

## Obtaining OFEA Approval for Your Show

Before applying for OFEA show approval, please read the following information.  
OFEA rules have changed.

**Judges with guest cards** may judge only one OFEA approved show during each calendar year. The guest card fee is \$10.

**Late Fee for Overdue Show Results** - Show Management must provide show results within 10 days of the show date or will be assessed a late fee penalty of \$5 per day, for each day late, until show results are received. (The date of the postmark will be used for determining whether late fees apply.)

**Amateur Classes** - These classes do not count for OFEA year end awards because they are restricted to OHA members holding Amateur cards. (Shows that do not also offer open classes for 18 & Over competitors will not be OFEA approved.)

**Lead Line** - Lead Line exhibitors may not cross-enter into ANY other riding classes in Open, Schooling, and Gaming shows. OFEA's Lead Line year-end award can be an Open Division and/or Gaming Division award for riding classes only. (If Show Management chooses to offer Lead Line classes in Schooling shows, OFEA members do not earn points for those classes.)

**10 & Under Walk Trot** - OFEA rules do not allow members who compete in 10 & Under Walk Trot Age Division to cross-enter into ANY canter class in Open, Schooling, and Gaming shows.

**Membership Numbers** – *You do not need to ask or track OFEA membership numbers. When we receive your show sheets we will identify which participants are members or not.*

**Approved Helmets for Youth in Gaming/Hunter Hack** - Although not a new rule, OFEA is asking all show managers to enforce this rule: ASTM/SEI approved helmets strongly recommended for all riders 17 & Under. Hunt cap or bowler allowed for all English classes on the flat. ASTM/SEI approved helmets required for all gaming, jumping and lead line classes

**OFEA Rules** – *While we encourage show management to have as many show approvals possible for members, OFEA rules must prevail.*

## **Approval Process and Application:**

1. Download and complete the show approval application in PDF. Follow instructions on the form.
2. Mail completed application and final show flyer with your check payable to OFEA, PO Box 5754, Salem, OR 97304. ***Your application must be received at least 45 days prior to show date.***
3. OFEA will send you a confirmation letter or email message to let you know your show has been approved.
4. Once your show is approved, email an electronic copy of the final show flyer as an attachment to Eleni Boston for posting on the OFEA Web site (if you have not already sent an electronic copy). Acceptable formats are Microsoft Word or Excel, or a low resolution PDF file. If you have any questions about the file formats, please email or call the OFEA Secretary (Eleni Boston, 503-581-7135).
5. Please refer to the OFEA Rulebook, Section 200.00 Show Approval Process and Requirements, for more information about OFEA approved shows and judges.

## **Show Results:**

**Please send all show results to OFEA, PO Box 5754, Salem, OR 97304 within 10 days of the show. Results must include for each class: class name, number and names of paid entries that finished each class, exhibitor name, horse name, class placings 1st through 5th. A copy of the class sheet is preferred.**

Questions about results should be emailed to [eleni.boston@comcast.net](mailto:eleni.boston@comcast.net) or call 503-581-7135.