



RE: Certified Payroll requirements for Gerald Desmond Bridge Replacement Project

Welcome to the Gerald Desmond Bridge Replacement Project!

My name is Victoria Duran and I'm the Labor Compliance Person for the **Gerald Desmond Bridge Replacement Project Job# 138**. I will be the person in charge of monitoring your certified payroll and other payroll related documents on the LCP Tracker that is required. I've attached the E-Documents that are required for the project.

All E-documents forms **MUST** be completed and emailed back to me for review, once I have reviewed the documents and they are correct I will assign you to LCP Tracker. Once you have been assign you will receive two emails: one assigning you to LCP and the other a Temp Password.

If you have any further question or need any assistant please feel free to contact me directly. Your full cooperation in this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink that reads 'Victoria Duran'.

Victoria Duran

Labor Compliance Coordinator

SFI

(949) 398-6182 (O)

(949) 398-6198 (F)

CONTRACT NUMBER HD-7961

PLA COMPLIANCE

I. PROJECT LABOR AGREEMENT

The contractor to whom the contract is awarded and its subcontractors hired for the public works project regardless of tier are required to comply with the terms and conditions set forth in the Contract PLA. Covered work defined by this Agreement shall be performed pursuant to the terms and conditions of this Agreement regardless of how the work was awarded.

PLA Scope – This agreement applies to construction, rehabilitation and capital improvement work as defined in the specifications; however, changes or modifications to the specifications would be subject to the terms and conditions of the Agreement.

Effect of Agreement - Any Contractor that enters into a subcontract providing for the performance of the construction for the Project, the Contractor must provide a copy of this Agreement to the subcontractor and require the subcontractor to agree in writing by signing the Letter of Assent to be bound by every provision of the Agreement PRIOR to the start of work. (Article 4)

Letter of Assent - Each contractor must submit a copy of their Letter of Assent to the Port's Chief Harbor Engineer and Los Angeles/Orange County Building and Construction Trades Council PRIOR to the start of work. (Sections 2.12, 4.3)

Subscription Agreement - Contractors not signatory to the established Labor/Management Trust Fund Agreements, as described in the Schedule A Agreement(s), for the craft workers in their employ, shall sign a "subscription agreement" with the appropriate Labor/Management Trust Funds covering the work performed under this Agreement before work is commenced on the project, provided the agreement does not extend the Contractor's obligation beyond the Project Work. (Section 4.3)

Trades – All craft trade work is covered by this agreement. Owners performing their own craft work, Building/Construction Inspector and Field Soils and Material Testers are also covered.

Work Stoppages – During the existence of the agreement there shall be no work stoppages or impairment of any kind for any reason. (Article 5)

Wages –The Contractor shall pay the applicable prevailing wage rate established by the DIR; however, this does not relieve the Contractor of any other contractual obligation to pay a higher wage.

Labor Management Trust Fund Payments – Contractor is required to pay weekly payroll and Union Trust Fund Payments in accordance with Schedule A Agreements. Should a Contractor fail to pay upon written notice of a request to meet a meeting will be held within 24 hours to resolve the delinquency. (Section 5.1(4))



Core Worker - A member of a Contractors' own workforce may be considered a Core Worker as defined in Section 2.8 of the PLA. Core Workers must register with the appropriate Union hiring hall, if any, prior to the first day of employment on the project site.

A list of Core Workers must be submitted to the Port and Trades Council. Upon request, payroll records and other such records evidencing the employee's qualification as a Core Worker may be required to be submitted by the Contractor.

Disadvantaged Workers/Veterans - Disadvantaged Workers are defined in Section 2.10 of the PLA. All parties will exert their best effort in hiring Disadvantaged Workers and Veterans. There is a 5% DW/V aspirational goal based upon all hours worked. Contractors are required to track hiring and retention information from all sources and shall submit bi-annual reports in a format requested by the Port.

Craft Request Form - This form should be used for all requests for dispatch from construction trades for work on this project. In the event the referral facilities maintained by the Unions are unable to fulfill the request within a 48 hour period after the request is made by the Contractor, the Contractor is free to obtain qualified workers from other sources.

Pre-Job Conferences - Pre-job conferences shall be held prior to the start of work by the general contractor with the appropriate affected Union(s) prior to commencing work to: determine craft manpower, schedule of work, address project work rules/owner rules and provide a list of Core Workers the Contractor(s) anticipates using if a list of Core Workers has not already been provided. Subcontractors, appropriate Unions(s) and Port representatives shall be invited and may participate if they wish.

Union Access - Representatives of the Unions shall have access to the Project site as addressed in Article 19.

Disputes/Grievances - Where there are conflicts, the provisions of this agreement prevail. In the event of disputes or grievances, methods identified and outlined in Articles 14 and 15 of the PLA shall be followed.

I acknowledge that I have been informed and am aware of the Port of Long Beach PLA requirements listed above and that I am authorized to make this certification on behalf of _____ on this _____ day of _____ 2013.

Contractor's Representative - Printed Name/Title

Physical Address

Contractor's Representative Signature
