

## FBTEA ANNUAL MEETING

Monday, July 25, 2016

Joint Conference FACTE

### Minutes

#### *Call to Order*

The meeting was called to order by Brenda Kirkland at 12:18 PM.

#### *Roll call – Present:*

Brenda Kirkland	President
Melissa Konkol	Past-President
Loretta Young	Secretary
Toby Brandon	Middle School Rep
Carol Bourke	Post-Secondary/Vocational Rep
Carol Petrone	FACTE Rep
Debbie Perdue	FLDOE Rep.
Alicia Alexander	FLDOE Rep.
Linda Robinson	SBEA Rep.

#### *Roll call – Absent:*

Arlinda Smith	President-Elect & Supervisor's Rep.
Sue Larsen	Treasurer

*Reading and Approval of Minutes.* Minutes from the July 26, 2015 meeting were distributed to members and summarized by Loretta Young. It was moved by Linda Robinson and seconded by Carol Bourke that the minutes be approved as read. Minutes were unanimously approved with no discussion.

#### **Board Reports**

- **Treasurer's Report** – In the absence of Sue Larsen, Treasurer, Loretta Young presented the written report for the period July 1, 2015 through June 30, 2016. In summary, we had a starting balance of \$8,258.24 with \$3,382.50 in income and \$4,519.12 in expenses, leaving a balance of \$7,121.62. Carol Burke moved that the financial report be accepted and filed for audit. The motion was seconded by Toby Brandon.
- **Past President's Report** – none

#### **Reports (Ex-Officio Board Members)**

- **FL DOE Representatives' Reports** – Debra Perdue reminded members that the Business and Information Technology DOE updates will be at the 1:30 FACTE session on Wednesday. Alicia and Debra will try to combine their updates into one session since they are both at the same time. Debra also mentioned that there continues to be a huge push for computer science in Florida schools.

Alicia Alexander shared that the biggest change in the Business area this year are changes to the Accounting program.

- **SBEA Representative's Report** – Linda Robinson discussed issues of low membership for Florida in SBEA and encouraged members to attend the SBEA conference in Myrtle Beach on October 19-22. They will be offering some hands-on workshops for \$30 (and only \$15 for additional workshops).
- **FACTE Representative's Report** – No report.
- **Middle School Representative's Report** – Toby Brandon expressed concerns regarding middle school alignment with high school courses, especially with the push for middle school acceleration. Asked members for ideas and assistance in overcoming the issue of what is appropriate at the middle school level without stepping on toes at the high school level.
- **Secondary Representative's Report** – no report.
- **Post-Secondary/Vocational Representative's Report** – Carol Bourke expressed concerns about dual enrollment and Bright Futures students not always being advised that they can take CTE programs vs academic programs.
- **Business Supervisor Representative's Report** – no report.

### Old Business

- Bylaws Amendments: The following bylaws changes were presented to the members for review in the last FBTEA newsletter.
  - Page 4, Article II, Section 3: FABTES (Florida Association of Business Technology Supervisors) to be changed to reflect the current name of the organization: FABTMES (Florida Association of Business Technology & Marketing Education Supervisors)
  - Page 6, Article II, Section 6: Remove the reference to storing minutes "in a book" at the end of the third line.

It was moved by Melissa Konkol and seconded by Linda Robinson that we accept these changes to the bylaws. There was no discussion and the vote was unanimous. The motion carried.

### New Business

- **Additional Bylaws Changes proposed:**
  - Page 4, Article II, Section 2 to state: All newly elected officers will become effective at the close of the annual business meeting.
  - Page 4, Article II, Section 2 to state: The president's term shall be for a period of two years

Brenda Kirkland explained the rationale behind the changes (annual business meeting now in summer as opposed to late fall when it used to be and the president's longer term will help with consistency and will be in alignment with FACTE's president's term). Linda Robinson asked if anyone was opposed to voting on this change via online survey. No one expressed concerns.

- **New Officer Elections**
  - President-Elect: one nominee, Melissa Konkol. It was moved by Loretta Young and seconded by Toby Brandon that we accept Melissa's nomination for the office of President-Elect. There was no discussion and the vote for Melissa was unanimous.

- Secretary: one nominee, Loretta Young. It was moved by Carol Bourke and seconded by Melissa Konkol to accept Loretta's nomination as secretary. There was no discussion and the vote was unanimous.
- Secondary Representative: one nominee, Barbara Lasser (Manatee Technical College). It was moved by Melissa Konkol and seconded by Toby Brandon to accept Barbara's nomination as Secondary Representative. There was no discussion and the vote was unanimous.

### **Adjournment**

Carol Burke moved to adjourn the meeting, followed by a second from Linda Robinson. The meeting adjourned by Brenda Kirkland at 12:41 PM.

Respectfully submitted,

Loretta Young  
FBTEA Secretary

## COMMUNITY COLLEGE/POSTSECONDARY VOCATIONAL / UNIVERSITY REPORT

May 19, 2016

It is important to note that we need to stress professional membership in our organization to our colleagues. Working with others in the profession permits growth individually and collectively as we move forward with teaching and learning. By becoming a member, you have insight into upcoming program cluster reviews and the opportunity to participate on committees.

Career and technical education programs are reviewed in collaboration with educators, administrators, industry representatives and industry related agencies specific to the program being reviewed. The purpose of these reviews is to ensure the curriculum frameworks for each program reflects current business and industry needs specific to the career area for which it prepares. Each program undergoes this review every three years. The planned program of work for reviewing programs in the Business Management and Administration Career Cluster for PSAV includes Electron Business Enterprise and Promotional enterprise. Programs for AS/AAS/CCC/ATD that will be reviewed include Office Administration; Office Management, Medical Office Management, Office Specialist, Office Support, and Business Analysis Specialist

For the Information Technology Career Cluster, the following PSAV programs to be reviewed include Applied Cybersecurity; Applied Information Technology; Business Computer Programming; Digital Media Technology; Java Development & Programming; Web Application Development; Web Development; .and Net Application Development and Programming. Programs in the AS/AAS/CCC/ATD area that will be reviewed include Business Intelligence; Enterprise Resource Planning; and Internet Services Technology.

Please note that professional affiliations list FBTEA, FACTE, NBEA and SBEA at the DOE web site. Some schools participate in sponsoring dues for FACTE and FBTEA. What a bonus! Check with your administration. Also, when you become a member of our national organization, NBEA, you are automatically a member of the regional group, SBEA.

Let's show the teachers and communities we want to grow the organization and support business technology education. Service learning and internships are just waiting to have business technology educators take the lead.

Let me know how I may be of service to you. Please e-mail me with questions or input at [bourkec64@yahoo.com](mailto:bourkec64@yahoo.com).

Respectfully submitted,

*Carol Bourke*

Carol Bourke, Ed.D.

FBTEA Community College/Postsecondary/University Rep