

Job Vacancy: 'Event Support Assistant'



'The Pulse Group of Companies' provides bespoke Security Solutions, specialising in the Events and Leisure Sector, providing Logistical Support personnel to large high profile Events, including Marathons, Charity walks and runs, Firework Displays, Carnivals, Festivals and Music Concerts in and around London, Surrey, Kent and Sussex. Owing to being awarded new Contracts, we are now expanding and seeking to recruit well-presented, hard-working, flexible individuals, with a 'can-do' attitude, a professional and approachable manner and excellent communication skills to join our Team.

Job Title:	'Event Support Assistant' (Females and Males required)	Location:	Across London, Kent, Surrey and Sussex areas.
Hours:	From 0 – 50 hours per week	Duration:	Permanent

Person Specification:	<p>All applicants are required to meet the following criteria:</p> <ul style="list-style-type: none"> • Have the right to remain and work, without restriction, in the UK. • Must be available to work on an adhoc basis (especially on a Thursday – Sunday basis). • Have excellent communication skills (written and oral), be friendly, polite and assertive. • Have a smart Appearance with a reliable and flexible, 'can-do' approach to work. • Must be physically capable of lifting large/heavy items and standing for long periods of time. • Have the ability to work under your own initiative, as well as part of a team.
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Responsibilities:	<p>Applicants will be required to undertake the following roles and responsibilities:</p> <ul style="list-style-type: none"> • Facilitate the smooth running of the Event, especially in the build-up/wind-down stages. • Assisting with the erection of Marques, Gazebos, Lighting and other temporary structures. • Assisting with emptying rubbish bins and disposing of waste, where required. • Assisting patrons within the Event, professionally and politely. • Liaising with Company suppliers, professionally and courteously. • Ensure that patrons have a positive experience, within a safe environment. • Assisting patrons, showing a good standard of Customer Service. • Ensuring that Health and Safety risks are dealt with promptly and safely. • Any other reasonable instructions from Clients or Management.
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Requirements:	<p>Applicants will be required to present the following:</p> <ul style="list-style-type: none"> • A full, five year Checkable Work History with no gaps (with two Character References). • Proof of Identification, including a valid passport or birth certificate • Proof of a permanent National Insurance Number. • Proof of address (within the last three months). • All candidates will be subject to a the Screening Process (in line with BS-7858).
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This position may be subject to Client approval. All positions are subject to a Probationary Period.
Please Note: The Probationary Period can be extended or terminated, should the candidate's performance not meet the required standard.

'The Pulse Group of Companies' is committed to being an Equal Opportunities Employer.