



PROFESSIONAL SERVICES & POLICIES

Please take a moment to read through my operating policies. These make it possible for me to provide you with an exceptional experience.

APPOINTMENTS

Scheduled to run for a 1 hour minimum. After 1 hour, if extra time is needed AND I am able to provide that time, you will be charged in 15 minute increments.

PAYMENT

Expected at the time of our session and can be made by cash, check or credit.

LATE CANCELLATIONS & MISSED APPOINTMENTS

Please contact me *at least* 24 hours ahead if you must cancel. Late cancellations are unable to be filled and you will be responsible for the full session fee.

REMOTE SESSION APPOINTMENTS

Available for times when an in-person visit is not an option. I will connect to your computer remotely so we can work together by phone or Skype!

PHONE CALLS

Exceeding 10 minutes will be subject to the hourly rate, pro-rated as necessary.
Calls received Monday – Thursday after 7:30 pm will be returned the next morning.
Weekend calls, other than session time changes and scheduling of appointments, will be returned on Monday.

Thank you! 😊
Tara Grey