firearms Licence; 2019 Drinking Water Quality and Compliance Report; 2019 Water Use and Water Level Reports; Lake Diefenbaker Task Force Committee Report; WCB Certificate of Achievement 2020 and SaskWater Assignment Agreement NE27-22-07 W3M be acknowledged and file.

Carried

**010-2020 WCB Coverage**

Councillor Brennan THAT as per section 113, of *the Municipalities Act*, we cover Council members under the Worker's Compensation, at the minimum amount of \$35,922, for 2020.

Carried

**011-2020 Board of Revision RM of Maple Bush**

Mayor Gustafson THAT in accordance with Section 220 & 221 of *The Municipalities Act*, we appoint Mayor Lawny Gustafson, Councillor Rick Murray and Deputy Mayor Wayne Millar, to constitute the 2020 Board of Revision for the Rural Municipality of Maple Bush No. 224 and THAT Village of Riverhurst Administrator, Joy Jamison, shall act as the Secretary to the Board of Revision and THAT remuneration shall be set at \$100 for half day and \$175 for a full day.

Carried

**012-2020 Administrator Salary**


Mayor Gustafson THAT the Administrator salary be increased to \$27.00 per hour effective January 1<sup>st</sup> 2020.

Carried

**013-2020 Fidelity Bond**

Councillor Murray THAT after inspection the 2020 Fidelity Bond, in the amount of \$500,000, covering the Administrator, Joy Jamison, is in order, as per Section 113 of *The Municipalities Act*.

Carried





**014-2020 Committee Appointments**

Mayor Gustafson That the Village of Riverhurst have the following committees and board of representatives:

Library Board ..... Councillor Murray  
Fire Department ..... Councillor Murray  
Recreation Board ..... Councillor Terry Brennan  
Communities in Bloom ..... Councillor Terry Brennan  
Palliser Regional Park ..... Deputy Mayor Wayne Miller  
Museum ..... Councillor Robert Anderson

Carried

**015-2020 Development Officer Appointment**

Councillor Miller THAT in accordance with the *Planning and Development Act, 2007* and Zoning Bylaw 2015-09, THAT Administrator, Joy Jamison, as the Development Officer for the Village of Riverhurst in 2020.

Carried

**016-2020 Saskatchewan Public Works Annual Convention**

Councillor Miller That the Maintenance Employee Bevan Smith, be sent to the SPWA 2020 Convention in Regina on February 25 – 27, 2020 with mileage and expenses paid by the Village.

Carried

**017-2020 Bylaw 2020-01**

Mayor Gustafson THAT Bylaw 2020-01 being a bylaw to amend Bylaw 30 respecting traffic be introduced and read for the first time.

Carried

**018-2020**

Councillor Murray THAT Bylaw 2020-01 be hereby given second reading.

Carried

**019-2020**

Mayor Gustafson THAT Council proceed with the third and final reading of Bylaw 2020-01 at this meeting.

Carried Unanimously

**020-2020**

Councillor Miller THAT Bylaw 2020-01 being a bylaw to amend Bylaw 30 respecting traffic be read for the third and final time, approved, adopted and signed and sealed by the signing authorities.

Carried

**021-2020 Debit Terminal**

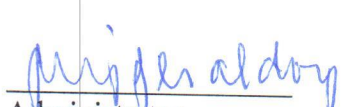
Councillor Brennan THAT we sign a rental lease agreement with First Data Canada for a debit terminal.

**022 -2020 Adjourn**

Mayor Gustafson THAT this meeting be adjourned at 2:47 pm.

