

## **PARTY REGISTRATION RULES**

- Your registration is only valid on the date(s) and for the address listed on the form.
- Registered host must live at the address being registered for the party.
- **All party registrations must be completed by noon at least two days prior to the party.**
- If a telephone warning is deemed appropriate, there will only be one warning per event; subsequent complaints at the same location will necessitate police response.
- No location will receive more than three (3) telephone warning calls per year (August 1 to July 31). Following the third telephone warning within that year, law enforcement will respond without telephone warning.
- Criminal or Municipal violations other than noise or parking issues can result in police being dispatched immediately without a telephone warning. These violations can include, but are not limited to: fighting, public urination, reckless driving as persons are leaving the location, persons leaving the location with open alcohol containers, or underage drinking.
- The registered resident or host must be available to answer your phone at all times during the party; you will only be called once. You must be on the property at all times and willing to shut down the party if you receive a warning call in reference to a noise complaint. In the event you or the second contact does not answer the phone, police will be dispatched to the location of the party. If you are told during the telephone warning to shut the party down, you will be given twenty (20) minutes to comply. Not hearing your phone will be no excuse for why you did not break up the party when the police arrive.
- The secondary contact will only be called once in the event you do not answer your phone as the primary contact person.
- Shutting down your party means that everyone but the people who live in the registered address shall leave the party and do not return for the remainder of the evening/morning. The party may not start again. If the party is reconvened, another warning will not be provided. A police officer will be dispatched to the address upon receiving another complaint.