

SUTTONS BAY CONGREGATIONAL CHURCH  
**NOTICE OF 2019 PROGRAM ANNUAL MEETING**

Pursuant to Article XIII, Section 3 of the Amended and Restated Bylaws of Suttons Bay Congregational Church (SBCC), notice is hereby given that the 2019 Program Annual Meeting of Members will be held in the Church Sanctuary on September 8, 2019, immediately following the morning worship service, for the following purposes:

1. Approval of the minutes of the 2018 Program Annual Meeting.
2. Receipt of reports from the Church Council and Standing Committees.
3. Election of members of the Church Council and Board of Deacons in accordance with the Bylaws.
4. The conduct of such other business as may properly come before the meeting.

As specified in the Bylaws, Members may attend the meeting and vote by proxy on the matters to come before the meeting. Forms for this purpose are available from the Church Office.

**Meeting Agenda**  
**124<sup>th</sup> Program Annual Meeting**  
**Suttons Bay Congregational Church**  
**September 8, 2019**

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| 1.  | Call to Order  | Moderator      |
| 2.  | Constituting Prayer  | Pastor Robin   |
| 3.  | Declaration as to Presence of a Quorum   | Clerk          |
| 4.  | Approval of Minutes of the 123rd Program Annual Meeting                              | Clerk          |
| 5.  | Presentation of Program Annual Reports   | Moderator      |
|     | – Clerk  |                |
|     | – Church Council   |                |
|     | – Board of Deacons   |                |
|     | – Trustees Committee   |                |
|     | – Missions Committee   |                |
|     | – Church Staff Committee   |                |
|     | – Minister   |                |
| 6.  | Recognition of Retiring Officers, Council Members,<br>Deacons, and Committee Members | Moderator      |
| 7.  | Nominating Committee – Presentation of Nominees                                      | Phil Hallstedt |
| 8.  | Election of Church Council and Board of Deacons Members                              | Moderator      |
| 9.  | Installation of Church Council Members and Deacons                                   | Pastor Robin   |
| 10. | Old Business   | Moderator      |
| 11. | New Business   | Moderator      |
| 12. | Closing Prayer   | Pastor Robin   |
| 13. | Adjournment  |                |

**Meeting Minutes**  
**123rd Annual Program Meeting**  
**Suttons Bay Congregational church**  
**September 9, 2018**

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-Call to Order: The SBCC 123rd Annual Program Meeting was called to order by Moderator Leah Dunn at 11:10 a.m. A Packet of information with agenda, minutes and board and committee reports was distributed.

-Constituting Prayer: Pastor Dr. Robin Carden opened the meeting with a prayer.

-Declaration as to Presence of a Quorum: Clerk Laing declared a quorum present.

-Minutes of the 122nd Annual Program Meeting: A motion by Larry Graves and seconded by Peggy Rod to accept the minutes of the 122nd Annual Program meeting was presented. The vote was favorable and unanimous.

-Presentation of the Program Annual Reports: A motion was presented by Dave Mathia, seconded by Nonie Steele, to accept all the reports in the packet. The vote was favorable and unanimous.

-Recognition of Retiring Officers, Board Members and Committee Members: Moderator Dunn recognized the outgoing officers, board members, and committee members whose terms of service have expired ending in 2018. The following individuals were acknowledged and thanked for their service:

Church Council: Leah Dunn, Sharon Laing

Trustees: Berkley Duck, Howard Eisenhart, Marilyn Cerny

Church Staff: Mike Wilson

Missions: Bob Hetler, Perri Lewellen

Deacons: JoEllen Evans, Barb Krause, Jim Nugent, Jon Walter

Music: Faye Mathia

Hospitality: Carol Shipley, Bonnie Modroo

Christian Education: Darlene Garland, Cindy Opie

-Nominating Committee - Presentation of Nominees: Jack Dunn of the Nominating Committee presented a ballot of nominees to replace those who have just "retired" from their positions.

