

**Flowerfield Township
St. Joseph County
Planning Commission Meeting Minutes
February 21, 2019**

Call to Order

Meeting was called to order at 6:41 P.M. Members present: Neil Farrell, Greg Hamelink, Ron Shaver, Nick Schimp, and Marty Eldred. Members absent: Joe Woodin and Richard Rice.

Board Member Additions to Agenda

None

Approval of Agenda

Ron made a motion to approve the February 21, 2019 agenda, Nick seconded the motion and the motion carried unanimously.

Board Member Comments

Greg discussed the township board asked for a budget proposal from the PC. Greg asked for \$200 for printing costs and \$200 for travel/training. Ron Shaver informed the PC that during the township board budget meeting they approved the PC for a total of \$1200 for printing costs (\$1,000 was already in the budget) and \$200 for travel/training. Greg also updated the PC on the NFIP application process. The township board approved an ordinance on 2/12/2019 that will complete the application process. Greg will be sending in the application and will inform both the PC and township board on when the NFIP should go into effect.

Approval of Minutes

Neil made a motion to approve the January 17, 2019 meeting minutes as written, Ron seconded the motion and the motion carried unanimously.

Public Comments & Requests for Applications and/or Special Exceptions

None

Correspondence

Greg provided the PC with a zoning permit log for 2018 along with permits that have been issued so far in 2019. He also provided the PC with a Zoning Permit Log by Jurisdiction. All of these documents were provided by Doug Kuhlman.

Old Business

Master Plan Update Status

The PC discussed January meeting minutes regarding Master Plan and next steps for Master Plan update. Greg will provide the PC with material for March meeting based off of SMPC planner review document for consideration and implementation in updated Master Plan.

New Business

Planning Commission Officer Election April 2019

PC discussed the need to hold officer elections and review PC bylaws accordingly for this process.

Adjournment:

Ron made a motion to adjourn, Neil seconded the motion, meeting ended at 7:43 P.M.

March 21, 2019