

RENTAL PROPERTY DATA SHEET – 2017

Type of Property _____

Address _____

INCOME:

Rent received for the year _____

Deposits received _____

Deposits paid _____

EXPENSES:

Advertising _____

Utilities _____

Automobile expense (business miles) _____

Telephone _____

Travel _____

Trash _____

Cleaning & maintenance _____

Office Supplies _____

Commission _____

Postage _____

Insurance _____

Bank charges _____

Accounting & legal _____

Depreciation _____

Association dues _____

Other _____

Interest – mortgage _____

2016 equipment purchase & improvements/list item,
cost & date bought

Interest – contract _____

Repairs _____

Supplies _____

Taxes _____

Labor _____

If you bought or sold rental property during 2017, please enclose copies of the closing statement and loan papers.

YOU MUST NOT USE THIS PROPERTY MORE THAN 14 DAYS OR 10% OF THE TOTAL DAYS RENTED AND YOU MUST ACTIVELY MANAGE IT OR THE DEDUCTION WILL BE LIMITED.

RECEIPTS, MEMOS, INVOICES, CANCELLED CHECKS & LOG BOOKS ARE REQUIRED BY THE IRS AS PROOF FOR ALL DEDUCTIONS CLAIMED.