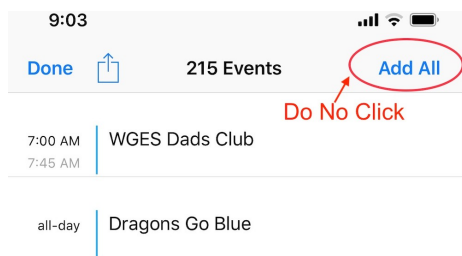


Please use the below web address to subscribe to the WGES calendar. You can copy and paste this into any calendar application.

[http://bit.ly/Cal\\_WGES](http://bit.ly/Cal_WGES)

Do not add the calendar events, instead please subscribe:



### *iOS Devices (iPhone, iPod Touch, iPad)*

To subscribe using your iPhone or iPad:

1. Click your iPhone Settings icon.
2. Select "Passwords & Accounts".
3. Select "Add Account".
4. Select "Other".
5. Select "Add Subscribed Calendar" at the bottom of the list.
6. Enter the subscription link (shown above) in the server field.
7. Click "Next" in the top right hand corner of the screen.
8. The URL will be verified, and your subscription information will display.
9. Click Save.

To view this calendar on your iPhone:

1. Click the Calendar icon on your iPhone's home screen.
2. Click the Calendars button in the top left hand corner of your default calendar screen.
3. Select the name of the calendar you have just added. A check mark will appear next to it.
4. Click Done.

Events from this calendar will now display on your iPhone calendar.

### *Android Devices and Google Calendar*

To subscribe using your Google Calendar:

1. Open your Google Calendar.
2. Locate Other Calendars on the left hand side of the screen toward the bottom.
3. Click the arrow to the right of Other Calendars.
4. Select Add by URL from the list.
5. Enter the subscription link (shown above) in the field. If you would like these events to be public, check the box next to Make the calendar publicly accessible.
6. Click Add Calendar.

### *Microsoft Outlook*

To subscribe manually using Outlook 2007:

1. Open Outlook.
2. Click Tools.
3. Click Account Settings.
4. Select the Internet Calendars tab.
5. Click New.
6. Enter the subscription link (shown above) in the field.
7. Click Add.
8. Adjust your Subscription Options, and click Add.
9. This calendar will display in your Other Calendars area.

To subscribe manually using Outlook 2010:

1. Click Calendar in Outlook.
2. Click Open Calendar.
3. Select From Internet.
4. Enter the subscription link (shown above) in the field.
5. Click OK.

### *Other Calendar Programs*

To subscribe, enter the subscription link (shown above) in the appropriate field in your device or program.