Carried

  
Mayor

  
Administrator

January 2020 Approval Of Account  
General Account

Date	Description	Cheque#	Amount
01/15/2020	Bevan Smith: 2020 January Advance		
01/15/2020	Jamison, Joy: 2020 January Advance	2274	1,000.00
01/15/2020	SaskPower: 2019 December Billings	2275	1,000.00
01/15/2020	SaskEnergy: 2019 December Billings	2276	2,424.00
01/21/2020	Terry Brennan: 2020 January Indemnity	2277	890.05
01/21/2020	Wayne Miller: 2020 January Indemnity	2278	150.00
01/21/2020	Robert Anderson: 2020 January Indemnity	2279	175.00
01/21/2020	Lawny Gustafson: 2020 January Indemnity	2280	150.00
01/21/2020	Rick Murray: 2020 January Indemnity	2281	200.00
01/21/2020	Saskatchewan Public Works Association: 2020 Public Works Conference	2282	250.00
01/21/2020	SUMA: 2020 SUMA Convention Registrations	2283	420.00
01/21/2020	Riverside Inn: 2020 January Meeting Lucheon.	2284	1,627.50
01/21/2020	Armstrong Implements Ltd.: Machine Maintenance	2285	74.50
01/21/2020	SUMA: WTP Postage	2286	384.87
01/21/2020	SUMA: 2020 Volunteer Fire Fighter Insurance	2287	685.82
01/21/2020	Palliser Regional Library: 2020 Levy, SILS and CAP.	2288	442.00
01/21/2020	SUMA: 2020 Membership	2289	2,807.35
01/21/2020	Federation of Canadian Municipalities: 2020 Membership	2290	664.63
01/21/2020	Canadian Public Safety Operations Organizations: 2020 Annual Fire Dispa	2291	110.00
01/21/2020	Riverhust Fire Department: 2019 Fire Truck Maintenance Reimbursement	2292	178.76
01/21/2020	Saskatchewan Health Authority: 2020 Jan. 6-20 Water Testing	2293	6,000.00
01/21/2020	Supreme Office Products Limited: Office Supplies	2294	69.00
01/29/2020	Municipal Employees' Pension Plan: 2020 January Remittance	2295	190.98
01/29/2020	Sask Urban Municipalities Association: 2020 January Insurance Premium	2296	1,412.10
01/29/2020	Bevan Smith: 2020 January Net Wage	2297	431.52
01/29/2020	Jamison, Joy: 2020 January Net Wage	2298	1,435.66
01/31/2020	Minister of Finance - Revenue Division: 2020 January Education Property	2299	1,687.83
		2300	<u>863.74</u>
			<b>25,725.31</b>

L.G.

MJ



## Monthly Accounts

January 2020

## Museum Account

DATE	CHEQ#	PAYEE	DESCRIPTION	AMOUNT
Jan. 21/2020	473	Museum Asso. SK.	2020 Data Storage Fees	125.00
Jan. 21/2020	474	Judy Miller	Trigger Gun Lock/Gun Collection	89.97

TOTAL MUSEUM ACCTS.

\$ 214.97

## Monthly Accounts

January 2020

## Communities in Bloom Account

DATE	CHEQ#	PAYEE	DESCRIPTION	AMOUNT
Jan. 15/2020	38	Terry Brennan	Remaining exp. Of 2019	1,107.58

TOTAL CIB ACCTS.

\$ 1,107.58

## Monthly Accounts

January 2020

## Bean Festival Account

DATE	CHEQ#	PAYEE	DESCRIPTION	AMOUNT
Jan. 15/2020	13	Terry Brennan	Remaining exp. Of 2019	44.40
Jan. 21/2020	14	That's Great News	Bean Fest Plaque	305.10

TOTAL CIB ACCTS.

\$ 349.50

## Fire Account

Fire Account				
	CHEQ#	PAYEE	DESCRIPTION	AMOUNT
Jan. 21/2020	430	Riverhurst Fire Dept	Fire Truck Maintenance 2019	6,000.00

TOTAL FIRE ACCTS.

\$ 6,000.00

6.6

mi

### GENERAL - Chequing

Cash in Bank

\$204,591.69

**OUTSTANDING DEPOSITS/TRANSFERS**

Date	Amount
01/31/2020	6,212.08

### OUTSTANDING CHEQUES

[illegible]

\$6,212.08

**SUBTOTAL**

**\$210,803.77**

CANCELLED CHEQUE#


### O/S Cheques

\$17,013.93

Reconciled Bank Balance

\$193,789.84

GL 1020 BALANCE

**\$193,789.84**

### Difference

\$0.00

Monthly Interest Earned

336.22

LINE OF CREDIT

\$100,000.00

W CHEQ ACCT

\$293,789.84

## GIC'S

\$51,669.91

W CHEQ ACCT

\$245,459.75

CURRENT INTEREST RATE

1.85%

TOTAL

**\$345,459.75**

pi

Bank Reconciliation for the Month of:  
Village of Riverhurst  
Museum Account 01 041 241 9636

January 2020

Cash in Bank \$7,330.99  
From Last Day of Month

L.G.

Outstanding Deposits

Date	Amount

O/S Deposits \$0.00  
SUBTOTAL \$7,330.99

Outstanding Cheques

Date	No.	Amount
01/21/20	473	125.00
01/21/20	474	89.97

CANCELLED CHEQUES

O/S Cheques \$214.97

Reconciled Bank Balance \$7,116.02

GL BALANCE \$7,116.02

Difference \$0.00

mi L.G.

