

2018 POOLESVILLE DAY

SEPTEMBER 15, 2018 10:00 am -4:00 pm

FOOD VENDOR APPLICATION

15 X 15 BOOTH FEE \$100.00 (Increases to \$150.00 after June 8, 2018)

PACC Member Discount of 25% until June 8, 2018 - Fee - \$75

Vendor Check-in 6:30 am– 9:00 am. You will be directed to your space by staff.

No entry into the festival after 9:00 am.

Vendors must supply their own tents, tables, chairs & signage!

Festival takes place rain or shine

Please fill out the following information to participate in Poolesville Day. (Please print) **Email is main form of contact.**

Name of person or organization: _____

Address: _____

Day Phone: _____ Evening Phone: _____

Email address: _____ Website: _____

Please list all menu items: _____

Describe your complete booth setup and footprint including tent and service trucks. Please list truck and trailer dimensions. **PLEASE INCLUDE A PHOTO OF YOUR SETUP!**

Were you an exhibitor at Poolesville Day 2017? Yes No

If yes, would you like the same space? Yes No

Applications must be received by June 8, 2018 in order to guarantee same space

2018 POOLESVILLE DAY EXHIBITOR AGREEMENT

By signing below, I as the recognized representative for the person/group filling out this application, hereby understand and agree to the following:

1. If I am selling any type of food or beverage--even bottled water or prepackaged goods--I must have a permit from the Montgomery County Health Department (240-777-3986) and a covered area from which to prepare and serve food. Inspections will be given onsite by a Health Department representative. *I will provide a copy of the permit to the Poolesville Day Committee prior to the date of the festival.*
2. I must supply my own tents, tables, chairs, signage, power and all other logistics (unless agreement is worked out with the Poolesville Day Committee in advance).
3. I am responsible for collecting sales tax and filing any required documentation. For information on sales tax, call the State of Maryland at (800) 492-1751.
4. On behalf of my group, and myself I hereby waive any and all liability that may arise on the part of Poolesville Day and/or its Committee, Sponsors/Co-Sponsors regarding a personal injury or damage to equipment occurring on Poolesville Day.
5. **I understand that the Poolesville Day Committee, Inc. (PDC) has the final authority on vendor participation, location and the types of acceptable food and activities.** The Committee will do its best to duplicate correctly all participant information, but is not responsible for errors or omissions.
6. I understand that I must sell only those products that I have listed on the application. The refusal to do this could result in the Committee closing down my booth.
7. I consent to having my name given to all government organizations that request a list of vendors. Failure to consent means denial of my application.
8. I understand that all vendors must remain set-up throughout the entire festival and may not leave early without prior permission from the Poolesville Day Exhibitor Chairperson.

Payment must be made in full with the application. Payments must be received by August 15, 2018.

Cash or Checks only made payable to: Poolesville Day Committee, Inc.

Mail payment and application to: Poolesville Day Committee, Inc., P.O. Box 4, Poolesville, MD 20837-0004

Refund Policy:

Full refunds will be given to exhibitors who cancel by written letter 30 days prior to festival day.

Returned Check Policy:

A \$25 fee will be charged for any returned checks by Vendor's bank.

Signature

Print Name

Date

www.poolesvilleday.com / poolesvilleday@yahoo.com / 301-349-2123