

# Area Outlook

Idaho Area 13

Sept 1, 2010

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## *Pre-Election Newsletter*

### **Editor's Corner**

It is time to elect new officers for the Area World Service Committee, (AWSC) for the next three year term. This election will take place at the Fall Assembly in Boise @ The Double Tree on October 8-10<sup>th</sup>. Your vote and/or desire to get involved in making decisions for Al-Anon Area Events, Growth and Health is NOW. **Get Busy, Get Growing**

“When anyone, anywhere, reaches out for help, let the hand of Al-Anon and Alateen always be there, and - *“Let it begin with me”*”.

Gratefully Your In Service  
Nancy Jo

# Qualifications for AWSC Service

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Minimum of two years of Al-Anon membership  
Two years of service at the group or district level  
Working knowledge of the Traditions  
Can not be a member of AA

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Below are the requirements for these positions  
( Al-Anon, Alateen Service Manual)

## CHAIRMAN

- The Chairman should have leadership and organizational ability, serving rather than dictating.
- It is essential to be able to plan agenda and conduct meetings in an orderly manner.
- Communication and cooperation with others are key elements of good chairmanship.
- Conducts all Assembly and AWSC meetings during her three-year term of office
- Asks the Secretary to send out notices of all meetings to the Delegate, the Alternative, Area officers, and all voting members
- If any officer other than the Delegate resigns before the end of his term, the Chairman appoints another DR to fill the office temporarily. If the Chairman resigns, the AWSC
- After consulting with the Delegate, calls an Assembly soon after the Delegate's return from the Conference to hear the report of WSC proceedings and decisions.
- Calls meetings of the AWSC preferably at regular intervals, to discuss Area matters.
- Before the end of the Delegate's three-year term of office and allowing ample time for a new Delegate to take office by the first of January, the Chairman calls the Assembly for the election of a Delegate and other officers.

## SECRETARY

- The Secretary or Group Records Coordinator compiles a complete mailing list of all GR's, DR's, officers, and Coordinators and keeps it up-to-date.
- Sends out all notices of Assembly and Area World Service Committee meetings (AWSC) Attends to all regular secretarial work and takes minutes of all meetings.
- At election Assemblies, he calls the roll of all voting members and lists on the chalkboard candidates for office.
- Send to the Associate Director-Conference at the WSO the names and address of the AWSC members

## TREASURER

- The Treasurer handles all Assembly collections and funds.
- At Least once a year he prepares a special appeal letter to be sent to all groups asking them to contribute to the Area.
- Forwards to the WSO, before January 1, the Delegate's equalized expense amount
- Issues receipts to GRs for any contributions, pays all bills for expenditures approved by the AWSC. Makes quarterly written financial reports to AWSC and periodic reports to the Assembly.
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## WORLD SERVICE DELEGATE

- The Delegate is a channel through which information flows. Much depends on the Delegate being thoroughly familiar with the Service Manual throughout their term of service.
- Brings to the Conference the viewpoint of his Area on matters affecting the entire fellowship and returns to his Area with a broader perspective of Al-Anon worldwide.
- He is the bridge of understanding which links the groups in his Area with World Al-Anon / Alateen to help them continue to function in Unity
- He is the servant of Al-Anon as a whole
- Attends all sessions of the Conference to consider carefully the issues brought up, vote intelligently on them, and help guide the Trustees in making their decisions.
- Gets a clear and comprehensive picture of our world fellowship to bring back to his home groups
- Learns facts and figures; even more important, he gains a vision of a great movement in action
- Learns what our WSO has meant to Al-Anon / Alateen in the past, and what it will mean in the future welfare of the fellowship.
- Delegates are elected to certain selected committees at the WSO to keep informed of interim committee meetings at the WSO. Can only attend special meetings of these committees at the Conference. May later be consulted by correspondence, on any related matter
- Brings issues of concern to him to the attention of the Conference Committee or directly to the floor in open Conference session.
- Brings his Conference report to the AWSC and GRs to carry back to their groups
- Meets with the AWSC often to learn and evaluate the group's reaction to his report.

## DELEGATE ALTERNATE

- The Alternate Delegate works along with the Delegate as much as possible in communicating with the groups.
- He acquaints himself with all the Delegate duties, so that if the Delegate is unable to finish the three-year term, the Alternate can step in to complete it.
- The Alternate Delegate can also provide valuable service to the Area by:
  - Visiting Area groups and districts
  - Assisting Area committees
  - Developing Alateen groups, encouraging Al=anon members to sponsor them, and setting up Alateen workshops
- Other responsibilities as assigned by the Area

## DISTRICT REPRESENTATIVES (DR)

Each district elects their own DR

- Calls and chairs district meeting at regular intervals
- Help the Delegate in every way possible in disseminating Conference information and report
- To keep in touch with the GRs of his district to learn the views of the groups and their problems, which, in turn may report to the AWSC or the Delegate?
- To visit all the groups in the district, partially new groups, to make sure they are getting necessary information and help
- To help the group understand and apply the Traditions
- To keep in touch with the GRs of his district to learn the views of the group and their problems
- To prepare and up-date a mailing list of the GRs in his district for the AWSC
- To urge every group to complete and promptly return the group data sheets sent out annually by WSO
- To check each group's Current Mailing Address (CMA) with each Grin the district to determine correctness.
- Make sure mail from WSO is reaching the groups and being shared with members
- Attend AWSC meetings and report to the AWSC on activities within their district
- Notify the AWSC and WSO of groups that have disbanded

**Find an application for all of these positions @**

**<http://www.al-anon-idaho.org/Reports/reports.htm>**

click on **[Resume for Area Positions](#)**