Bank Reconciliation for the Month of:  
Village of Riverhurst  
Cemetery Account 010212419636

January 2020

Cash in Bank \$9,409.69  
From Last Day of Month

L.G.

Outstanding Deposits

Date	Amount

O/S Deposits \$0.00  
SUBTOTAL \$9,409.69

Outstanding Cheques

Date	No.	Amount

CANCELLED CHEQUES

O/S Cheques \$0.00

Reconciled Bank Balance \$9,409.69

GL BALANCE \$9,409.69

Difference \$0.00

mi L.G.



Bank Reconcilliation for the Month of:  
Village of Riverhurst  
CIB Account 01 051 2419636

January 2020

Cash in Bank  
From Last Day of Month

\$8,037.63

L.G.

Outstanding Deposits

Date	Amount

O/S Deposits \$0.00  
SUBTOTAL \$8,037.63

Outstanding Cheques

Date	No.	Amount

CANCELLED CHEQUES

O/S Cheques \$0.00

Reconciled Bank Balance \$8,037.63

GL BALANCE \$8,037.63

Difference \$0.00

Bank Reconcilliation for the Month of:  
Village of Riverhurst  
Bean Festival 010712419636

January 2020

Cash in Bank  
From Last Day of Month

\$10,929.23

L.G.

Outstanding Deposits

Date	Amount

O/S Deposits \$0.00  
SUBTOTAL \$10,929.23

Outstanding Cheques

Date	No.	Amount
1/21/20	14	305.10

CANCELLED CHEQUES

O/S Cheques \$305.10

Reconciled Bank Balance \$10,624.13

GL BALANCE \$10,624.13

Difference \$0.00

L.G.



Bank Reconciliation for the Month of:  
Village of Riverhurst  
Fire Account 01 031 2419636

January 2020

Cash in Bank  
From Last Day of Month

\$18,910.01

L.G.

Outstanding Deposits

Date	Amount

O/S Deposits  
SUBTOTAL

\$0.00

\$18,910.01

Outstanding Cheques/Transfers

Date	No.	Amount

CANCELLED CHEQUES

O/S Cheques

\$0.00

Reconciled Bank Balance

\$18,910.01

GL BALANCE

\$18,910.01

Difference

\$0.00

L.G.

Bank Reconciliation for the Month of:  
Village of Riverhurst  
IMF Account 010612419636

January 2020

Cash in Bank  
From Last Day of Month

\$49,636.82

L.G.

Outstanding Deposits

Date	Amount
1/31/20	\$150.00

O/S Deposits  
SUBTOTAL

\$150.00

\$49,786.82

Outstanding Cheques

Date	No.	Amount

CANCELLED CHEQUES

O/S Cheques

\$0.00

Reconciled Bank Balance

\$49,786.82

GL BALANCE

\$49,786.82

Difference

\$0.00

L.G.

