

Moving from another affiliated club to Hockley Trail Runners?



UK Athletics recognises the club you last affiliated to for a period of 3 years even if you've not renewed membership with them.

In order to move over to Hockley Trail Runners a transfer request is required. Follow these instructions to do this. You have to request this. HTR cannot do this for you, however if you get problems or unsure we are happy to help 😊 (see end of guide)

Process

1. Login to the UKA athletics portal

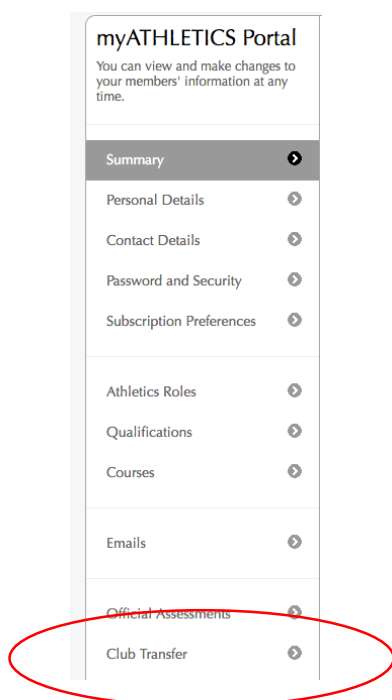
<https://myathletics.englandathletics.org/portal/Members/Summary>

For username you need to use your UKA affiliation number (same as you use for entering races)

If you've never used this portal before you should request a password reset from the login screen and follow the instructions you receive via email.

Once logged in.

2. On the left hand menu near the bottom select Club Transfer



3. It will show your current first claim club. Click the Start New Transfer button.
4. Enter Hockley Trail Runners in the “Select new club box”. Our club name should appear once you start typing and it will confirm Dan’s details as club secretary.

Club Transfers - Select Club

Move my First Claim to another club ([Guidance Notes](#)).

Current/Last First Claim Club: Trail Running Association

Current Status of Competitive Athlete Role: Pending

Select your new Club:

* Hockley Trail Runners

If you wish to change this club, click 'Clear Selected Club' and select another. The current club details are displayed below.

Club Name: Hockley Trail Runners

5. You have the option to put comments in for your current club (one you are transferring from). This is purely optional but any comments you put in here will be seen by your previous club.
6. Click on the box to agree terms and conditions.
7. A £10 fee is payable online to initiate the transfer (this goes direct to UKA and is their fee for transferring clubs).
8. Follow screen through to confirm details and enter payment.

What Now?

That’s it. It takes upto 30 days to be processed and you’ll get an email to confirm.

Once processed and transferred to us we can then apply you new affiliation through us. You’ll still retain your same UKA affiliation number as before.

Problems?

Any problems with this please contact HTR or UKA membership services:-

HTR – via facebook messenger or email: membership@hockleytrailrunners.co.uk

UK Athletics on 0121 347 6543