-Election of Church Council and Board of Deacons Members: Moderator Leah Dunn asked for motions to accept the slate as presented by the

Nominating Committee. Wayne Workman proposed a motion, which was seconded by Barb Krause, to accept Dave Mathia and Mary Swartz for Church Council. Motion passed. A motion was presented by Myrn Steele and seconded by Sharon Laing to accept the following persons for Board of Deacons: Faye Mathia, Mike Spencer, Karl Kristen and Carol Bawden. Motion passed.

-Installation of Church Council Members and Deacons: Pastor Robin Carden led the installation of the newly elected members of the Church Council and Board of Deacons. She thanked them for their commitment to serving SBCC.

-Old Business: none

-New Business — Proposed Amendments to Bylaws: Leah Dunn reminded the congregation that with our new reorganization we may find the need to tweak the bylaws as we go forward. Several of those “tweaks”, or amendments were presented by the Church Council.

They are: (1) A change in the duties of the Board of Deacons to include a) Assisting the Minister in offering Christian love, encouragement, assistance and visitation to the sick, the sorrowing and the stranger; b) Overseeing, with the Minister, the adult education programs of the Church; and c) Supervising the church library. (2) A change in the name of the Church subcommittee “Christian Education” to now be called “The Children and Youth Subcommittee that will have numerous duties pertaining to the youth of the Church (see Proposed Amendments of the Bylaws). (3) Including the following in the duties for Trustees: Reviewing changes to these Bylaws, drafting Bylaws amendments and presenting to the Church Council its recommendations with respect thereto. Tim Rod made a motion to accept which was seconded by JoEllen Evans. Motion was approved.

-Lords Prayer was recited by all present to end the meeting.

-Adjournment: Bill Klein, Sr. moved to adjourn. Berkley Duck seconded. Motion to adjourn was passed. Meeting concluded at 11:25 a.m.

Respectfully submitted,

*Sharon Laing*

Sharon Laing, Clerk

# 2019 Annual Report of the Nominating Committee

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Nominees to be **elected** in September 2019 are indicated in **Bold Type**

\*Other positions will be filled by **appointment** of the Church Council

Church Council (5)	Tina Greene-Bevington	2020
	Dave Mathia	2021
	Judith Egeler	2021
	<b>Berkley Duck</b>	<b>2022</b>
	<b>Jack Dunn</b>	<b>2022</b>
Board of Deacons (12)	Linda Miller	2020
	Mary Swartz	2020
	Chuck Cady	2020
	Bill Maul	2020
	Faye Mathia	2021
	Mike Spencer	2021
	Karl Kristen	2021
	Carol Bawden	2021
	<b>Nancy Duck</b>	<b>2022</b>
	<b>Jon Walter</b>	<b>2022</b>
<b>Sharon Williams</b>	<b>2022</b>	
	<hr/>	<b>2022</b>
Trustees Committee (9)	Larry Graves	2020
	Gail Hetler	2020
	Nonie Steele	2020
	Dick Grout	2021
	Sarah Hallstedt	2021
	Jim Muennich	2021
	*To Be Appointed	2022
	*To Be Appointed	2022
*To Be Appointed	2022	

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## **2019 Annual Report of the Nominating Committee (cont'd)**

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Church Staff Committee	Ron Calsbeek	2020
	Bob Hetler	2021
	Julie Forbes	2021
	*To Be Appointed	2022

Missions Committee	Bob Buckman	2020
	Tim Rod	2020
	Connie Eisenhart	2020
	Peggy Hanford	2021
	Barbara Krause	2021
	Pam Locke	2021
	Susan Turner	2021
	*To Be Appointed	2022
*To Be Appointed	2022	

Children & Youth Subcommittee	Jack Dunn	2020
	Leah Dunn	2020
	Gary Devol	2021
	Ann Muennich	2021
	Amy Sutherland	2021
	*To Be Appointed	2022
	*To Be Appointed	2022

Music Subcommittee	*To Be Appointed	2020
	*To Be Appointed	2021
	*To Be Appointed	2022

Hospitality Subcommittee	*To Be Appointed	2020
	*To Be Appointed	2021
	*To Be Appointed	2022

**6 elected positions**

**14 to be appointed by Church Council**