**Village Of Riverhurst**  
**Change in Income**  
**For the Month Ending: January 31, 2020**

ACCOUNT	CURRENT MONTH	TOTAL TO DATE	BUDGET	% OF BUDGET
<b>REVENUE</b>				
<b>TAXATION</b>				
Penalty on Municipal Arrears	30.39	30.39		
<b>TOTAL TAXES</b>	<b>30.39</b>	<b>30.39</b>		
<b>GRANTS IN LIEU OF TAXES</b>				
Grant-in-Lieu - SPC Electrical	837.77	837.77		
<b>TOTAL GRANT-IN-LIEU</b>	<b>837.77</b>	<b>837.77</b>		
<b>GENERAL GOV'T SERVICES</b>				
GG - Photocopy/Fax	7.50	7.50		
GG - F&C - Tax Certificates	50.00	50.00		
GG - Licences	15.00	15.00		
GG - Building Permit Fees	50.00	50.00		
GG - Rentals	225.00	225.00		
GG - Rebates/Refunds	194.84	194.84		
GG - Interest Revenue	507.75	507.75		
<b>TOTAL GENERAL GOV'T SERVICES</b>	<b>1,050.09</b>	<b>1,050.09</b>		
<b>TRANSPORTATION SERVICES</b>				
TS - Custom Work	80.00	80.00		
<b>TOTAL TRANSPORTATION SERVICES</b>	<b>80.00</b>	<b>80.00</b>		
<b>ENVIRONMENT &amp; PUBLIC HEALTH</b>				
EH - Waste and Disposal Fees	50.00	50.00		
<b>TOTAL ENVIRON &amp; PUBLIC HEALTH SERV.</b>	<b>50.00</b>	<b>50.00</b>		
<b>UTILITY SERVICES</b>				
US - Water - Pump House Sales	219.00	219.00		
US - Sewer - Custom Work/Reaming	28.75	28.75		
<b>TOTAL UTILITIES</b>	<b>247.75</b>	<b>247.75</b>		
<b>TOTAL REVENUE</b>	<b>2,296.00</b>	<b>2,296.00</b>		
<b>EXPENSE</b>				
<b>GENERAL GOV'T SERVICE</b>				
GG - Council - Meeting & Travel	999.50	999.50		
GG - Council - Convention/Training	1,000.00	1,000.00		
GG - Employee Salaries/Wages	3,056.38	3,056.38		
GG - Admin. CPP, EI, Super	368.55	368.55		
GG - Admin. Dis. Ins., WCB, etc.	169.01	169.01		
GG - Admin. Training & Travel	550.00	550.00		
GG - Contracted - Memberships	742.98	742.98		
GG - Maint. - Stationery/Supplies	182.38	182.38		
GG - Maint. - Copier/Computer/Other	11.05	11.05		
GG - Interest & Bank Charges	485.78	485.78		
<b>TOTAL GENERAL GOV'T EXPENSE</b>	<b>7,565.63</b>	<b>7,565.63</b>		
<b>PROTECTIVE SERVICE</b>				
PS - Fire - Contracted Service	162.50	162.50		
PS - Fire - Maintenance	12,000.00	12,000.00		
PS - Fire-Fighters Insurance	440.00	440.00		
<b>TOTAL PROTECTIVE SERVICE</b>	<b>12,602.50</b>	<b>12,602.50</b>		
<b>TRANSPORTATION SERVICE</b>				
TS - Wages	2,773.16	2,773.16		
TS - MEPP Expense	337.50	337.50		
TS - WCB & Dis. Ins./Health Expense	261.81	261.81		
TS - Travel/Training	400.00	400.00		
TS - Maint. - Machine Repairs	367.53	367.53		
<b>TOTAL TRANSPORTATION</b>	<b>4,140.00</b>	<b>4,140.00</b>		
<b>RECREATION, CULTURAL EXPENDITURES</b>				
R&C - Contracted - Membership	125.00	125.00		
R&C - Contracted - Library - Region	2,807.35	2,807.35		

ACCOUNT	CURRENT MONTH	TOTAL TO DATE	BUDGET	% OF BUDGET
R&C - Maint/Supplies - Museum	89.97	89.97		
R&C - Maint. - Museum - Security	11.05	11.05		
R&C - Communities in Bloom Expenses	1,086.39	1,086.39		
R&C - Bean Fest Expenses	347.50	347.50		
TOTAL RECREATION AND CULTURE SERVIC	4,467.26	4,467.26		
UTILITIES				
Water - Utility - Postage	653.16	653.16		
Water - Maint. - Testing	65.70	65.70		
TOTAL UTILITIES	718.86	718.86		
TOTAL EXPENSE	29,494.25	29,494.25		
NET INCOME	-27,198.25	-27,198.25		
Generated On: 02/19/2020				

L.G.





**Village Of Riverhurst**  
**Change in Financial Position**  
**For the Month Ending: January 31, 2020**

**ASSETS**

	PREVIOUS MONTH	CHANGE IN ACCOUNT	CURRENT MONTH
TOTAL CASH & BANK	369,734.06	-10,200.01	359,534.05
TOTAL CASH COLLECTIONS			
TOTAL MUNICIPAL TAXES	25,719.54	-3,662.35	22,057.19
TOTAL OTHER TAXES RECEIVABLE	3,525.21	-856.61	2,668.60
TOTAL OTHER RECEIVABLES	40,545.54	-17,860.63	22,684.91
TOTAL LAND FOR RESALE	1.00		1.00
TOTAL LOANS & ADVANCES	-74,778.37	1,440.68	-73,337.69
Net Protective Services Assets	55,549.54		55,549.54
TS - Net Transportation Assets	104,867.37		104,867.37
EH - Net Enviro & Publ Health Asset			
RC - Net Rec & Culture Assets	70,580.00		70,580.00
UT - Net Utility Assets	1,053,367.25		1,053,367.25
TOTAL PREPAYMENTS & DEFERRED CHARGE	224.68		224.68
TOTAL INVENTORIES	7,213.45		7,213.45
<b>TOTAL ASSETS</b>	<b>1,656,549.27</b>	<b>-31,138.92</b>	<b>1,625,410.35</b>

**LIABILITIES**

TOTAL PAYABLES	4,028.89	-3,314.05	714.84
TOTAL COLLECTION LIABILITIES			
TOTAL TAX LEVY LIABILITY	3,525.21	-856.61	2,668.60
TOTAL DEFERRED REVENUE		229.99	229.99
<b>TOTAL LIABILITIES</b>	<b>7,554.10</b>	<b>-3,940.67</b>	<b>3,613.43</b>

**EQUITY**

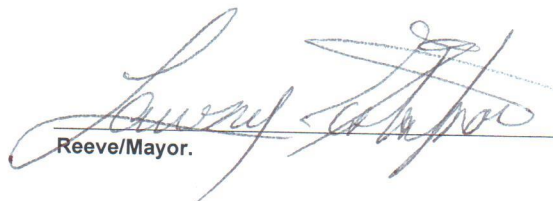
TOTAL RESERVES	1,222,364.16		1,222,364.16
Revenue Fund - Surplus	426,631.01		426,631.01
Current Year's Surplus		-27,198.25	-27,198.25
<b>TOTAL EQUITY</b>	<b>1,648,995.17</b>	<b>-27,198.25</b>	<b>1,621,796.92</b>

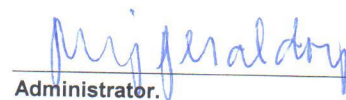
**TOTAL LIABILITIES AND EQUITY**

<b>1,656,549.27</b>	<b>-31,138.92</b>	<b>1,625,410.35</b>
---------------------	-------------------	---------------------

CERTIFIED CORRECT AND IN ACCORDANCE WITH THE RECORDS OF THE MUNICIPALITY

Presented to Council on  
February 21, 2020

  
Reeve/Mayor.

  
Administrator.

BYLAW NUMBER 2020-01

A BYLAW TO AMEND BYLAW NUMBER 30

THE COUNCIL OF THE VILLAGE OF RIVERHURST IN THE PROVINCE OF SASKATCHEWAN  
ENACTS AS FOLLOWS:

1. That Bylaw Number 30 respecting Traffic is amended as follows:

- (a) By Adding Appendix A as attached.
- (b) By Amending Section 8 as follows:

No person shall operate a vehicle at a speed greater than thirty (30) km/h in the Village of Riverhurst.

- (c) By Amending Appendix 1 to read as follows:

**Stop Streets**

1<sup>st</sup> Ave. East Bound at Stanley St.  
2<sup>nd</sup> Ave. East and West Bound at Main St.  
Main St. South Bound at Highway 42  
4<sup>th</sup> Ave. East Bound at Main St.  
Billings St. West Bound at 3<sup>rd</sup> Ave  
4-way stop at 2<sup>nd</sup> Ave. West and Billings St.  
3<sup>rd</sup> Ave. East and West Bound at Main St.

**Seasonal Stop Streets from April 1<sup>st</sup> to October 31<sup>st</sup>**

1<sup>st</sup> Ave East and West Bound at Connaught St.  
1<sup>st</sup> Ave East and West Bound at Teck St.  
4-way stop at 3<sup>rd</sup> Ave. and Main St.

- (d) By Amending Appendix 2 to read as follows:

**Yield Streets**

Connaught St. North and South Bound at 2<sup>nd</sup> Ave.  
Teck St. North and South Bound at 2<sup>nd</sup> Ave.  
Stanley St. North and South Bound at 2<sup>nd</sup> Ave.  
Billings St. South Bound at 1<sup>st</sup> Ave.  
Stanley St. North and South Bound at 3<sup>rd</sup> Ave.  
Teck St. North and South Bound at 3<sup>rd</sup> Ave.  
Teck St. South Bound at 4<sup>th</sup> Ave.  
1<sup>st</sup> Ave. East Bound at Township Road 3071/Logan St.  
2<sup>nd</sup> Ave. East Bound at Township Road 3071/Logan St.

2. Bylaw 2017-06 is hereby repealed.

Read a third time and adopted this 21<sup>st</sup> day of January 2020.

Mayor



Certified a true copy of Bylaw No. 2020-01 adopted by the council  
of the Village of Riverhurst on the 21<sup>st</sup> day of January, 2020.

## APPENDIX A

### **Speed Bump and Speed Bump Signs**

1. A speed bump will be placed along 2<sup>nd</sup> Ave. West between Billings St. and Bessie St.
2. A speed bump will be placed along 2<sup>nd</sup> Ave. West between Stanley St. and Teck St.
3. A grouping of speed bumps will be placed along 2<sup>nd</sup> Ave. East between Connaught St. and Logan St.
4. A speed bump sign will be placed approximately 20 feet on each side of the speed bumps referred to in this appendix.
5. Road maintenance may require that the speed bumps be removed temporarily to allow for any needed work.